



Mount Cross
Child Development Center
Board of Directors Meeting – March 14, 2024

Mission Statement: Mount Cross Child Development Center strives to educate young children in a safe and nurturing environment that will help prepare them to enjoy learning, care for the earth, serve others, and spread God's love in the community.

Attendees:

Kate LaCalamita- President	Amy Vega- Director
Pastor Julie - Pastor	Lisi Landford – Parent Representative
Stefanie Stroot - Secretary	Scott Smith - Treasurer
Amanda Honda –Vice President	Henry Moraga - Guest
Diana Martinez -Church member	Joe Zimmerly – Youth Director

Call to Order	Stefanie
Opening Devotional/Prayer	Pastor Julie
Attendance	Stefanie
Approval of February Meeting Minutes	Amanda 1 st , Scott 2 nd – minutes approved

Reports:

- President Kate
 - o Monthly Update
 - Henry joining, agreed to help as cdc to church liaison
 - Stefanie 1st , Pastor Julie 2nd – motion carried / vote for Henry to be CDC/ Church Liaison approved
 - o MC CDC Business Agreement
 - Kate to update terms of agreement with Live scan
 - Agreement went out to appropriate parties and was approved.
 - Any financial agreement will be on the CCC level as far as annual / monthly fee

- Motion to approve – Amanda 1st, Stefanie 2nd – motion passed
 - MC CDC Statement of Understanding
 - Motion to approve – Amanda 1st, Stefanie 2nd – motion passed

- Director Amy
 - Monthly updates
 - Possible class splits for 24/25
 - Toddler / young 3 / older 3/ 4 and TK merge possible – Free TK going on in schools
 - Enrollment up compared to last year (siblings, word of mouth, hours, etc)
 - Stay at about 57 kids through out the day
 - Kids signing up for summer school

 - New Business
 - Waiting on report from the mold & cabinet removal - will not get the approval for cabinets with out the mold report
 - Mothers day tea & father's day donuts
 - Cameras & gates for preschool
 - Cameras a good idea but not sure how expensive they will be
 - Amy has quote from company for installation –
 - Taking to church council next Tuesday – we would really like cameras – hang up is property comity is not very receptive to the idea
 - School Calendar
 - Spring break week after easter
 - Every thing else pretty much stays the same

- Church Council Pastor Julie/ Wendy
 - o General update
- Youth Director Joe
 - o Joe was given opportunity through for live scanning –
 - mobile business notaryandscan.com to get everyone scanned/finger printed.
 - \$30 per person
 - Only good for one agency at a time
 - Church remember scanned under the
 - Live scan anybody that are near the children (either under church / school)
 - o Questions about what the hearts were on the monthly update and who is Joe from the parents of the students.

- Treasurer Scott
 - o February Financials review
 - 140k total in the bank
 - 38k is the high yield savings – continue to grow
 - Net income up
 - Motion to approve Lisi 1st, Pastor Julie 2nd – motion carried for approve of financials

- New Business
 - o Silent Auction
 - Discussed details
 - o Send off Wendy
 - o Blue zone -
 - 400 Grant from Lutheran school
 - Blue zone challenge –
 - Possible dates :June 28th
 - Amy / Pastor Julie to come back to next meeting with details
 - o Pastor Julie going on sabbatical for 3 months Sept-Nov

- Open Discussion

- Meet and greet - parents per class – give parents the opportunity to get to meet one another

Meeting end 9:30pm



Mount Cross
Child Development Center

Board of Directors Meeting – April 11, 2024

Mission Statement: Mount Cross Child Development Center strives to educate young children in a safe and nurturing environment that will help prepare them to enjoy learning, care for the earth, serve others, and spread God's love in the community.

Attendees:

Kate LaCalamita- President	Amy Vega- Director
Henry Moraga - Church Liaison	Tammy Yum - Guest
Scott Smith - Treasurer	Diana Curd – Guest
Joe Zimmerly – Youth Director	Wendy McClary - Guest
Diana Martinez -Church member	

Meeting Notes

Opening

- 7:34pm - Quorum
- Joe led opening prayer
- Review of minutes from March meeting
- Henry motioned to approved, Diana second. Approval passes.

