

MOUNT CROSS LUTHERAN CHURCH
CHURCH COUNCIL MINUTES NOVEMBER 17 2020 7:00 PM

2020 Elected Church Council Members: Craig Blois, Barbara Cranfill, Kevin Churchill, Betty Ertel, Brian Fisher, Herb Holler, Allison Johnson, Susan Prosser, Rebecca Riley, Keith Selbrede, Bill Stoll, Evonne Kuchera

Representatives: Wendy McClary- Child Development Center

Visitors Present: On behalf of the Endowment Committee, Lisa Higgenbotham and Jim Prosser

Call to order: The meeting was held virtually utilizing Zoom. The meeting was called to order at 7:06 p.m. by President Craig Blois

Council Members Present: Craig Blois, Barbara Cranfill, Kevin Churchill, Brian Fisher, Herb Holler, Allison Johnson, Susan Prosser, Rebecca Riley, Keith Selbrede, Bill Stoll, Evonne Kuchera, Betty Ertel,

Representatives Present: Wendy McClary- Child Development Center

Staff Members Present: Pastor Julie Morris, Joe Zimmerly

Determination of Quorum- Six council members plus the Pastor

(C12.06) majority of members of the council-majority is defined as one over one-half)

Number of council members' present 12 of 12

Number of voting representatives present 1

Devotion: Keith Selbrede from Word in Season

Caring Conversation: What kindness have you witnessed, received or performed?

Listening Post: Agreement with the position on antiracism but a concern about identifying with BLM or Antifa; Issue with contemporary music; a desire to return to inside services and would like consideration of a Christmas Eve Service around 3:00 p.m.

Approval of Minutes for October 20, 2020: A motion to approve the minutes was made by Bill Stoll and seconded by Barbara Cranfill. The motion passed and the minutes were approved.

Motion from the Endowment Committee

Brian Fisher presented the motion and thanked Jim Prosser for his work in drafting the proposed amendments.

Motion 1: The Endowment Committee made a motion that the Council recommend to the congregation the adoption of the following updates to the language of the by-laws:

8.01. RESOLUTION TO IMPLEMENT THE ~~MISSION~~ ENDOWMENT FUND,

(Mission and Ministry Fund) (Adopted January 19, 2003)

- 8.03 D The financial secretary of the Committee shall work with the congregation's treasurer in maintaining and coordinating complete and accurate accounts for the FUND and shall sign checks and all other necessary documents on behalf of the congregation in furtherance of the purposes of the FUND. ~~An appropriate person or a certified public accountant shall audit the books annually, and the person shall not be a member of the COMMITTEE.~~
- 8.03 E The Committee shall report on a quarterly basis to the church council and at each annual meeting or duly called special meeting of the congregation. At the annual meeting, the Committee shall render a full and complete ~~audited~~ account of the administration of the FUND during the preceding year. The books and records of the Committee shall be audited annually by the Mount Cross Audit Committee or by a certified public accountant appointed by the church council.
- 8.04 B Management of funds will be by an independent ~~money~~ investment manager outside of Mount Cross Lutheran Church. The Committee's recommendation for the independent ~~money~~ investment manager will be presented for approval to the church council. The investment strategy, policies and performance of the independent ~~money~~ investment manager shall be reviewed annually by the Committee.
- 8.04 D ~~U.S.~~ Equities 45%-75%
- 8.04 F Responsibilities of the investment manager. ~~The congregation~~ Committee, with concurrence of the Church Council, may hire one or more Investment Manager(s) to achieve investment goals and objectives. Each Investment Manager must adhere to the following responsibilities.
- 8.05 A The Committee shall determine what is principal and income according to accepted accounting procedures consistent with Paragraph D below. Income may include realized and unrealized capital gains in the portfolio.
- 8.05 C1 After requests have been submitted, by the pre-determined dateline, and the Committee has recommended programs for support, the recommended programs will be approved by the church council for funding, according to ~~the guidelines established by the congregation~~ these bylaws.

