

Property Committee Minutes

January 26, 2016

PRESENT: Rick Mann, Jan Mann, Barbara D'Addario, Marilyn Gardner

OPENING PRAYER

TASKS COMPLETED SINCE LAST MEETING:

- Trimmed two Ficus trees next to the Cross (contractor)

NEWS FROM THE CHURCH COUNCIL

- Property Budget request was accepted by council - \$12,000

GOALS FOR 2016

- Safety railings for church office attic hatch – Stan P. has a plan
- Two Monterey Pines dying (Rick M. will get bids for removal)
- Office lavatory running slowly (will contact Plumber)
- Sewer high-pressure cleaning and water-saving toilets
- Two new luminaries in the church parking lot
- Master plan for water-conserving landscaping – change existing planting
- Patio and Sanctuary Major improvements (by Facilities Ad Hoc Committee)
- Termite treatment of front sign
- Parking lot: Arrows and storm drain
- Sanctuary main flashing and door threshold
- Sidewalk for Sacristy side door
- Door stop and door closer on south Parish Life Center door
- Paint CDC office door

The next meeting will be Tuesday, February 23, 2016 at 7:00 PM. The meeting adjourned at 8:05 PM.

Respectfully submitted by,
Marilyn Gardner

Property Committee Minutes

December 29, 2015

PRESENT: Bob Brundage, Rick Mann, Jan Mann, Barbara D'Addario, Marilyn Gardner

OPENING PRAYER

TASKS COMPLETED SINCE LAST MEETING:

- Light bulbs replaced in Sanctuary – Stan Patscheck
- New light fixture over West glass Sanctuary Door – Stan Patscheck
- Repaired water line break outside the CDC Office – plumber
- Added K-class extinguisher in the kitchen
- Bought new hose for planter area
- Cleaned wax off the floor of the Sanctuary – Rick & Jan Mann
- Continued maintenance - Weeded & pruned prayer garden – Jan Mann, Marilyn Gardner

NEWS FROM THE CHURCH COUNCIL

- Bob Brundage reported to council that the property committee goals to 2016 are to keep costs down

GOALS FOR 2015

- Biennial trimming of the Ficus Trees by the Cross - contractor
- Two New Luminaries for the Parking Lot (LED)
- Sewer high-pressure cleaning and water-saving toilets
- Master Plant for water-conserving landscape
- Termite Treatment for front sign
- Parking lot storm drain
- Sanctuary main door flashing and door threshold
- Sidewalk for Sacristy door
- Door stop and door closer on south PLC door
- Paint CDC office door
- Patio & Sanctuary Major Improvements
 - Facilities Ad Hoc Committee
 - Property committee makes a recommendation to do projects in Phases starting with refurbishing pews in the Sanctuary.

The next meeting will be Tuesday, January 26, 2016 at 7:00 PM. The meeting adjourned at 8:25 PM.

Respectfully submitted by,
Marilyn Gardner

Property Committee Minutes
September 29, 2015

PRESENT: Rick Mann, Jan Mann, Barbara D'Addario, Marilyn Gardner

OPENING PRAYER

TASKS COMPLETED SINCE LAST MEETING:

- Palms trimmed (Jan & Rick Mann)
- Repaired Sprinklers – front lawn (Rick Mann)
- Cleaned the Kitchen (Jan Mann)

NEWS FROM THE CHURCH COUNCIL

- No report at this time..

GOALS FOR 2015

- **Budget submittal 2016**
 - **2016 Budget Request for the Property Committee**
 - Refuse Collection \$2,100
 - Janitorial Services \$12,500
 - General Facility Maintenance & Repair \$12,000
 - Kitchen Update & Repair 0
 - Grounds Maintenance \$2,500
 - Van Maintenance & Repair \$300
 - Facilities/Office Equipment 0
 - Patio & Grounds Equipment \$700
 - Prayer Garden – Carryover Contributions
- **Buy K-class extinguisher**
 - Next Extinguisher inspection cycle.
- **Patio & Sanctuary Major Improvements**
 - Facilities Ad Hoc Committee
- **Sewer Cleanouts, high-pressure cleaning**
 - TV Inspection and water-saving toilets.
- **Master Plan for Water-conserving Landscape**
 - Jan & Marilyn will start by planting area on patio with drought tolerate plants.
- **Painting CDC Office Door**
 - Added to list of things to do.
- **Termite treatment for Front Sign**
- **Parking Lot Storm Drain**
- **Sanctuary Main door flashing and Door Threshold**
- **Sanctuary Light Bulbs and maybe new Banner hooks**
- **Sidewalk for Sacristy doorway**
- **Door Closer on South PLC Door**

The next meeting will be Tuesday, October 27 at 7:00 PM. The meeting adjourned at 8:15 PM.

Respectfully submitted by,

Marilyn Gardner

Property Committee Minutes

August 25, 2015

PRESENT: Rick Mann, Jan Mann, Stan Patscheck, Bob Brundage, Marilyn Gardner

OPENING PRAYER

TASKS COMPLETED SINCE LAST MEETING:

- VBS Support (Marilyn, Stan, Jan & Rick)
- Succulent Garden by the Patio (Jan & Marilyn)
- Heavy Cleaning of flat top griddle (Jan)
- Drinking Fountain (Rick –Jan painted the wall around it)
- Sewer cleanout (2nd one) and routed the kitchen drain line
- Carpet Cleaning (Annual cleaning after VBS)
- Van Maintenance and repair (after gasoline theft)
- Prayer Garden weeding (Marilyn)

NEWS FROM THE CHURCH COUNCIL

- Bob Brundage will report to church council about the parking lot lights. The duration of the lights in the parking lot will be increased for security reasons.

GOALS FOR 2015

- **Better Security lighting in the parking lot**
 - Short time solution changing the duration of lights. Longtime solution will be new lighting.
- **Improve Sanctuary West entrance lighting**
 - Stan Patscheck
- **Buy K-class extinguisher**
 - Next Extinguisher inspection cycle.
- **Patio & Sanctuary Major Improvements**
 - Facilities Ad Hoc Committee
- **Make, Bake, & Celebrate Funded Kitchen improvements**
 - \$2,500 for stove, dishwasher, floor drains
- **Sewer Cleanouts, high-pressure cleaning**
 - TV Inspection and water-saving toilets.
- **Master Plan for Water-conserving Landscape**
 - Jan & Marilyn will start by planting area on patio with drought tolerate plants.
- **Painting CDC Office Door**
 - Added to list of things to do.
- **Parking Lot Storm Drain**
- **Sanctuary Main door flashing and Door Threshold**
- **Sanctuary Light Bulbs and maybe new Banner hooks**
- **Sidewalk for Sacristy doorway**
- **Door Closer on South PLC Door**

The next meeting will be Tuesday, September 29 at 7:00 PM. The meeting adjourned at 8:15 PM.

Respectfully submitted by,

Marilyn Gardner

Property Committee Minutes

June 30, 2015

PRESENT: Rick Mann, Jan Mann, Stan Patscheck, Barbara D'Addario, Marilyn Gardner

OPENING PRAYER

TASKS COMPLETED SINCE LAST MEETING:

- Upgraded Office Chairs – (Stan, Rick & Jan)
- Cabinetry in PLC (Ron Ertel & Co., Stan & Rick)
- Clean condenser coils on freezer (Rick)

NEWS FROM THE CHURCH COUNCIL

- No report

GOALS FOR 2015

- **Improve Sanctuary west entrance lighting**
 - Stan will purchase & install new fixture. .
- **Carpet Cleaning**
 - Proposal in July...carpets will be cleaned after VBS.
- **Buy K-class extinguisher**
 - Next Extinguisher inspection cycle.
- **Patio & Sanctuary Major Improvements**
 - Facilities Ad Hoc Committee
- **Make, Bake, & Celebrate Funded Kitchen improvements**
 - \$2,500 for stove, dishwasher, floor drains
- **Sewer Cleanouts, high-pressure cleaningRelocate Gas Meter**
 - TV Inspection and water-saving toilets. Rick will contact plumber.
- **Master Plan for Water-conserving Landscape**
 - Jan & Marilyn will start by planting area on patio with drought tolerate plants.
- **Painting CDC Office Door**
 - Added to list of things to do.
- **Termite Treatment for front sign**
- **Sanctuary Main door flashing and Door Threshold**
- **Sanctuary Light Bulbs and maybe new Banner hooks**
- **Sidewalk for Sacristy doorway**
 - Project to do during CDC Break
- **Door Closer on South PLC Door**

The next meeting will be Tuesday, July 28, 2015 at 7:00 PM. The meeting adjourned at 8:10 PM.

Respectfully submitted by,
Marilyn Gardner

Property Committee Minutes
April 28, 2015

PRESENT: Rick Mann, Jan Mann, Stan Patscheck, Barbara D'Addario, Marilyn Gardner,
Pastor John

OPENING PRAYER

NEW TIME & TALENT REPORT – PASTOR JOHN

#1 - A Spring *Time & Talent Report*?

Maybe.*

Rather than ask people to volunteer for various programs and activities in the fall, shortly after many of those programs have launched for the program year...

What about asking people in the spring or very early summer, so those names are fresh for those seeking people to help and those who volunteered can still remember doing so.

If this makes sense, then...

1. As much as you are able, plan now for events & activities for the program year (approx. September – June), determining the people needs for those events and activities
2. Send in the list to be incorporated into a spring *Time & Talent Report*.

* If planning for a whole year at a time seems too much, it might turn out to be a good idea to send out a *T&T* twice a year.

#2 – Connect & Combine

The Council will be working on making an annual calendar more widely known amongst leaders, committees, etc., so that we can do better at achieving the goal of having a large, 'all-church' event every six to eight weeks. Some of these should be specially designed to be easy-to-invite-to events for friends, colleagues, etc. To help make this happen, whenever possible, consider combining or clustering smaller events to make a bigger impact. For example, we're finally putting the MBC tent to use on Friday night, when it stands empty: a family movie night will be in there this year.

#3 – Fellowship Events & the 50,000 Hour Project

I believe the *idea* of committing Mount Cross to giving 50,000 hours of service to the communities in which we live is going to become a *plan*. I hope so. If it does, it is too to know what kind of service ideas and projects will develop. I know that a lot of Mount Cross creativity was evident during Project Peace in 2006. I would expect the same. With that said, I'd like the Fellowship Committee to look for ways to create events that connect with the larger service events that are sure to occur. For example, if we organize a big group to work on a Habitat House some Saturday, an end-of-the-day barbecue would be great.