Kate opens discussion about licensing

- PLC is now officially apart of licensing
- Sanctuary was considered for licensing too, but may not need it
- Kate reviews processes for changing board members, other paperwork for licensing. Asks to vote for passing Amy and Elizabeth to act as agent of the board. Joe moved to vote, seconded by Henry. Vote passes.
- Amy now has a binder for all licensing paperwork in CDC office.

Amy begins director report

- enrollment update. Up from this point last year
- See's candy fundraiser \$1900
- May not do Scholastic book fair again.
- Update on a plan for security cameras

- Talking about new gate for playground
- Shares ideas for outdoor playground, what to do in area where trees were removed
- Future plans will be discussed at next property committee meeting
- Roof above office was repaired, hopefully addresses mold issues
- May 6-10 Teacher Appreciation Week. Scott to look into how much can be spent compared to last year
- Graduation June 13th 9:30am for kids leaving to TK and K
- Glenn Channels memorial ideas discussed. Scott to look into funding for this.

Church Council Update from Henry

- Discussion about new fence/gate ideas and cameras

Joe provides update from learning committee.

- Ideas to promote the church within the preschool community
- Diana asks about the relationship between the church and CDC

Financials

- Henry motions, seconded by Diana. Motion passes
- Scott shares the work done to set up PayPal to take donations during spring sing
- Discussion about how this will be shared during event

Spring Sing Discussion

- Layout of tables and chairs during event
- Need of a sign to promote the board to parents
- 2 people needed for checkin/checkout
- Board asked to be at church at 2:30 on the day of Spring Sing to help. Earlier even better!
- Volunteers needed to move things during event

Closing

- Meeting closed at 8:30pm
- Spring Sing discussion extended to 9:00pm



Mount Cross
Child Development Center
Board of Directors May 9th, 2024

Mission Statement: Mount Cross Child Development Center strives to educate young children in a safe and nurturing environment that will help prepare them to enjoy learning, care for the earth, serve others, and spread God's love in the community.

Attendees:

Kate LaCalamita- President

Amy Vega- Director

Amanda Honda – Vice President

Pastor Julie – Church Council

Lisi Landford – Parent Representative

Stefanie Stroot - Secretary

Scott Smith - Treasurer

Diana Martinez -Church member

Meeting Notes

Call to Order 7:30

Stefanie

Opening Devotional/Prayer

Kate

Attendance

Stefanie

Approval of previous April Minutes– Motion 1 (Diana) Motion 2 (Scott) – Motion carried

Reports:

○ President

Kate

- • Spring Sing debrief –
 - People really appreciated it – having families there
 - Nix mocktails
 - Taco Guy was great- possible 2 lines to help it move along
 - Time that people had to bid was not long enough – figure out a way to give them more time for them to look at them
 - Out week before so parents can see -
 - Made around 4000 auction / 2000 meals /
 - Taco guy 1600 , mocktails 700
 - Need more hype for auction

- • Fundraiser Ideas
 - T-shirts / Sweat shirts / (spirit week)
 - Dine outs – Presto Pasta example, panda express, Yolandas, - list to kate of places that do it
 - Early on fundraiser type in beginning of year
- • Communications Officer
 - Diana – communications officer –
 - Integrate church activities with the school families –
- Gates / Fence/ Cameras
 - Amy received quotes – rot iron 21k 6f
 - Upkeep –5-10 year life span on the coating then slowing you will have to replace seals etc – metalizing the fence – 10-20 life span and different colors – about 1500
 - 6ft fence would be best – safest as a deterrent
 -
 - Neto's Fence – Vinyl – picket fence – tan
 - Not as sturdy as the rot iron
 - Glass
 - Submitting application for endowment funds to church to have them pay for the fence
 - Church is going to want what is safest – so come in with that
 - Showing quotes to property community
 - Board will help pay for it as well
 - Cameras –
 - ADT cameras and service – monthly fee / cost to terminate (is someone watching it?) -
 - Just having the cameras up there will be a good deterrent
 - Closed circuit camera system
 - One fee for all of it
 - Its live and it also records
 - Wireless cameras – but possible
- Take quotes to council / property for cameras for school
- Submit for endowment –
 - If they don't want to approve it, then convo between us and church
 - If we foot bill, we get more say of what we want