The motion was amended by the Endowment Committee to delete the last two paragraphs of 8.01

After discussion, the amended motion passed and the recommendation to the Congregation will be made at the annual meeting in January.

Motion 2: The Endowment Committee made a motion that the Council recommend to the congregation the adoption of the following additions to the by laws

- 8.04 G Investment with the ELCA Endowment Fund Pooled Trust (Fund A). Notwithstanding any provision of these Bylaws governing the Endowment Fund and the Committee, the Committee is authorized to invest all or some of the Endowment Fund in the "ELCA Endowment Fund Pooled Trust (Fund A)".
- 8.04 H LOANING OF ENDOWMENT FUNDS TO MOUNT CROSS LUTHERAN CHURCH. Notwithstanding any provision of these Bylaws governing the Endowment Fund, the Committee is authorized to loan up to ten percent (10%) of the value of the Endowment Fund to Mount Cross Lutheran Church. The terms and conditions of any such loan shall be negotiated between the Committee and the Congregational Council and shall require an affirmative vote of two-thirds of both the elected members of the Congregational Council and the Committee. This is not to be considered usual practice and should be considered only in rare situations warranting such need.

The motion passed and the recommendation to the Congregation will be made at the annual meeting in January.

Committee and Staff Reports

Pastor Julie provided a written report. She added that the community talk with Commander Eric Tennesen was a wonderful program. This program was combined with Padre Serra. She highlighted the need for Council participation in the Thanksgiving Eve service and discussed plans for Christmas Eve.

Joe Zimmerly provided a written report. In addition, he told us that the Spooktacular was very well received with 24 participants and was a lot of fun. Friday the 20th will be a CDC fundraiser with a drive-in movie with 15 spots available at \$15 each.

Joe asked the Council to be thinking of some form of reward for the young people who show up at the annual meeting.

Keith Selbrede provided a written **financial report**. Financials are posted on the website.

Budget Performance (through October, 2020):

Gross income YTD was 95.5% of budget, down from 96.0% the end of September.

Gross income for October was 90.7 of budget up from 76.7% in September.

Pledged giving YTD was 99.2% of budget, down from 100.0% in September.

October pledge giving was 92.0% of budget.

Expenses YTD were 92.6% of budget.

October expenses were 96.3% of budget.

Calculated reserves were \$114,180 down slightly from \$115,702 last month.

Other Items:

The 2021 budget process is underway – Await income projections

PPP loan forgiveness status: The SBA is now accepting forgiveness applications for amounts less than \$50,000 yet (ours was \$48,000). A new, 2-page short form has been published by the SBA.

Necessary documentation is being assembled.

Wendy McClary provided an **update on the CDC**. School is going well with the 42 students and there is an expectation of more after the first of the year as people adjust to the COVID compliance rules. This is Cathy Channel's last year as a director. There have been two meetings to discuss the process to replace her. Cathy will contact the Department of Social Services to be advised of their requirements.

There will be an unannounced random drop-in each month by a member of the CDC Board to assure that COVID procedures are being followed. There will be a checklist to follow.

It was pointed out that the CDC Board has not been properly constituted with Mount Cross members for some time and we need to work to have this corrected.

We don't have an actual date for Kathy's retirement but thought needs to be given to a celebration of her service.

Evonne Kuchera reported for the **Care Team**: The team is doing its usual in providing meals, phone calls, cards, transportation to medical appointments, and technical help through Julie Merrick. They are Taking on something new for the Holidays – a Holiday newsletter from the Care Team. It will be mailed out prior to Thanksgiving—guidance, encouragement, remembrance that we have a loving God who will never fail us. She asked that the council keep their ears open for needs.

Barbara Cranfill reported for the **Stewardship Committee**: This Sunday is the last Sunday for the formal Stewardship season. Susan Prosser reported that pledge income is 60% of what we had last year, but with only 51% of the pledgers so far.

Motion by Evonne Kuchera to move to closed session seconded by Brian Fisher. Council went into closed session.