TASKS COMPLETED SINCE LAST MEETING:

- Electrical prep & support to MBC – Stan Patscheck & Rick Mann
- Graffiti over-painting – Back wall – Jan Mann
- Water Meter change (City) new 1” meter installed (cost \$200). Savings to the church - \$170 per month. (Rick Mann)
- Two-way sewer cleanout installed by kitchen door (plumber)

NEWS FROM THE CHURCH COUNCIL

- No report

GOALS FOR 2015

- **Patio and sanctuary major improvements (by newly- appointed committee)**
 - Rick Mann & Barbara D’Addario from the Property committee are on the committee. A suggestion was made to remove the planter in front of the Parish Life Center to provide a direct route to the room.
- **MBC – Funded Kitchen Improvements (Stove, Dishwasher, Floor drains)**
 - Stove – repair
 - Dishwasher – reclamp line
 - Floor drain - fix
- **Cabinets in the PLC (Learning: POC Meredith)**
 - Ron Ertel will build.
- **Sewer cleanouts (outside)**
 - High-pressure cleaning, TV inspection, and water-saving toilets
- **Master Plan for Water-Conserving Landscape**
 - Come up with a plan to replace grass areas with drought tolerant & native plants
- **Relocate Gas Meter**
 - Relocate Gas Meter closer to the building. Rick Mann will contact the Gas Company to see what is required to do the job.
- **Termite Treatment for Front Sign**
 - Spot treat with Orange Oil.
- **Parking Lot Storm Drain**
 - Clean out drain
- **Sanctuary main door Flashing & Threshold**
- **Sanctuary Light Bulbs and maybe new banner hooks**
- **Sidewalk for Sacristy doorway**
 - Project to do during CDC Break
- **Improve Sanctuary Entrance lighting, including entrance extension**
- **Carpet Cleaning (August)**
- **Door Closer on South PLC Door**

The next meeting will be Tuesday, May 26, 2015 at 7:00 PM. The meeting adjourned at 8:15 PM.

Respectfully submitted by, Marilyn Gardner

**Property Committee Minutes
February 24, 2014**

PRESENT: Rick Mann, Jan Mann, Bob Brundage, Stan Patscheck, Marilyn Gardner

OPENING PRAYER

TASKS COMPLETED SINCE LAST MEETING:

- Support Attic Ladder Project – Stan Patscheck
- New Coffee Urn – Barbara D’Addardio
- Bark Mulch and Prayer Garden Pruning – Jan Mann
- Toilet Repair – Rick Mann
- Sacristy Sewer Replacement – Plumbing contractor
- Van Maintenance and Repair – Rick Mann

NEWS FROM THE CHURCH COUNCIL

- Bob Brundage – News for council retreat on Church property physical Improvement ideas

GOALS FOR 2015

- **Prep for April Make It, Bake IT (Electrical Service)**
 - Stan Patscheck & Rick Mann
- **Improve Sanctuary Entrance Lighting**
- **Cabinets in the PLC**
 - Meredith Gardner is the contact person from Learning on this project.
- **Sanctuary Ceiling lights and new hooks**
 - Hooks requested by Pastor John for banners.
 - Rent lift and replace light fixtures in Sanctuary including halogens.
- **Sewer cleanouts (outside)**
 - Sewer cleanouts outside in patio area for snaking.
- **Attic Project (\$500)**
 - Replace current stairs and cleanout attic (January/February). Keith Selbrede with the help of Karl Goebel who will be doing his Eagle Project. Facemasks and gloves needed for this project.
- **Office Workroom Cabinets (\$800)**
 - Storage cabinets in Meredith’s office will be used in the front office. New cabinets not needed at this time.
- **More Drought –Tolerant Plantings**
 - Slowly replace areas around the church with drought tolerance plants.
- **Water-Saving Toilets**
 - Replace toilets in Men’s and Women’s rooms in hallway with water-saving toilets (5 toilets). After Cleanouts are snaked outside.

- **Replace tarp on Canopy**
 - Parts ordered. Rotate the frame before recovering. Add lights under the canopy
- **Relocate Gas Meter**
 - Relocate Gas Meter closer to the building. Rick Mann will contact the Gas Company to see what is required to do the job.
- **Termite Treatment for Front Sign**
 - Spot treat with Orange Oil.
- **Parking Lot Storm Drain**
 - Clean out drain
- **Sanctuary main door Flashing & Threshold**
- **Prune backside of south juniper heldge**
- **Sidewalk for Sacristy doorway**
 - Project to do during CDC Break
- **Workday before Palm Sunday**
 - **Saturday, March 28, 8:00 AM** (Polish Brass, cleaning gutters, power-washing, cleaning up landscape)

The next meeting will be Tuesday, March 31, 2015 at 7:00 PM. The meeting adjourned at 8:20 PM.

Respectfully submitted by,
Marilyn Gardner

**Property Committee Minutes
December 30, 2014**

PRESENT: Rick Mann, Barbara D'Addario, Bob Brundage, Stan Patscheck, Marilyn Gardner
OPENING PRAYER

TASKS COMPLETED SINCE LAST MEETING:

- Basketball net – replaced with a steel chain net - Rick Mann
- Repaired flood light over the church entrance – Stan Patscheck

NEWS FROM THE CHURCH COUNCIL

- Bob Brundage – Nothing to report at this time.

GOALS FOR 2015

- **Budget for 2015**
 - Requested \$12,000 in 2015
- **Fix Sacristy Sink**
 - Dig out and relocate drain. Possible workday project.
- **Prepare for Make-Bake (electrical Service and Oven Repair)**
 - Add electrical to the parking lot and replace solenoid on the left oven. Rick Mann will place a service call.
- **Cabinets in the PLC**

- Rick Mann will meet with Ron Ertel to finalize project and proceed.
- **Sanctuary Ceiling lights and new hooks**
 - Hooks requested by Pastor John for banners.
 - Rent lift and replace light fixtures in Sanctuary including halogens.
- **Sewer cleanouts (outside)**
 - Sewer cleanouts outside in patio area for snaking.
- **Attic Project (\$500)**
 - Replace current stairs and cleanout attic (January/February). Keith Selbrede with the help of Karl Goebel who will be doing his Eagle Project.
- **Office Workroom Cabinets (\$800)**
 - Melissa & Gordon Henry
- **Furnace Repair**
 - Sanctuary – do on a workday
- **More Drought –Tolerant Plantings**
 - Slowly replace areas around the church with drought tolerance plants. Barbara D’Addario has some succulents she is donating for planting.
- **Water-Saving Toilets**
 - Replace toilets in Men’s and Women’s rooms in hallway with water-saving toilets (5 toilets)
- **Trim Trees in Playground**
 - In 2015
- **Replace tarp on Canopy**
 - When needed in 2015. Rotate the frame before recovering. Add lights under the canopy (Stan Patscheck).
- **Relocate Gas Meter**
 - Relocate Gas Meter closer to the building. Rick Mann will contact the Gas Company to see what is required to do the job.

The next meeting will be Tuesday, January 27, 2015 at 7:00 PM. The meeting adjourned at 8:15 PM.

Respectfully submitted by, Marilyn Gardner

Property Committee Minutes November 25, 2014

PRESENT: Rick Mann, Jan Mann, Marilyn Gardner

OPENING PRAYER

TASKS COMPLETED SINCE LAST MEETING:

- Maintenance on Sprinkler controller – Rich Mann
- Prayer garden planting and cleanup – Jan Mann & Marilyn Gardner

NEWS FROM THE CHURCH COUNCIL

- Bob Brundage – Nothing to report at this time.

OLD BUSINESS:

- Make Bake & Celebrate Funds –**
 - **2014 Attic Project - \$500** –Keith Selbrede is coordinating the project assisted by Karl Goebel who is completing his Eagle Project. Project will begin in December.
 - **2014 Work Room Cabinet Project - \$800** –Melissa & Gordon Henry
 - **2013 Wall Cabinets in PLC and Office** – Rick Mann will be coordinating the PLC with cabinet maker Ron Ertel.
 - **2014/2015 Electrical Outlet for Parking Lot (near Basketball hoop)**

Stan Patscheck/Rick Mann will look into this project.

Security for Property

- Reduce Junipers
- Adjust door closers

Sanctuary Heating and Comfort–

- **Furnace Repair and Maintenance** – Repair before the next cold season. Update the filter style. (Rick Mann & Stan Patscheck)
- **Door Shoes for SE and SW doors.** Will be completed before the next cold season. (Stan Patscheck)

Plumbing –Bathroom Sewer Cleanout - Currently this doesn't seem to be an issue. If a problem reoccurs, Rick Mann & Stan Patscheck will find the current cleanout or create a new one. (2015)

PLC South door – Jan Mann will paint new door.

NEW BUSINESS:

Sacristy Sink Clog

- Rick Mann will contact plumber regarding the clog. Need to find out what's clogging the drain.
- **Erik's Going Away** Property Gift.

The next meeting will be Tuesday, December 30 at 7:00 PM. The meeting adjourned at 7:45 PM.
Respectfully submitted by, Marilyn Gardner

Property Committee Minutes

September 30, 2014

PRESENT: Rick Mann, Jan Mann, Marilyn Gardner, Stan Patscheck, Bob Brundage, Barbara D'Addario

OPENING PRAYER

TASKS COMPLETED SINCE LAST MEETING:

- Garden maintenance during drought – Jan Mann & Marilyn Gardner

- Curb & Step Painting – Jan Mann
- Office bathroom maintenance – Rick Mann

NEWS FROM THE CHURCH COUNCIL

- Bob Brundage – Nothing to report at this time.

OLD BUSINESS:

- **Make Bake & Celebrate Funds** –

1. **2014 Attic Project - \$500** –Keith Selbrede is coordinating the project assisted by Karl Goebel who is completing his Eagle Project. Project will begin in December.
2. **2014 Work Room Cabinet Project - \$800** –Melissa & Gordon Henry
3. **2013 Wall Cabinets in PLC and Office** – Bill Stoll is coordinating the PLC with cabinet maker Ron Ertel.
4. **2014/2015 Electrical Outlet for Parking Lot (near Basketball hoop)**
Stan Patscheck/Rick Mann will look into this project.

- **Security for Property**

1. Reduce Junipers
2. Adjust door closers

- **Sanctuary Heating and Comfort**–

1. **Furnace Repair and Maintenance** – Repair before the next cold season.

- Update the filter style. (Rick Mann & Stan Patscheck)
2. **Door Shoes for SE and SW doors.** Will be completed before the next cold season. (Stan Patscheck)
- **Plumbing –Bathroom Sewer Cleanout** - Currently this doesn't seem to be an issue. If a problem reoccurs, Rick Mann & Stan Patscheck will find the current cleanout or create a new one.
 - **Door Stops** – Rick Mann will finish project.
 - **Sanctuary Exhaust Fans**
 1. Rick Mann & Pastor John concluded that these would not be used during the service due to the level of noise the exhaust fans produce. If needed, Stan Patscheck will relocate the switches to the ground floor of the church. They are currently in the mezzanine on either side of the Sanctuary.
 - **PLC South door** – Jan Mann will paint new door.

NEW BUSINESS:

- **NW Sanctuary Exit Door Lighting**
 1. Investigate the cost on changing out the lights on either side to LED.
- **Office Bathroom Maintenance**
 1. A plumber has been contacted to assess the situation with the office commode.

The next meeting will be Tuesday, October 28 at 7:00 PM. The meeting adjourned at 8:10 PM.

Respectfully submitted by,

Marilyn Gardner

Property Committee Minutes August 26, 2014

PRESENT: Rick Mann, Jan Mann, Marilyn Gardner, Stan Patscheck

OPENING PRAYER

TASKS COMPLETED SINCE LAST MEETING:

- * Purchased Thirty-cup coffee urn - Barbara D'Addario
- * Carpet Cleaning in Luther Hall and Nursery
- * Prayer Garden – Fixed sprinklers, weeding and pruned – Jan Mann & Marilyn Gardner

NEWS FROM THE CHURCH COUNCIL

- * No report – Bob Brundage was unable to attend meeting.