- Director Amy
 - Repairs from the water damage being taken care of
 - 7-10 days out on church office
 - Blue Zone June 28th
 - Parent and me class (how can we do it to fit everyone's needs)
 - Tuition Assistance — Amy to talk to Scott to see if its in budget for any assistance
 - Outdoor cvclassroom – Lisi is going to work on this – can help with plants part and has ideas – Sending to Amy and Kate – come up with a plan to bring to property

- Church Council Pastor Julie/ Wendy
 - General update - no update
- Youth Director Joe
 - Monthly update – no update
- Treasurer Scott
 - Previous month Financials review
 - Approval of April Financials Motion 1 (stefanie)
Motion 2(Pastor Julie) – Motion Carried
 - New Business
- Open Discussion

Meeting End 9:10



Mount Cross
Child Development Center
Board of Directors Meeting – November 12, 2024

Mission Statement: Mount Cross Child Development Center strives to educate young children in a safe and nurturing environment that will help prepare them to enjoy learning, care for the earth, serve others, and spread God’s love in the community.

Attendees:

Kate LaCalamita- President	Amy Vega- Director
Stefanie Stroot - Secretary	Scott Smith - Treasurer
Joe Zimmerly – Youth Director	Melissa Abbene – Guest
Diana Martinez -Church member	Henry Moraga – Church Liaison

Meeting Notes

Call to Order 7:33pm	Stefanie
Opening Devotional/Prayer	Joe
Attendance	Stefanie
Approval of Meeting Minutes – Motion 1 (Henry) Motion 2 (Scott) Motion carried	

Reports:

- President Kate
 - Set tuition for next year
 - Amy to do research for tuition with competitors
 - Scott set up proposal/ recommendation
 - 3 classes in main room (less staff) or increase tuition to accommodate more staff
 - Summer program for the big kids
 - School is never full for summer session , what if we did an older kid program?
 - Amy has done it in past for kids in K – can go up to age 6 per license

- Will not require more staff – super easy to do. Just let families know
- Refresher for what they are learning
- What would tuition be? Weekly tuition – require min of 3 weeks – TK cost weekly – 2,3,5 days
- Details of age limit / cut off
- Vote next meeting if we have all the details

○ Director

Amy

- Monthly updates
 - Currently enrollment is good/ maxed out- no new enrollment
- New Biz
 - 4 planters filled up
- Mountain evacuation
 - Pros/Cons
 - Cons.- called it to late possibly
 - Pros- appreciated being notified in a timely fashion /
- Amy do zoom meeting and in person meeting for why Mount Cross is great for TK vs public school for current families and incoming families
- Rescheduled picture day
- Urbane Café
- Trunk or treat
 - 250 on Dominos
 - Smaller this year
- Contacted Collection agency for family that owes
- Ashley Arbuckle came to speak about speech therapy
- Going into deposition with Mrs Ramirez – settled for 13k –
- Does workers comp premium go up with that claim being settled. Kate to check on that

○ Church Council

Henry

- General update
 - Convo with Jim about not doing chemicals but he will not take a class. He took full responsibility of being the one to do the spray.

○ Youth Director

Joe

- Chapel has been fun – kids are learning about things within the church. Knows the different names.

- Care Team -
 - They jump in to ask when they can do to help for family
 - Mt Cross has organized team for Mountain Fire for the families- 2 people will be the only ones with discretion to distribute money / request – Mount Cross Cares
 - Will be published to the website by next Tuesday

- Treasurer

Scott

- October Financials review
 - This month's tuition lined up with what we expected -
 - Gusto charge that was an error but fixed now
 - Slightly in the red- some of the payroll was a little more than it was last year
 - Keep eye on with tuition and employees
 - A lot of CDC supplies in beg of school year – should be tapped down now – normal range
 - Bank account about what we expect for this time of year
 - Amy floater teacher that was hired, will be leaving. Do we hire another one? Need more details. What was their salary? Can we still afford it if hire a new one? – Amy to send info to Scott
 - Bonus at Christmas?
 - We put money aside for that last year
 - Should still pay out some kind of bonus may not be as high as we would like
 - Scott and Kate put together proposal to see what we can afford for bonus
 - Maybe transfer out of savings?
 - Do we have enough in checking?