There was a motion by Bill Stoll that we move out of closed session seconded by Brian Fisher and Council came out of closed session.

Bill Stoll made a motion that the council draft a letter to Bernie Lau which was seconded by Becky Riley expressing our support for her, and apologizing for any hurt we may have caused her. The motion passed.

Adjourn: Keith Selbrede made a motion to adjourn the meeting, seconded by Bill Stoll, the motion passed.

Adjourned with the Lord's Prayer at 9:00 pm.

Looking ahead:

Ongoing Action/Discussion Items

Task	Committee and Liaison	Follow up and/or Outcome
Review Membership Roster	Committee Pastor Julie	
Work out the process for annual reviews and perform the reviews	Executive Committee, Personnel Committee, Pastor Julie & Becky Riley	
Light on the cross/tree trimming	Property Committee?	
Church Pamphlet	Welcome Team	
Monthly review of the Church Calendar	Executive Committee	
Website Update	Tech Committee	

2020 Church Council Members: Craig Blois* (President, Learning), Kevin Churchill (Tech Committee), Barbara Cranfill (Stewardship Team), Betty Ertel (Property), Brian Fisher* (Vice-President, Endowment), Herb Holler (Budget & Finance), Allison Johnson (Worship & Music), Evonne Kuchera (Care Team), Susan Prosser (Fellowship), Becky Riley* (Secretary, Welcome Team, Personnel), Keith Selbrede* (Treasurer, Budget & finance), Bill Stoll (Service& Missions, Peace & Justice Team), *Executive Committee

Wendy McClary (CDC Rep)
 Julie Morris (Pastor)

	<i>Committee</i>	<i>Meeting Time</i>	<i>Chairperson</i>	<i>Council Liaison</i>
1.	Adult Education	To be re-established in the future		
2.	Budget & Finance	As needed	Keith Selbrede	Herb Holler
3.	Care Team	2 nd Thursday @ 10 am	Susan Prosser	Evonne Kuchera
4.	Child Development Center	1 st Tuesday at 6PM	Cathy Channels	Wendy McClary
6.	Endowment	No fixed time	Lisa	Brian Fisher

			Higginbotham	
7..	Fellowship	3rd Thursday 7:00	Valerie Patscheck	Susan Prosser
8.	Learning	1st Monday 7:00	Tracy Blois	Craig Blois
9.	Make Bake Celebrate (MBC)		Patti Stouch	Brian Fisher and Craig Blois
10.	Nominating Committee	To be determined	To be determined	To be determined
11.	Personnel	As needed	Jim Prosser	Becky Riley
12.	Property	Last Tuesday 7:00	Rick Mann	Betty Ertel
13.	Service & Missions	1st Monday 6:30	Gordon Henry	Bill Stoll
14.	Stewardship	No fixed time	Susan Prosser	Barbara Cranfill
15.	Worship & Music	Tuesday 9:00 a.m. (every other month)	Randy Churchill	Allison Johnson
16.	Tech Committee	TBD	Gil Valencia	Kevin Churchill
17.	Audit	TBD	TBD	TBD

* DEVOTIONS			
FEBRUARY	MARCH	APRIL	MAY
Bill Stoll	Becky Riley	Betty Ertel	
JUNE	JULY	AUGUST	SEPTEMBER
Susan Prosser		Kevin Churchill	Evonne Kuchera
OCTOBER	NOVEMBER	DECEMBER	JANUARY 2021
Barbara Cranfil	Keith Selbrede	Becky Riley	Susan Prosser
** COUNCIL LISTENING POST (1st Sunday of the Month (unless otherwise indicated), on the patio, between services)			
FEBRUARY	MARCH	APRIL	MAY
Becky Riley	Bill Stoll	Evonne Kuchera	Brian Fisher
JUNE	JULY	AUGUST	SEPTEMBER
Kevin Churchill & Susan Prosser		Bill Stoll	
OCTOBER	NOVEMBER	DECEMBER	JANUARY 2021
	Keith Selbrede	Evonne Kuchera	Susan Prosser