OLD BUSINESS:

- * **Make Bake & Celebrate Funds** –
- * **2014 Attic Project - \$500** –Keith Selbrede is coordinating the project assisted by Karl Goebel who is completing his Eagle Project. Project will begin in December.
- * **2014 Work Room Cabinet Project - \$800** –Melissa & Gordon Henry
- * **2013 Wall Cabinets in PLC and Office** – Bill Stoll is coordinating the PLC with cabinet maker Ron Ertel
- * **2014/2015 Electrical Outlet for Parking Lot (near Basketball hoop)**
Stan Patscheck/Rick Mann will look into this project.

- * **Security for Property**
- * Reduce Junipers
- * Adjust door closers

- * **Sanctuary Heating and Comfort**–
- * **Furnace Repair and Maintenance** – Repair before the next cold season.
Update the filter style. (Rick Mann & Stan Patscheck)
- * **Door Shoes for SE and SW doors.** Will be completed before the next cold season. (Stan Patscheck)

- * **Plumbing –Bathroom Sewer Cleanout** - Rick Mann & Stan Patscheck will find will the current cleanout or create a new one.

- * **Door Stops** – Rick Mann will finish project.

- * **Playground Plan**- The plan for the playground equipment is to finish current repairs that are underway, and when the Child Development Center board reconvenes, the CDC board will express in writing their desires on a new playground set. Construction will commence in the summer of 2015.

- * **PLC South door** – Jan Mann will paint new door.

NEW BUSINESS:

- * **Sanctuary Exhaust Fans**
- * Rick Mann & Stan Patscheck will relocate the switches to the ground floor of the church. They are currently in the mezzanine on either side of the Sanctuary.

- * **Sprinklers**
- * The sprinklers in the parking lot island were turned off for VBS and were left off. They have been turned back on.
- * The sprinklers on the side outside Pastor Erik's office need the timer replaced.

The next meeting will be Tuesday, September 30 at 7:00 PM. The meeting adjourned at 8:15 PM.

Respectfully submitted by,
Marilyn Gardner

Property Committee Minutes July 29, 2014

PRESENT: Rick Mann, Jan Mann, Marilyn Gardner, Barbara D'Addario, Bob Brundage

OPENING PRAYER

TASKS COMPLETED SINCE LAST MEETING:

- * Exit light over font – Stan Patscheck
- * Power strip on coffee cart – Stan Patscheck
- * Blinds for east loft windows in the church – Stan Patscheck
- * Door stops (commercial grade) – Rick Mann
- * Battery in telephone – Rick Mann

NEWS FROM THE CHURCH COUNCIL

- * No report – Bob Brundage was unable to attend meeting.

OLD BUSINESS:

- * **Make Bake & Celebrate Funds** –
- * **2014 Attic Project - \$500** –Keith Selbrede is coordinating the project assisted by Karl Goebel who is completing his Eagle Project.
- * **2014 Work Room Cabinet Project - \$800** –Melissa & Gordon Henry
- * **2013 Wall Cabinets in PLC and Office** – Bill Stoll is coordinating the PLC with cabinet maker Ron Ertel

- * **2014/2015 Electrical Outlet for Parking Lot (near Basketball hoop)**
Stan Patscheck/Rick Gardner will look into this project.
- * **Security for Property**
 - * Reduce Junipers
 - * Adjust door closers
- * **Sanctuary Heating and Comfort**–
 - * **Furnace Repair and Maintenance** – Repair before the next cold season.
Update the filter style. (Rick Mann & Stan Patscheck)
 - * **Door Shoes for SE and SW doors.** Will be completed before the next cold season. (Stan Patscheck)
- * **Plumbing** - Rick Mann will contact the plumber
 - * **Bathroom Sewer Cleanout**
 - * **Drinking Fountain drain**
 - * **Door Stops** – Rick Mann will finish project.
- * **PLC South door** – Jan Mann will paint new door.

NEW BUSINESS:

- * **New electricity rate for summer (Jun-Sep)** –
 - * Weekday afternoon: 23.6 cents per KWH (compared to 16.7 cents last June)
 - * Weekday morning & evening: 19.2 cents per KWH (compared to 16.7 cents last June)

Water Conservation (\$5.34 per HCF)

Consider planting areas around the church in drought tolerant/native plants. Marilyn Gardner and Jan Mann will research and report back to committee.

- * **Vacation Bible School (August 4-8)**
- * **Playground Equipment**
- * Rick Mann is getting a proposal and will submit the finalized report to the Executive Committee.

The next meeting will be Tuesday, August 26 at 7:00 PM. The meeting adjourned at 8:15 PM.

Respectfully submitted by,
Marilyn Gardner

June 24, 2014

PRESENT: Rick Mann, Jan Mann, Marilyn Gardner, Barbara D'Addario, Stan Patscheck, Bob Brundage

OPENING PRAYER

TASKS COMPLETED SINCE LAST MEETING:

- * **Coffee Cart/Urn** – Barbara D'Addario replaced.
- * PLC South Door donated and installed by Ron Ertel
- * Umbrellas on the patio replaced – Rick & Jan Mann
- * Wheelchair donated by Bob & Sharon Cooper – Barbara D'Addario delivered
- * Platform in the church reglued – Jan Mann
- * Paint cans from attic – disposed old ones and stored current office, PLC and Church paints in there respected areas.
- * Urinal Flush valve replaced – by plumber
- * Flower Urns purchased for altar – Jan Mann
- * Fixed Sprinklers pruned and weeded Prayer Garden – Jan Mann & Marilyn Gardner.

NEWS FROM THE CHURCH COUNCIL

- * Bob Brundage will report to church council the refurbishment of the playground equipment. The CDC is having someone power wash, stain/seal, and replacement of 2 wooden bench seats.

OLD BUSINESS:

- * **Make Bake & Celebrate Funds** –
- * **2014 Attic Project - \$500** –Keith Selbrede is coordinating the project assisted by Karl Goebel who is completing his Eagle Project.
- * **2014 Work Room Cabinet Project - \$800** –Melissa & Gordon Henry
- * **2013 Wall Cabinets in PLC and Office** – Ron Ertel
- * **2014/2015 Electrical Outlet for Parking Lot (near Basketball hoop)**
Stan Patscheck/Rick Gardner will look into this project.

- * **Security for Property**
- * Reduce Junipers
- * Adjust door closers
- * Make sure windows and doors are closed and locked

- * **Sanctuary Heating and Comfort**–
- * **Furnace Repair and Maintenance** – Repair before the next cold season.

Update the filter style. (Rick Mann & Stan Patscheck)

- * **Door shoes**_– For the bottom of the doors on either side of the Sanctuary in the front. Will be completed before the next cold season. (Stan Patscheck)
- * **Blinds for east window of choir loft** – 2014 MBC funds will be used. Stan Patscheck order blinds.

- * **Plumbing** - Rick Mann will contact the plumber
- * **Bathroom Sewer Cleanout**
- * **Drinking Fountain drain**

NEW BUSINESS:

- * **Exit lights over Baptismal Font** – Replace (Stan Patscheck).

The next meeting will be Tuesday, July 29 at 7:00 PM. The meeting adjourned at 8:00 PM.

Respectfully submitted by,
Marilyn Gardner

Property Committee Minutes May 27, 2014

PRESENT: Rick Mann, Jan Mann, Marilyn Gardner, Barbara D'Addario, Stan Patscheck, Bob Brundage

OPENING PRAYER

TASKS COMPLETED SINCE LAST MEETING:

- * **Carpet (rug) in the church entrance** – Barbara D'Addario had the carpet replaced.

NEWS FROM THE CHURCH COUNCIL

- * Bob Brundage updated the committee.

OLD BUSINESS:

- * **Make Bake & Celebrate Funds** –
- * **2014 Attic Project - \$500** –Keith Selbrede will coordinate. Karl Goebel will assist as his Eagle Project.
- * **2014 Work Room Cabinet Project - \$800** –Melissa & Gordon Henry
- * **2013 Wall Cabinets in PLC and Office** – Ron Ertel
- * **2014/2015 Electrical Outlet for Parking Lot (near Basketball hoop)**
Stan Patscheck/Rick Gardner will look into this project.

- * **Security for Property**
- * Reduce Junipers
- * Adjust door closers
- * Make sure windows and doors are closed and locked

- * **Sanctuary Heating and Comfort–**
- * **Furnace Repair and Maintenance** – Repair before the next cold season. Update the filter style. (Rick Mann & Stan Patscheck)
- * **Door shoes** – For the bottom of the doors on either side of the Sanctuary in the front. Will be completed before the next cold season. (Stan Patscheck)
- * **Blinds for east window of choir loft** – 2014 MBC funds will be used (\$320) (Stan Patscheck)

- * **Bathroom Sewer Cleanout** – Explore Men’s Bathroom to see where there is a clean out to the sewer system. (Rick Mann)

- * **Wheelchair Purchase** – Property Committee concurs that the funds from the heart Defibrillator be used for the purchase of two wheel chairs.

- * **Storage Building made from Trash Enclosure** - Area too small. Original area by Basketball hoop is a better location.

NEW BUSINESS:

- * **Urinal Flush Valve** - Rick Mann has contacted the plumber.

- * **Clean Carpet after VBS** - The carpet in Luther Hall was cleaned after Easter. It will be checked again after VBS to see if it needs cleaning.

- * **Coffee Cart/Urns** – Barbara D’Addario will check into the cost of replacing.

- * **Eagle Project** - Karl Goebel has done a scope of work for his Eagle Project assisting on the attic work. Rick Mann made copies for the committee to review and comment.

The next meeting will be Tuesday, June 24 at 7:00 PM. The meeting adjourned at 8:15 PM.

Respectfully submitted by,
Marilyn Gardner

**Property Committee Minutes
April 29, 2014**

PRESENT: Rick Mann, Jan Mann, Marilyn Gardner, Barbara D'Addario, Stan Patscheck

OPENING PRAYER

TASKS COMPLETED SINCE LAST MEETING:

- * **Spring Work Day**— Rick Mann wrote a thank you for the newsletter to those who attended.
- * **Junipers trimmed and raked** – Work day crew.
- * **Pew Anchoring** – install brackets to support the pews. (Stan Patscheck)
- * **Hobart Mixer Sold** –Stan Patscheck sold the mixer on Ebay. Mixer auctioned for \$1150 minus \$115 Ebay charges to sell on their site.
- * **Patio Benches** –Jan Mann repainted the patio benches before Easter.
- * **NEW Sports Equipment Box** – Rick Mann purchased a new sports equipment box to replace the broken one.
- * **Carpets Shampooed** –Job completed after Easter Breakfast. Luther Hall, Sanctuary loft and stairs; and the church office.
- * **CDC Office deadbolt and latchset** – Rick Mann replaced.

NEWS FROM THE CHURCH COUNCIL

- * No report this month. Bob Brundage was unable to attend the Property Meeting.