- **Make decision via email so that Amy can get checks printed and in hands before Christmas**

- Approval of previous month Financials for October
Motion 1 (Henry) Motion 2(Stefanie) – Motioned carried -
- Parent Rep updates -
 - Urbane Café this Friday the 15th
 - Toppers set up for Dec 9th
 - Stef to try for Jan and Feb – Yolanda’s gift card fundraiser, Blvd Burger, Cronies –
 - Made \$300 off presto pasta

Meeting End: 8:37 pm

ADDED APPROVAL FOR NOVEMBER :

Motion: Christmas Bonuses for staff of approved amounts –
Teresa is leaving at the end of the year and only started in Oct and Soraya is the Parent and me teacher.

APPROVED: Stefanie, Lisi, Joe, Diana, Kate, Henry (via email thread)

OPPOSED: NONE

Motion carried for Christmas bonuses to be paid out



Mount Cross
Child Development Center
Board of Directors Meeting – December 10, 2024 , 2024

Mission Statement: Mount Cross Child Development Center strives to educate young children in a safe and nurturing environment that will help prepare them to enjoy learning, care for the earth, serve others, and spread God’s love in the community.

Attendees:

Kate LaCalamita- President

Amy Vega- Director

Pastor Julie - Pastor

Lisi Landford – Parent Representative

Stefanie Stroot - Secretary

Scott Smith - Treasurer

Joe Zimmerly – Youth Director

Melissa Abbene - Guest

Henry Moraga – Church Liaison

Meeting Notes

Call to Order 7:37pm

Stefanie

Opening Devotional/Prayer

Pastor Julie

Attendance

Stefanie

Approval of Meeting Minutes – Motion 1 (Henry) Motion 2 (stefanie) – Motion passed

Reports:

○ President

Kate

○ Parent feedback

○ Things were not put away properly as far as soiled diapers after changing

• (Amy has never seen)

○ Teachers / Children do not have sink accessible in class –

• School has come up with solution that has sink nearby (in art room) and trash designated for just soiled diapers only

- Floater teacher is needed for this situation

Lunch –

- Possible is it an age thing when it comes to lunch
- Lunch sent with kiddos by parents if earlier lunch?
- Snack is at about 9:30 (fairly large snack for students)

- This was mostly an isolated incident

- Director

Amy

- Enrollment fairly well
- Nothing bunt cake - \$250 profit
- Christmas program – dec 19th 6pm
 - \$5 raffle for front row seats for program
- More Fundraising Ideas-
 - Christmas Tree Fundraiser – Themed Tree, people bought raffel tickets to purchase the trees – Business can chose to sponsor a tree as well – Everything is donated on the tree and person wins the tree and decorations – Families and Businesses -
 - Classroom trees –
- Treasure box – (full of stuff)
 - You sell a key for a certain amount, only 1 key is the winner
- Gutters for new shed – already talked to Tom about it
- New teacher starting in January to replace Laura – full teacher, not an aid

- Church Council

Henry

- Nothing going on – was mentioned that there was increase usage from CDC rent may go up, possibly coming next year
 - Rick and Bill pushed back on it for now

- Youth Director

Joe

- Teaching kids what is in the chapel
- Chapel until school is out, start back up 2nd week of school back in session
- Toddler group just came for first time
- Spring – service project

- Treasurer

Scott

- November Financials review
 - Lot better than last couple of months
 - Things are tighter this year – reason being the number of staff, put Elizabeth on salary, parent and me class had too much revenue on the budget -

- Approval of November month Financials - Motion 1 (Lisi) Motion 2(Julie) – Motion carried

- Tuition
 - Projected- 3.5% increase and \$50 for non potty train children
 - TK increase to current year 2023/2024 pricing
 - Parent and me \$80 per month - 1 class a week
 - Possible increase on parent and me class - \$95.00

 - Non potty trained fee now is \$25- possible new fee \$50
 - Is there a way to break it down hourly rate?

- **New tuition rate approval for school year 2025/2026:**
 - Base 3.5% increase
 - TK stays at whatever base was last year
 - Parent and me class to \$95
 - Non potty train \$25-50
 - Lunch bunch stays \$15

Motioned to approve new tuition Motion 1. Stef Motion 2. Lisi - Motion Carried

- New Business
 - Dine outs – Blvd Burger for January 13th
 - Kate to send out email for spring sing planning
- Open Discussion

Meeting end at 9:08pm