OLD BUSINESS:

- * **Make Bake & Celebrate** – Total Funds Requested \$1300 (\$500 – Attic Project (Modular shelving and totes). \$800—Work Room Cabinet Project.)
- * **Carpet (rug) in the church entrance** – Barbara D'Addario will have it replaced.
- * **New PLC Wall Cabinets** (Outlet Location is a question) – Ron Ertel and Learning
- * **Wall cabinets for church office** (funded by last year's MBC) – Ron Ertel after he completes the PLC cabinets
- * **Sanctuary Furnace Repair and Maintenance** – Repair before the next cold season. Update the filter style. (Rick Mann & Stan Patscheck)
- **Bathroom Sewer Cleanout** – Explore Men's Bathroom to see where there is a cleanout to the sewer system. (Rick Mann)
- * **Door shoes** – For the bottom of the doors on either side of the Sanctuary in the front. Will be completed before the next cold season. (Stan Patscheck)
- * **Blinds for east window of choir loft** – 2014 MBC funds will be used (\$320) (Stan Patscheck)
- * **Northwest glass door in the church** – Closer needs to be fixed. Other doors

will be checked on the property.

NEW BUSINESS:

- **New Electrical Outlet for Parking Lot** – Explore options on getting electrical out to the parking lot. Possibly MBC money. (Stan Patscheck)
- **Security concerns** – Fix doors, prune junipers and talk to the committees and outside groups about checking the doors.
- **Heart Defibrillator** – Property Committee concurs that the funds from the heart Defibrillator be used for the purchase of two wheel chairs.

The next meeting will be Tuesday, May 27 at 7:00 PM. The meeting adjourned at 8:30 PM.

Respectfully submitted by,
Marilyn Gardner

**Property Committee Minutes
March 24, 2014**

PRESENT: Rick Mann, Jan Mann, Marilyn Gardner, Barbara D'Addario, Bob Brundage, Stan Patscheck

OPENING PRAYER

PRESENTATION BY KARL GOBEL

Karl proposed two possible Eagle Projects that he would like to do at Mount Cross.

- * **Improve the Attic** – Install a motorized cargo lift to bring boxes up to the attic and assist in the cleaning of the attic. This project would be assisted by the Property Committee – Electrical work would be involved.
- * **Signs for the Prayer garden** – Signs with Prayers throughout the Prayer garden.

The Property Committee supports Karl and awaits the project he chooses to do for his Eagle Project.

TASKS COMPLETED SINCE LAST MEETING:

- * **Sanctuary Painting Project**—completed
- * **Playground sidewalk grinding** – Rick Mann headed this project and the job is complete.
- * **Queen Palms thinned outside the Parish Life Center** – Jan Mann trimmed the Palms.

- * **South Wall Painted** – Graffiti removal, prep, and painted by Rick & Jan Mann and Craig Abernathy

NEWS FROM THE CHURCH COUNCIL

- * Bob Brundage is our property liaison to church council. No report this month, he was unable to attend council due to illness.

OLD BUSINESS:

- * **Workday before Easter**– Saturday April 12 at 8:00 AM – Rick Mann is advertising the workday in all church publications. Sprucing up the church for Holy Week by cleaning brass, pruning junipers and general cleanup around the property.
- * **Carpet Cleaning** – Carpet cleaning on April 21. Choir loft and steps included in the cleaning.
- * **Make Bake & Celebrate requests** - \$500 – Attic Project (Modular shelving and totes). \$800—Work Room Cabinet Project.
- * **Carpet (rug) in the church entrance** – Barbara D'Addario will have it replaced.
- * **New PLC Wall Cabinets** (Outlet Location is a question) – Ron Ertel and Learning
- * **Wall cabinets for church office** (funded by last year's MBC) – Ron Ertel after he completes the PLC cabinets
- * **CDC deadbolts** – Rick Mann coordinate this with Cathy Channels.
- * **Sanctuary Furnace Repair and Maintenance** – Repair before the next cold season. Update the filter style. (Rick Mann & Stan Patscheck)
- * **Door Shoes** – For the bottom of the doors on either side of the Sanctuary in the front. (Stan Patscheck)

NEW BUSINESS:

- **Bathroom Sewer Problem** – Explore Men's Bathroom to see where there is a cleanout to the sewer system. (Rick Mann)
- **Pew Anchoring** – install brackets to support the pews. (Stan Patscheck)

The next meeting will be Tuesday, April 29 at 7:00 PM. The meeting adjourned at 8:25 PM.

Respectfully submitted by,
Marilyn Gardner

Property Committee Minutes February 25, 2014

PRESENT: Rick Mann, Jan Mann, Marilyn Gardner, Barbara D'Addario, Bob Brundage, Stan Patscheck

Opening Prayer

Tasks Completed Since Last Meeting:

- * New glass in choir door
- * New Doors in Sound and Electrical room. Getting a quote to paint the doors.
- * Window tinting in Sound Room.
- * Sago Palms trimmed.

News from the Church Council

- * No report this time (Bob)

Old Business:

- * Sanctuary Painting (Commenced on February 24)
- * Carpet Cleaning – April 21 (Inspect the carpet in the church to see whether it needs cleaning.)
- * Sidewalk repair – Rick Mann will get bids on grinding down the sidewalk.
- * Sale of Large Mixer – Stan Patscheck
- * New PLC Wall Cabinets (Outlet Location is a question) – Ron Ertel and Learning
- * Wall cabinets for church office (funded by last year's MBC) – Ron Ertel
- * CDC office upper deadbolt – unrepairable and needs replacement (Rick)
- * Copy Room Sink – Base cabinet needs repair.

New Business:

- Sago Palms up for adoption – Tree contractor will remove them
- Make Bake & Celebrate requests - \$800 to replace cabinet in church office. \$500 for attic shelving and totes
- Sanctuary furnace maintenance and repair – Fabricate something for furnace filters.
- Workday before Easter– Saturday April 12 at 8:00 AM
- Replace carpet in the Narthex.

The next meeting will be March 25 at 7:00 PM. The meeting adjourned at 8:15 PM.

Respectfully submitted by,
Marilyn Gardner

Property Committee Minutes (August and September)
August 27, 2013

PRESENT: Rick Mann, Jan Mann, Marilyn Gardner, Curt Bensen, Barbara D'Addario,
Stan Patscheck

Opening Prayer

Tasks Completed Since Last Meeting:

- * Second patio trash can purchased – Barbara D'Addario
- * Kitchen door planning – Curt Bensen
- * Twisted juniper trimming – Curt Bensen
- * Grounded outlet for FIOS – Stan Patscheck
- * Water pressure regulator, including water line repair (contract handled by Rick Mann)
- * Property support to parish picnic – Stan Patscheck & Rick Mann
- * Prayer garden work – Jan Mann & Marilyn Gardner

News from the Church Council - No report this time. (Stan)

Old Business:

- * FIOS installation
- * New PLC Wall Cabinets (Outlet will need to be raised)
- * Kitchen Hot Water Heater – Rick Mann will price water mixers for bathrooms
- * Wall cabinets for church office funded by MBC (on hold)
- Sanctuary Painting -- Rick Mann will contact painter (Dunn Edwards Premium Grade paint – spray or roller? Stained Glass windows will need protection. Inspect the cross and clean.
- Playground sidewalk problem – on hold till next month.

New Business:

- Marilyn is leaving as church secretary.

- Curt & Anne Bensen are moving. We will miss you! Farwell and Godspeed.
- New basketball goal was moved (old one was discarded)
- Seating for new fall schedule – chairs rearranged, piano moved and more chairs set up in the sanctuary.
- Property maintenance and repairs funds expended. Requested from council additional funds.
- Sell the mixer in the kitchen – Stan Patscheck will place it on ebay.
- Rally Day – September 8

The next meeting will be September 24 at 7:00 PM. The meeting adjourned at 8:15 PM.

Respectfully submitted by,
Marilyn Gardner
Property Committee

**Property Committee Minutes
September 24, 2013**

PRESENT: Rick Mann, Jan Mann, Marilyn Gardner, Barbara D'Addario,

Opening Prayer

Tasks Completed Since Last Meeting:

- * Cleared clogged Drain in Copy room

News from the Church Council - No report this time. (Stan)

Old Business:

- * Property General Maintenance Budget increased from \$9,000 - \$14,000
- * Playground sidewalk problem (uneven places) – Rick Mann will get a bid to replace part of the concrete and to widen the gate entry to the playground
- * Sell the mixer in the kitchen – Stan Patscheck will place it on ebay.
- * Sign near Basketball goal (NO PLAY AFTER DARK)
- * New PLC Wall Cabinets (Outlet will need to be raised)
- * Kitchen Hot Water Heater – Rick Mann will price water mixers for bathrooms
- * Wall cabinets for church office funded by MBC (on hold)
- Sanctuary Painting -- Rick Mann will contact painter (Dunn Edwards Premium Grade paint – spray or roller? Stained Glass windows will need protection. Inspect the cross and clean.

- **New Business:**

- Prayer garden was trimmed by garden. Rick Mann will speak to the gardeners
- Trimming of the Memorial tree and twisted junipers. Rick Mann will get a quote.
- Pre Thanksgiving Workday – Possibly November 16. Rick Mann will check the calendar.

- Property maintenance and repairs funds expended. Requested from council additional funds.
- Canopy top has a rip. We'll keep an eye on it and will order a new one and replace.
- Electric Bill continues to be GREAT.

The next meeting will be October 29 at 7:00 PM. The meeting adjourned at 8:00 PM.

Respectfully submitted by,
Marilyn Gardner
Property Committee

Property Committee Minutes June 25, 2013

PRESENT: Rick Mann, Jan Mann, Marilyn Gardner, Curt Bensen, Barbara D'Addario

Opening Prayer

Tasks Completed Since Last Meeting:

- * Door closer in the Parish Life Center and Men's Room fixed - Stan Patscheck
- * Flat Screen TV in Pastor John's office donated by the Bensens
- * Tree Repair - Jan repaired a tree in the parking lot...tree was hit
- * Mechanical floor scrubbing in Sanctuary and restrooms... Janitorial Service
- * New gas valve in janitor closet and new angle stop in craft room
- * Communion Rail damage - Curt Bensen sanded and put a coat of clear on the communion rail.

News from the Church Council - No report this time. (Stan)

Old Business:

- Water Pressure Regulator - (Will be fixed once the part arrives)(July)
- Kitchen Hot water Temperature (Price temperature regulators)
- Kitchen Door (NE corner) - Needs trimming - Curt Bensen
- Wall cabinets for church office (funded by Make, Bake & Celebrate) -- Rick Mann will contact Bill Stoll from Learning who is heading the project for the wall cabinets in the PLC.
- Sanctuary Painting -- Rick Mann will contact painter
- Playground sidewalk problem -- Curt Bensen will contact John Pitsch to see what he did when he fixed the problem in the concrete by the church door. Will probably do something similar in the playground.

- Prayer Garden -- Barbara D., Jan Mann and Marilyn Gardner will prune, weed and plant some additional groundcover in the prayer garden.

New Business:

- Fios Installation (on-hold for a couple of weeks until Verizon can figure out how to get Fios to our location)

The next meeting will be July 30, 2013 at 7:00 PM. The meeting adjourned at 7:45 PM.

Respectfully submitted by,
Marilyn Gardner
Property Committee

**Property Committee Minutes
May 28, 2013**

PRESENT: Rick Mann, Jan Mann, Marilyn Gardner, Bob Brundage, Curt Bensen, Barbara D'Addario, Stan Patscheck

Opening Prayer

Tasks Completed Since Last Meeting:

- Sanctuary Ceiling night Maintenance (Completed - Stan Patscheck)
- Concert Support - Moving stage and piano (Rick, Stan, Cy, Peter & Matthew Johnson)
- Prayer Garden Maintenance -- (Jan & Marilyn)

News from the Church Council - No report this time. (Stan)

Old Business:

- Wall cabinets for church office - Funded by the Make, Bake & Celebrate. Also cabinets in Parish Life Center Learning requested from MBC.
- Sanctuary painting (On hold - need a Project Manager)
- Playground sidewalk problem (August)
- Gas Valve Replacement (Janitor closet) and Faucet repair (June 13)
- Water Pressure Regulator - (July)
- Kitchen Hot water Temperature (Price temperature regulators)
- Kitchen Door (NW corner) - Needs trimming - Curt Bensen
- Machine scrubbing the sanctuary & bathroom floors - Rick Mann requested a quote from janitor. Job will take place in June

New Business:

- Electrical Update - Three years ago our cost was \$20/day...it's now \$11/day
- Sanctuary Dimming Systems developed problems - may need replacing.
- Door Closers for the Parish Life Center - Stan P. & Rick Mann

The next meeting will be June 25, 2013 at 7:00 PM. The meeting adjourned at 7:45 PM.

Respectfully submitted by,
Marilyn Gardner
Property Committee

Property Committee Minutes April 30, 2013

PRESENT: Rick Mann, Jan Mann, Marilyn Gardner

ABSENT: Bob Brundage, Curt Bensen, Barbara D'Addario, Stan Patscheck

Tasks Completed Since Last Meeting:

- Painting of the Nursery- (Jan & Marilyn)
- Painting of Luther Hall (Melissa & Gordon Henry, and helpers)
- Closing of the furnace registers in Luther Hall (Curt)
- Carpet replacement in the four rooms
- Spot treatment for drywood termites in Nursery
- Water heater replacement (includes smitty pan and expansion tank)
- Tamper resistant outlets in Nursery and Luther Hall (Carol Paul & Rick)
- Adjustment of the pneumatic door closer in PLC
- Repair of the latches on the accordion doors
- Sprinkler Repair (Rick & Jan)

News from the Church Council - No report this time. (Stan)

Old Business:

- Wall cabinets for church office - Funded by the Make, Bake & Celebrate. Also cabinets in Parish Life Center Learning requested from MBC.
- Sanctuary painting (On hold - need a Project Manager)
- Playground sidewalk problem (August)
- PLC south door w/lockset

New Business:

- Funding the following projects: Funding was approved provisionally based on funds available in the property account. Rick Mann will check account.
 - Gas valve replacement (Janitor closet) - 24 May possible date - Rick Mann will contact plumber.
 - Water pressure regulator - job to be done after June 12 when the preschool isn't in session.

- Kitchen hot water temperature
- Machine scrubbing of floors in the sanctuary and restrooms - Rick Mann will get a quote from the janitorial service.
- Sanctuary ceiling light maintenance (some spare bulbs in attic) - Stan Patscheck
- Kitchen door (NW corner) needs trimming

The next meeting will be May 28, 2013 at 7:00 PM. The meeting adjourned at 8:05 PM.

Respectfully submitted by,
Marilyn Gardner
Property Committee

Property Committee Minutes - March 26, 2013

Rick Mann opened the meeting with a prayer at 7:11 p.m.

Tasks completed since last meeting:

- Van maintenance (oil change, lube, wipers) - Rick Mann
- Janitor Closet mop sink replacement & drain snaking
- Kitchen island sink repair
- Dishwashing sink nozzle maintenance (Jan & Rick)
- Sprayed & weeded property (Jan)
- Closet Tear out in the Nursery (Gordon & Melissa Henry)
- Replaced mat by back kitchen sink (Rick & Jan)

News from the Church Council (Stan)

Increased appropriation for the carpet -
\$9000 appropriated and \$1000 donation from
CDC.

Old Business:

- Painting nursery and Luther Hall prior to carpet (prep work has started). (Gordon & Melissa Henry, Jan Mann & Marilyn Gardner)

- Carpet project (1-5 April)
- Luther Hall floor registers (28 Mar) - Curt Bensen
- Luther Hall electrical outlet(s) - Stan Patscheck
- Sanctuary painting - project later in the year.
- Playground sidewalk problem (August)
- PLC south door w/lockset - Stan Patscheck
- Pneumatic door closer is weak (PLC) - Stan Patscheck

New Business:

- Wall cabinets for church office - Rick will put in a request to Make, Bake & Celebrate.
- Playground rebuild

The next meeting will be April 30 at 7:00 PM.

The meeting adjourned at 8:05 PM.

Respectfully submitted by,
Marilyn Gardner
Property Committee

Property Committee Minutes - February 26, 2013

Rick Mann opened the meeting with a prayer at 7 p.m.

Tasks completed since our last meeting:

- Dead tree removed (east side)
- Canopy sides delivered
- Flat-top griddle turned off
- Setup for soup supper (Property Committee did first week (February 20th). Thank you to everyone!

Old Business:

- Luther Hall & Nursery Painting - Gordon & Melissa Henry will be project managers and find help. Rooms will be painted on Maundy Thursday and Good Friday and be dried by Easter Sunday.
- Carpet Project (300 sq. yds.) - Nursery, Luther Hall, Church & Preschool offices. We have \$8,000 in the budget and \$1,000 donated from CDC parent. We got three quotes. We will submit quote to church council. Luther Hall Floor Registers (Stan, Rick & Curt)
- Sanctuary Painting (funded by budget - On hold until later this year).
- Lutheran Hall Electrical Outlets and floor registers- Stan & Rick will look at them before the carpet is done.

- Playground sidewalk problem -- (Curt B. will handle this project in the summer)
- PLC South Door w/lockset - Stan will speak with Ron Ertel who had his source come out and measure the door. Lockset is ready.

New Business:

- Major clog in mop sink (janitor closet) - Hired a plumber. Rick Mann is handling this project.
- Pneumatic door closer is weak in Parish Life Center - Stan will look at this.
- Kitchen Island sink dripping again - Rick Mann is fix.
- Make, Bake & Celebrate (Requests due by April 1st). Bring ideas to next meeting.
-

The next meeting will be March 26 at 7:00 PM.

The meeting adjourned at 8:20 PM.

Respectfully submitted by,
Marilyn Gardner
Property Committee

Property Committee Minutes - November 27, 2012

Rick Mann opened the meeting with a prayer at 7 p.m.

Tasks completed since our last meeting:

The valve box on the patio was repaired by Stan Patscheck.

A motion detector light fixture was installed in the men's room by Stan Patscheck.

New glide feet were installed on the altar by Ron Ertel.

Paper-seat-cover dispensers were installed in the rest rooms by Ron & Betty Ertel.

The dead pine tree on the east hillside was removed by contract.

The kiosk wheels were reinstalled by Ron Ertel.

Old Business:

The sanctuary painting project will be accomplished in 2013 when a clear week is available.

The trees on the patio will be trimmed in December with our remaining grounds funds.

The electrical outlet on the north wall of Luther Hall will be secured by Stan.

The carpeting in the offices, Luther Hall, and nursery needs replacing. Rick has requested funding in the 2013 budget.

The playground sidewalk grinding will be accomplished by Curt when the right equipment can be found and rented.

New Business:

The sanctuary platforms have been assembled for the Christmas tree.

The Property Committee annual report will be written by Rick, with help from Marilyn.

The south door of the PLC will be replaced with a better door. Ron Ertel has a recommended source.

We will remove the other dying pine tree on the east side after we have 2013 funds.

The canopy cover is rotten and tearing; a new cover will be ordered by Rick.

The Learning Committee has communicated to us that the construction of book shelves in the PLC is still a viable project. They are also investigating flat screen TVs for the Pastors' offices.

The next meeting will be December 18.

The meeting adjourned at 8:30.

Property Committee
Minutes
Tuesday, October 23, 2012
7:00 PM

Meeting called to order at 7:05 PM.

Members Present: Rick Mann, Jan Mann, Curt Bensen, Barbara D'Addario, and Marilyn Gardner. **Absent:** Bob Brundage, Stan Patscheck, and Pat Gallagher.

➤ Tasks Completed this month:

- New First Aid Kits - Rick Mann
- Drinking fountain - Curt Bensen reattached the inspection plate
 - Small sink in the kitchen - Curt Bensen installed a reducer on the drain

Old Business

- Sanctuary Painting - Will have to find a date that work. Need NEW proposal(s).
- Pine tree trimming - if we have money at the end of the year we will prune the pine trees on the side next to the condos. Rick Mann will get quotes
- Luther Hall electrical outlet(s) - Stan P. and Rick Mann will work on this project.
- Carpet condition in office suite (74 SY), Luther Hall (165 SY) and Nursery (43 SY) - Put in the budget next year (2013)
- Work Day on November 10 - cleaning gutters, raking under bushes, polishing brass, cutting vines, prayer garden cleanup.
- Vents in the Janitor closet - Barbara D'Addario

New Business

- Playground sidewalk problem - Curt will find a grinder to do the job.
- Three Trees in Planter - get bid for trimming (Rick Mann)
- 2013 Budget - Rick Mann will submit Property's budget to Budget & Finance
- Motion Detector Lights for the bathrooms - Rick brought sample to the meeting
- Next Property meeting will be **Tuesday, November 30 at 7:00 PM.**

➤ Adjourned at 8:05 PM.

Respectfully submitted by,
Marilyn Gardner

Property Committee
Minutes
Tuesday, September 25, 2012
7:00 PM

Meeting called to order at 7:10 PM.

Members Present: Rick Mann, Jan Mann, Curt Bensen, Barbara D'Addario, Stan Patscheck, Pat Gallagher and Marilyn Gardner. **Absent:** Bob Brundage.

- Tasks Completed this month:
 - Sprinkler valves replaced (Stan Patscheck)
 - Tinted Window film for office (contractor)
 - Small Pine Tree removal (contractor)
 - Tilted sink in Kitchen (Curt Bensen)
 - Women's Bathroom Fan replaced (Stan Patscheck)

Old Business

- Sanctuary Painting - Will have to find a date that work. Need NEW proposal(s).
- Luther Hall electrical outlet(s) - Stan P. and Rick Mann will work on this project.
- Carpet condition in office suite (74 SY), Luther Hall (165 SY) and Nursery (43 SY) - Put in the budget next year (2013)
- Rally Day #5 - October 14 - Curt, Barbara, Stan, Rick and Jan will coordinate covering the table. Marilyn G. will do the signups for the table.
- Water Fountain repair - Bill Greason fixed the leak. Curt will work on the cover plate under the drinking fountain.

New Business

- Rewiring for Internet - Gil Valencia from the Technology Committee, is putting together a proposal on wiring and setting up wireless routers.
- Reimbursement for expenses -- Turn in your receipts!
- Next church workday will be Saturday, November 10.
- Pine tree trimming - if we have money at the end of the year we will prune the pine trees on the side next to the condos.
- Umbrellas - Barbara D. will look for umbrellas for the patio that have poles 1 1/4" diameter poles.

- Sprinkler valves - Rick M. and Stan P. will try to tighten the valves in the junipers and parking lot. We currently have seepage.
- Next Property meeting will be **Tuesday, October 23 at 7:00 PM** because of Vacation Bible School.

➤ Adjourned at 8:15 PM.

Respectfully submitted by,
Marilyn Gardner

Property
Committee

Minutes
Tuesday,
August 28,
2012
7:00 PM

The meeting opened with prayer at 7:00 PM.

Members Present: Rick Mann, Jan Mann, Barbara D' Addario, and Stan Patscheck. Guest: Pastor John Soyster

Message From the Church Council:

Pastor John gave us the highlights of the August Church Council meeting.

Tasks Completed This Month:

Prayer Garden
birdbath (Marilyn &
Jan)
Candlestick repair
(Curt)
Bolts for kitchen sink (Curt)
Carpet cleaning (contract)
Toilet maintenance
Sprinkler head replacement

Old Business:

Sanctuary painting was not accomplished this month. The funds will be kept in the sanctuary painting account for a later date.

The exhaust fan in the Ladies Room is broken; Stan will investigate.

New Business:

Coverall will wash windows on Labor Day.

Our building maintenance account shows 2012 expenses of \$3300. We have \$2700 remaining for these next four months.

Rick Mann has obtained a proposal from Conejo Window Tinting to cover the west windows of the church office with solar-blocking film with a 65% rating. The cost is \$765. At present, the lower windows have film which is fogging and peeling. The committee discussed and approved this project.

Rick Mann opened the discussion on the worn carpet in the church offices, Luther Hall, and the nursery. It was agreed that new flooring should be pursued in 2013. Luther Hall will require some preparation to correct problems

with the concrete floor. The need for better carpet thresholds is a problem which must be addressed now. While on the subject of Luther Hall, Rick and Stan discussed some changes to the electrical outlets.

Rally Day #5 is October 14 and includes the Property Committee. We will do specific planning at our September meeting.

Stan stated that the cracked lid on the plumbing vault in the patio should be addressed. He would measure it and see if a precast replacement were available.

The meeting adjourned with prayer at 8:15.

Respectfully submitted:
Richard Mann

Property Committee
Minutes
Tuesday, July 24, 2012
7:00 PM

Meeting called to order at 7:10 PM.

Members Present: Rick Mann, Jan Mann, Curt Bensen, Barbara D'Addario, Stan Patscheck and Marilyn Gardner. **Absent:** Bob Brundage, and Pat Gallagher.

➤ **Tasks Completed this month:**

- Prayer Garden bench & Urn - Jan Mann & Marilyn Gardner purchased a bench & Urn and they are both in the garden. We will fill the urn with succulents.
- Griddle maintenance - Jan Mann cleaned the griddle.
- Parking Lot strip and arrow - Jan M. painted them both
- New Sign on Crestview and Camino Esplendido - Stan Patscheck completed this project.
- Lock on the Nursery Closet - Curt Bensen had the Nursery Closet rekeyed to it's own key. We also made more keys for the property.

Old Business

- Sanctuary Painting - Gave Susan Prosser proposal from contractor along with proof of insurance. Contract has not been signed at this time.
- Kitchen Equipment
 - Repair at the large stainless sink in the back of the kitchen. It needs to be attached to the back wall. Curt Bensen will do this project.
 - Items to be sold. The Hobart Mixer was used during the Make, Bake & Celebrate. We may hold on to it. The griddle still needs to be sold.
 - Items to be purchased - On hold until we sell the griddle. We will purchase some new pots & pans (Melissa Henry and Jan Mann disposed the unusable pots and pans).
- Bathroom Counters and mirrors - Jan Mann contacted Darren Mason regarding putting in the new mirrors for the bathrooms. We still need someone to install the counter tops. Stan Patscheck will check on the bathroom fan.
- Tree Removal - Putting on hold the removal of two trees on the side of the Condo complex. We will do this project in the fall.
- New Sanctuary Dimmer and LED's - Stan Patscheck will price the dimmer.

New Business

- Carport for van - Discussed attaching a carport for the church van next to the "Proposed storage room" at the far end of the parking lot. (Stan Patscheck)
- Converting the Trash area enclosure to a storage unit/gated trash area. (Stan Patscheck)
- Carpet Cleaning - Clean the carpets on Monday, August 6.
- Next Property meeting will be **Tuesday, August 28 at 7:00 PM** because of Vacation Bible School.

➤ Adjourned at 8:20 PM.

Respectfully submitted by,
Marilyn Gardner

Property Committee
Minutes
Tuesday, June 26, 2012
7:00 PM

Meeting called to order at 7:10 PM.

Members Present: Rick Mann, Jan Mann, Curt Bensen, Pat Gallagher and Marilyn Gardner.

Absent: Bob Brundage, Barbara D'Addario, and Stan Patscheck.

➤ **Tasks Completed this month:**

- Baptismal font light repaired (Stan)
- Prayer Garden improvements (Marilyn & Jan)
- Pew woodwork cleaning (Jan)
- Sprinkler repair (Stan)
- Juniper cutback (at dumpster enclosure) (Jan& Rick)
- Griddle maintenance (Jan)
- Janitor walk-through (Rick)
- Sprinkler piping at playground fence repair (CDC teacher Sandy and her husband)
- Office Door Closer

Old Business

- Sanctuary Painting - Rick Mann will get two quotes. Joni Swindle, from Sanctuary Design Committee, helped choose the two paint colors. Church council gave the Property committee their recommendation on required insurance that the contractor must have. The painting of the sanctuary will be in late August.
- Kitchen Equipment
 - Repair at the large stainless sink in the back of the kitchen. It needs to be attached to the back wall.
 - Items to be sold. Sell griddle. The Hobart Mixer was used during the Make, Bake & Celebrate. We may hold on to it.

- Items to be purchased - some new pots & pans (Melissa Henry and Jan Mann disposed the unusable pots and pans).
- Bathroom Counters and mirrors - Jan Mann contacted Darren Mason regarding putting in the new mirrors for the bathrooms. We still need someone to install the counter tops.
- Tree Removal - Putting on hold the removal of two trees on the side of the Condo complex. We will do this project in the fall.

New Business

- New Sanctuary dimmer and LED's - Rick and Stan are investigating the cost of changing out the sanctuary and parking lot lights.
- Prayer garden workday is this Saturday, June 30 from 8:00-11:00 AM. We will put the remainder of the crushed granite in the walkways, plant ground cover, weed and prune. Bring your garden tools and wheel barrows.
- Pew Fund - It was suggested that we start a "Pew Fund" to refurbish the pews (wood and upholstery)
- Toy Closet door & Bookshelves - Learning has asked that we rekey the toy closet in the nursery and also consider installing shelves on the back wall of the Parish Life Center for the church library. Curt Bensen have the toy closet rekeyed tomorrow. The property committee approved the installing of shelves along the wall but recommend that doors be installed to close off the shelves. Also Learning will need to acquire funding for this project.
- Next Property meeting will be **Tuesday, July 24 at 7:00 PM** because of Vacation Bible School.

➤ Adjourned at 8:15 PM.

Respectfully submitted by,
Marilyn Gardner

Property Committee
Minutes
Tuesday, April 24, 2012
7:00 PM

Meeting called to order at 7:10 PM.

Members Present: Rick Mann, Jan Mann, Barbara D'Addario, and Marilyn Gardner.

Absent: Bob Brundage, Stan Patscheck, Curt Bensen, Pat Gallagher

➤ **Tasks Completed this month:**

- Kiosk Stained, sealed and ready for Easter (Barbara, Jan)
- Canopy secured with more bolts and new feet (Stan)
- Griddle maintenance (Jan Mann)
- Hillside Planting (Jan Mann)
- Dishwasher repair (Rick Mann)
- Van Spotlight (Rick Mann)

Old Business

- Sanctuary Painting - Barbara D'Addario spoke with Joni Swindle from Sanctuary Design Committee. Joni met with prospective painter regarding the color selection and condition of the wood behind the cross. The Property Committee submitted a request for Make, Bake, & Celebrate funds.
- Electrical consumption for March (90 kwh/day versus 95 kwh/day) A 5% reduction.
- Further Lighting Upgrades - Researching low energy lighting for the sanctuary and possibly parking lot (Stan Patscheck).
- Kitchen Equipment
 - Items to be sold. Hobart Mixer and griddle.
 - Items to be purchased - some new pots & pans (Melissa Henry and Jan Mann disposed the unusable pots and pans).
- Bathroom Counters and mirrors - Put on hold until another CDC break in the summer.

- Tree Removal - Putting on hold the removal of two trees on the side of the Condo complex. We will do this project later in the year.
- Copier - The Xerox copier has been put on Craig's list by Pastor John.

New Business

- Dishwasher and Hobart Mixer. Make, Bake & Celebrate Committee wants us to hold off on selling the Hobart Mixer. They will be using for MBC. Dishwasher has been repaired.
- Repairs at the big sink. Discuss at next Property meeting.

➤ Adjourned with Lord's Prayer at 8:00 PM.

Respectfully submitted by,
Marilyn Gardner

Tuesday, March 27, 2012
7:00 PM

Meeting called to order at 7:10 PM.

Members Present: Rick Mann, Jan Mann, Curt Bensen, Barbara D'Addario, Stan Patscheck, and Marilyn Gardner. **Absent:** Bob Brundage

➤ **Tasks Completed this month:**

- New Fire Exit lights and emergency lights in Sanctuary. Thank you Stan Patscheck!
- Unpainted Kiosk delivered (Barbara D.)
- Church office painted (Barbara D., Rick & Jan Mann)
- Kneeler maintenance (Rick Mann)
- New outdoor trash can (Barbara D.)
- Pantry Maintenance (Jan Mann)
- Toilet seat (Rick Mann)

Old Business

- Kiosk - Done. Jan Mann & Barbara D'Addario will stain and varnish it and it will be ready for it's debut on Easter Sunday!
- Further Lighting Upgrades - Researching low energy lighting for the sanctuary (Stan Patscheck).
- Prayer Garden - Need to buy a bench, water feature, finish planting ground cover, and spread the rest of the crushed granite in the walkways.
- Kitchen Equipment
 - Items to be sold. Hobart Mixer and griddle (post on craigslist)
 - Items to be purchased - some new pots & pans (Melissa Henry and Jan Mann disposed the unusable pots and pans). If money is left, a counter top/with storage to replace where the Griddle is located now.
- Sanctuary Painting - Barbara D'Addario will speak with Joni Swindle from Sanctuary Design Committee. Need funding. Will put a request in for Make, Bake, & Celebrate.
- Bathroom Counters and mirrors - Put on hold until another CDC break.
- Tree Removal - Putting on hold the removal of two trees on the side of the Condo complex. We will do this project later in the year.

New Business

- New feet on Canopy. Stan Patscheck will handle this project.
- Make, Bake & Celebrate requests will be \$5,000 for painting the church. A secondary request of \$4,000 to seal the parking lot will be submitted.

- Technology reported that Pastor John purchased NEW hearing devices. Also they will be purchasing a flat screen TV. Ron Ertel will build a cabinet for the TV with white boards inside. Also they are researching a new cable/telephone carrier.

➤ Adjourned with Lord's Prayer at 8:15 PM.

Respectfully submitted by,
Marilyn Gardner

Property Committee
Minutes
Tuesday, February 28, 2012
7:00 PM

Meeting called to order at 7:10 PM.

Members Present: Rick Mann, Jan Mann, Bob Brundage, Barbara D'Addario, Stan Patscheck, and Marilyn Gardner. **Absent:** Curt Bensen

- Tasks Completed this month:
 - SCE Lighting Upgrade (Rick Mann)
 - New Janitor (Rick Mann)
 - Janitor closet drain (Rick Mann)

Old Business

- Kiosk - Contract signed. Deposit has been mailed. Balance will be paid when the kiosk is built.
- Prayer Garden - Need to buy a bench, water feature, finish planting ground cover, and spread the rest of the crushed granite in the walkways.
- Kitchen Equipment
 - Items to be sold. Hobart Mixer and griddle (researching prices, possibly list online at Craig's list or ebay)
 - Items to be purchased - some new pots & pans (Melissa Henry and Jan Mann disposed the unusable pots and pans). If money is left, a counter top/with storage to replace where the Griddle is located now.
- Sanctuary Painting - The Property Committee would like to take to Church Council the idea of painting the Sanctuary. Barbara D'Addario has a quote. She will work on how we will raise the money for the job and contact Stan Patscheck to bring to church council. The Sanctuary Design Committee will be involved with the design aspects of this project (choosing the color).
- Bathroom Counters and mirrors - Rick Mann will contact both the guy who said he would install the countertop and Joni Swindle regarding installing the mirror installation. Easter Week (Monday-Wednesday) is the target time for both installations.
- Tree Removal - Putting on hold the removal of two trees on the side of the Condo complex. We will do this project later in the year.

New Business

- Office Painting - The Property Committee voted unanimously to paint the church outer office (using our budget). Barbara D'Addario will contact painter and Rick Mann will have Susan Prosser sign the contract.
 - Further Lighting Upgrades -- Rick Mann will look into further upgrades on lighting around the property.
 - New Lid for outdoor trash can - Barbara D'Addario will look for a good price for a new lid.
 - Replacement Table - Rick Mann informed Property that we have some broken tables. Rick will purchase two new tables.
- Adjourned with Lord's Prayer at 8:10 PM.

Respectfully submitted by,
Marilyn Gardner

**Property Committee
Minutes
Tuesday, January 31
7:00 PM**

Meeting called to order at 7:10 PM.

Members Present: Rick Mann, Jan Mann, Curt Bensen, Bob Brundage, Barbara D'Addario, and Marilyn Gardner. **Absent:** Stan Patscheck

➤ **Tasks Completed this month:**

- Kitchen utensils inspected and pared down (Barbara D'Addario & Betsy Lee-Myers)
- Kitchen drains routed (Rick & Jan Mann)
- Prayer Garden maintained (Jan Mann & Marilyn Gardner)
- Tree Planted & Weeding (Jan Mann)
-

Old Business

- Prayer Garden - Gopher issue - treating the area. Will continue on to finish pathways, purchase bench and possibly solar water feature.

- Budget 2012 - Received what we requested. Still questions on new accounting. Someone from Property will attend the Accounting workshop on February 12.
- Kitchen Equipment
 - Items to be sold. Hobart Mixer and griddle (researching prices, possibly list on Craig's list online)
 - Items to be purchased - some new pots & pans. If money is left, a counter top/with storage to replace where the Griddle is located now.
- Kiosk - \$1,000 in the budget. The Property Committee would like to take \$1,300 from their designated account and for \$2,300 have a new Kiosk built. Barbara D'Addario is in leading this project.
- Sanctuary Painting - The Property Committee would like to take to Church Council the idea of a fund raiser to paint the Sanctuary. The Sanctuary Design Committee will be involved with the design aspects of this project.
 - The Sanctuary Design Committee will be involved with the design aspects of this project.
- Loaning Tables - Log has been created to sign out tables and chairs if they are borrowed from the church.
- Bathroom Counters and mirrors - Need to scheduled a time to replace the counter tops (funds are in our account) and to have the new mirrors that are being donated installed. Rick Mann is leading this project.

New Business

- Southern California Edison will be upgrading our lighting to more efficient ballasts - We qualify because of the Preschool
- Tree Removal - Rick Mann will contact tree guy to get a quote to remove two trees that are dying on the condo side of our property.
- - Rick Mann put submitted the Property budget to the Budget & Finance Committee. See Rick for a copy of the submitted budget.

➤ Adjourned with Lord's Prayer at 8:45 PM.

Respectfully submitted by,
Marilyn Gardner

Property Committee
Minutes
Tuesday, November 29, 2011
7:00 PM

Meeting called to order at 7:10 PM.

Members Present: Rick Mann, Jan Mann, Curt Bensen, Bob Brundage, Barbara D'Addario, and Marilyn Gardner. **Absent:** Stan Patscheck

Old Business

- Tasks Completed this month:
 - Piano bench refinished (PLC) (Jan Mann)
 - Signpost on Crestview painted (Jan Mann)
 - Workday Tasks:
 - Weeded and trimmed the plants and bushes
 - Cleaned out gutters and roof tiles
 - Washed windows
 - Polished brass
 - Moved stepping stones
 - Changed Light bulbs
 - raked leaves and pine needles
 - Hauled away branches and leaves

- Task Force to assess Kitchen (Bob Brundage) - Bob is finalizing the assessment. Property Committee will add their recommendations and submit to the Executive Committee before the end of the year.

New Business

- Sanctuary Design committee met. See their minutes on the church website at www.mountcross.com/sanctuary-c.htm
- 2012 Budget - Rick Mann put submitted the Property budget to the Budget & Finance Committee. See Rick for a copy of the submitted budget.
- Restrooms (countertops, mirrors, & door trim) - Marilyn Gardner will contact Jessica Rebbe to see if we can proceed. We have the \$\$ donated for the countertop and Rick Mann will contact Tom Quinn who has volunteered to put the countertop in. Project on hold until the Christmas Holiday for CDC.

➤ Adjourned with Lord's Prayer at 8:05 PM.

Respectfully submitted by,
Marilyn Gardner

Property Committee
Minutes
Tuesday, October 25, 2011
7:00 PM

Meeting called to order at 7:10 PM.

Members Present: Rick Mann, Jan Mann, Barbara D'Addario, Stan Patscheck, and Marilyn Gardner. **Absent:** Curt Bensen, Bob Brundage

Old Business

- Tasks Completed this month:
- Sacristy 'frig defrosted (Jan Mann)
 - Toilet Seat installed in office restroom (Rick Mann & Barbara D'Addario)
 - Solar Sprinkler control fully operational (Stan Patscheck)

- Piano delivered (reconditioned) (Barbara D'Addario)
- Workday on Saturday, November 5 at 8:00 AM -- Advertised in bulletin and newsletter.
- Prayer Garden - 90% completed. Need to purchase a bench and plant some more groundcover (Marilyn Gardner)
- Task Force to assess Kitchen (Bob Brundage) - Bob is finalizing the assessment. Property Committee will add their recommendations and submit to the Executive Committee.
- 2012 Budget - Rick Mann is putting together the budget and will get it to Budget & Finance Committee.
- Restrooms (countertops, mirrors, & door trim) - Rick Mann will contact Tom Quinn who has volunteered to put the countertop in. Project on hold until the Christmas Holiday for CDC.
- Technology Committee - (no update - put on hold due to spending curtailment) (Stan Patscheck)

New Business

- Spending Curtailment - Rick Mann explained to committee.
- Sanctuary Design Committee - Joni Swindle has restarted up this committee. They will meet in November.
- Adjourned with Lord's Prayer at 8:10 PM.

Respectfully submitted by,
Marilyn Gardner

Property Committee
Minutes
Tuesday, September 27, 2011
7:00 PM

Meeting called to order at 7:10 PM.

Members Present: Rick Mann, Curt Bensen, Barbara D'Addario, , Bob Brundage, and Marilyn Gardner. **Absent:** Stan Patscheck, Jan Mann

Old Business

- Tasks Completed this month:
 - Pew Repair (Curt)
 - Tree Removal (Stan)
 - Rose bush work (Jan)
 - Choir Loft bulb (Rick)
 - Stewardship Mural (Jan)
 - Rally Day (Marilyn, Jan, Barbara)
 - Piano Reconditioning (Barbara)
 - Bathroom Finishing touches (Jan)
 - Defrosted small refrigerator in the sacristy (Rick & Jan)

- Piano Reconditioning (Barbara) - Piano will be delivered the first week in October.

- Technology committee Update (Stan) - no update this month.

- Kiosk - Barbara D'Addario will get a quote on building a new Kiosk.

- Task Force to assess Kitchen (Bob Brundage) - Bob is finalizing the assessment. Property Committee will add their recommendations and submit to the Executive Committee.

- Prayer garden Update (Marilyn) - Irrigation in, planting the garden on Saturday, October 1.

- Storage building – Project is in the planning stage, led by Stan. No update this month.

- Pressure Regulator (leaking & low setting) - Curt Bensen will get a quote from a plumber.
- Restrooms (countertops, mirrors, & door trim) - Project on hold until the Christmas Holiday for CDC. Curt Bensen & Gordon Bergh will put in the countertops.
- 2012 Budget - Rick Mann will put together a proposed Property budget.
- Pest Control Contract - review

New Business

- Workday - **Saturday, November 5 at 8:00 AM**
- Tree Removal (east side - moved to 2012)
- Adjourned with Lord's Prayer at 8:20 PM.

Respectfully submitted by,
Marilyn Gardner

Property Committee Minutes
Tuesday, August 30, 2011

Meeting called to order at 7:10 PM.

Members Present: Rick Mann, Jan Mann, Barbara D'Addario, Stan Patscheck, Bob Brundage, and Marilyn Gardner. **Absent:** Curt Bensen

Old Business

- Tasks Completed in the month of August:
 - Earthquake bracing on the water heater. (Curt Bensen)
 - Sprinkler controller (Stan Patscheck)
 - Outside stairs rail and window handle (Curt Bensen)
 - Cleaning the carpets, kneelers and upholstery (Rick Mann)
 - Parking lot crack sealing (Stan Patscheck)
 - Refrigerator repair (Rick Mann)
 - Kitchen air supply register (Curt Bensen)
 - Bulbs in Luther Hall (Rick Mann) Also need to replace light bulb in the choir loft.

- Piano Reconditioning -- Barbara D'Addario reported that the piano will be back the end of the September. It was suggested we put a note in the newsletter regarding the piano reconditioning

- Technology committee Update - Stan Patscheck - nothing new to report

- Task Force to assess Kitchen --Bob Brundage - brought the completed assessments. The property committee will review all the assessment and make recommendations to the church council.

- Prayer garden Update - Marilyn Gardner reported that the plants have been picked out, the landscape plan is completed and the planting date is Saturday, October 1st.

- Storage building – Stan Patscheck reported that we are waiting for the City to pull the plans from their archives.

New Business

- **Rally Day, September 11** -- Marilyn Gardner & Jan Mann will take the first shift with Barbara D'Addario. Marilyn will make sign ups for the table

- Pressure Regulator - Curt Bensen will have it checked out.
- Restrooms - Jan Mann stripped wallpaper and painted both bathrooms. Money has been donated to replace the counter tops and two new mirrors have been donated (including installation). Need someone to help with installing the new counter tops. Also two child toilet seats have been installed by Rick Mann.
- 2012 Budget - Need to come up with our 2012 budget items and prioritize including a "proposed" Utility Conservation - Phase 1.
- Pest Control Contract - Rick Mann will check the contract to see what it covers.
- Adjourned with Lord's Prayer at 8:45 PM

Respectfully submitted by,
Marilyn Gardner

Tuesday, July 26, 2011, 7:00 PM

Old Business

- **Senior citizen parking sign** on a post. Job completed. Thanks Rick and Stan.
- **Parking lot crack sealing and pavement sealing**
 - Additional funds needed for this project. We will seal the cracks in the parking lot and ask for funds to complete the project next year. The cost for sealing the parking lot cracks will be \$1200.
- **Technology committee Update**
 - Two new monitors have been purchased
 - One new computer.
 - Stan reported that the Technology Committee will be looking at purchasing a "Smart Board" for the Parish Life Center. Stan Patscheck will take the technology people to look at one at a Camarillo School.
- **Sanctuary Design Committee** -- Joni Swindle will lead this effort to start up this committee..
 - Fabric for Kneelers in the church - completed
 - Upholstery cleaning (8 August)
- **Task Force to assess Kitchen**
 - Bob Brundage will send the kitchen assessment around to people who use the facility and also include the property committee.
- **Prayer garden Update**
 - Irrigation is in. The task force has picked out the plants. Now it's time to do the landscape plan and install the plants. This will take place when the weather cools down.
- **Storage building**
 - Stan Patscheck showed us a plan he had drawn up and he will show the city. Money for this project will be requested in next year's budget.
- **Utility conservation**
 - Water conserving toilets on hold for next year's budget.
- **Earthquake bracing**
 - For the kitchen water heater (Gas Co request) – Curt completed this project
- **Weathered outside stair railing**
 - Curt Bensen completed this project.

- **Honoring the service of a church member**
 - The proposal to honor a church member who gave great service by naming a part of the complex for him was discussed at church council and rejected.
- **Choir loft window handle**
 - Missing a bolt - Curt Bensen completed this project.

New Business

- **Sprinkler controller for island** - Stan Patscheck will purchase a solar powered controller and install.
- **Building Addition**
 - Stan Patscheck is creating a concept for a future expansion of church hall. He presented his preliminary plan to the property committee.
- **Piano Refurbishing**
 - Barbara D'Addario presented a proposal to refurbish the grand piano in the church. She has funds from her husband memorial, another memorial account and the Concert Series to do the project. The Property Committee gave their approval to proceed with the refurbishment.
- **Dead Tree above our Parking Lot**
 - Stan Patscheck will contact the owner of the property above the church parking lot about the removal of the dead tree. He will tell them that we will pay half of the cost of the removal of the tree if they will pay the other half. A parishioner has said they will donate the money.
- Adjourned with Lord's Prayer at 8:30 PM

Property Committee Minutes
Tuesday, June 28, 2011
7:00 PM

Old Business

Water leak in the playground -- Tree and stump removed. Irrigation repaired. Waiting for the Plumber's invoice backup.

Parking lot bulb replacement - Stan Patscheck replaced bulb

Sanctuary ceiling light bulb replacement - Stan Patscheck & Gordon Henry completed this project at a mini .

Pressure Washed outside the church - Job completed by Stan Patscheck & Rick Mann.

Weathered outside stair railing -- Curt Bensen will work on this project.

Choir loft window handle with missing bolt -- Curt Bensen will work on this project.

Senior citizen parking sign on a post - Post has been installed. Stan Patscheck will put the sign in place.

Parking lot crack sealing and pavement sealing - Stan Patscheck got a quote for the work. If the expenditure is approved, we will schedule to have it done after Vacation Bible School

Utility conservation – Water conserving toilets - Barbara D'Addario got prices on Toto Drake 1.6 gallon toilets. We need 4 regular toilets, 2 handicap, and 6 toilet seats. We are looking at around \$1600 to replace all the toilets at church.

Prayer garden Update - Drip system is in. Nopalitas Nursery will provide the plants.

Technology committee Update - Stan Patscheck updated the property committee on what the plan is for updating our technology at Mount Cross. Two new monitors and a new computer have been purchased. The plan is to connect the church, Parish Life Center and Luther Hall with cable to be able to live stream videos. Also a flat screen TV with cabinet for the PLC, two new projectors, a new laptop for the church, and wireless internet & fios for the property are in the plan.

Storage building – Project is in the planning stage, led by Stan. Waiting for the City to review the plan. A possible second shed by the dumpsters. Smaller in size.

Task Force to assess Kitchen - Bob Brundage is contacting key people that use the church for their input on the church kitchen (usability and function). He will report back to the committee with the results.

Sanctuary Committee -- Rick will contact Joni Swindle about getting the Sanctuary Design committee back together. We received \$500 from the Make, Bake, Celebrate for Fabric for Kneelers in the church .

Earthquake bracing for the kitchen water heater (Gas Co request) – Curt B. will accomplish.

New Business

- **2011's Budget** --with unforeseen expenditures. The property committee requested that our council rep. Stan Patscheck request a \$5,000 plus-up to our current 2011 budget.
- **Gordon Bergh Retiring** from our Committee
- **Tree removed from Playground**...what do we do in its place -- Preschool has installed two umbrellas for shade.
- **Watering the island** - who will replace Gordon
- **Recruit new members to Property Committee** - note in next newsletter on new committee members.
- Adjourned with Lord's Prayer at 8:45 PM

Respectfully submitted,
Marilyn Gardner

Property Committee Meeting Minutes **31 May 2011**

Old Business

Heavy trimming of the two trees by the large cross - Accomplished in May by Al Garcia (managed by Rick)

Office door threshold misalignment – To be repaired in June by a professional (managed by Curt)

Sanctuary ceiling light bulb replacement – Stan will lead the volunteer effort on June 18.

Weathered outside stair railing – Curt will remove it in June.

Choir loft window handle with missing bolt – Curt will repair it in June.

Senior citizen parking sign on a post – Rick has the new sign and Stan has the new post. They will collaborate on the installation.

Parking lot crack sealing and pavement sealing – Stan will obtain a proposal in June.

Utility conservation – Water conserving toilets were discussed. Barbara wanted to know the status of our funds before we make any firm decision. (Subsequent to the meeting, Barbara was given an update on our available funds; she is now comparing prices from local suppliers.)

Prayer garden – Mr. Crockett is in charge of further development.

Technology committee – Stan stated that the first meeting was held on 17 May. They are progressing toward their integrated plan of improvements for the complex.

Storage building – Project is in the planning stage, led by Stan.

New Business

Water leak in the playground near the carrot wood tree. –AAA Paradise Plumbing has been on the job. We have no drawings of the water lines in that area; they were installed by those other

that the building contractors. We have not found any isolation valve for that area. Leak originates under the tree. Tree must be removed to uncover the broken pipe. (Managed by Rick)

Executive Committee requests:

A task force to assess the kitchen and submit a written report – Bob will lead that effort

A committee to ensure the esthetics and suitability of updates to the sanctuary – Rick will ask Joni Swindle to lead that effort. Joni is currently on vacation until mid-June.

Earthquake bracing for the kitchen water heater (Gas Co request) – Curt will accomplish.

Hoover Floor Mate scrubbing machine – Jan purchased it for use in the sanctuary; she will show the custodial staff how to use it.

Richard J. Mann

Property Committee Mt. Cross Lutheran Church

Meeting on 26 April, 2011 at 7:00 PM

Attendees: Gordon Bergh, Curt Bensen, Bob Brundage, Stan Patscheck, Rick Mann, and Jan Mann.

Opening Prayer

Old Business

- **Parking Lot Changes**– Rick Mann will add a Senior Citizen Parking sign for the two spots closet to the church building.
- **Prayer Garden Task force** – Drip system has been installed.
- **Electrical Energy Use Survey** – "Direct Install Program." You need to re-apply each year to stay on the list. We do qualify, she checked our usage and it's less than 100kw a month. For more information

on the program go to their website at: <http://www.sce.com/b-rs/small-medium/direct-install/direct-install.htm> If we are chosen to participate, we will receive a call from one of the contractors to come out and inspect the property. We are still waiting on the list.

- **Playground** - Small roto-tiller didn't do the job. We will use a larger tiller in the future.
- **Proposal for a New Storage room** – Stan Patscheck in charge of this project. Job on hold.
- **Weed Abatement** - Completed at the work party. Notice will be signed off.
- **Work Party Results** – All Planned projects were completed.
- **Make, Bake Celebrate Items**— Carol Paul submitted Property Committee requests.
- **Technology Committee Status** – First meeting planned for next week.

New Business

- **Check Threshold for Church Office** - Curt Bensen will fix it.
- **Repair/replace outside banister** – Stan Patscheck will arrange for replacement.
- **Toy Closet lock needed** – Curt Bensen will install keyed lock.
- **Choir Loft window missing a screw**- Curt Bensen will check this out.
- **Grass Cutting Scheduled for Make, Bake, Celebrate** – Gordon Bergh will contact gardener to have it done on Friday.
- **Replacing Sanctuary Light Bulbs** – Stan Patscheck will check on rental of lift to do the job. No pew moving will be required.
- **Tree/Juniper Trimming** – Rick will call tree service to get quote on

playground trees. Jan Mann and Melissa Henry will do trimming on twisted junipers.

Closing Prayer

Meeting adjourned at 8:30 PM. Next meeting is **Tuesday, May 31** at **7:00 PM.**

Respectfully submitted by,
Gordon Bergh, Property Committee

**Property Committee
Mt. Cross Lutheran Church**

Meeting on March 29, 2011 at 7:00 PM

Attendees: Gordon Bergh, Marilyn Gardner, Curt Bensen, Barbara D'Addario, Carol Paul, Stan Patscheck and Rick Mann.

Opening Prayer

Old Business

- **Kiosk** – On hold.
- **Parking Lot Markings and Directional Arrows**– We will add a Senior Citizen Parking sign for the two spots closet to the church building.
- **Prayer Garden Task force** – Curt Bensen will spray the area for weeds. The Task Force will be having a meeting very soon to proceed to the next step.
- **Electrical Energy Use Survey** – "Direct Install Program." You need to re-apply each year to stay on the list. We do qualify, she checked our usage and it's less than 100kw a month. Last year we ranged from 86-126 kw/month depending on the month. For more information on the program go to their website at: <http://www.sce.com/b-rs/small-medium/direct-install/direct-install.htm> If we are chosen to participate, we will receive a call from one of the contractors to come out and inspect the property. Stan Patscheck will look further into this for us.
- **Kitchen Dishwasher repair and Kitchen deep cleaning** – dishwasher works. Instructions posted. Rick Mann found a person who works on Hobart dishwashers.
- **Playground** - We will rototill the area at the work day.
- **Proposal for a New Storage room** – Stan Patscheck did some research on the new location. We have to be in compliance with the city (setbacks, etc.). The property committee has given Stan the go ahead to proceed forward with creating the floor plan, elevation plan, etc.
- **Canopy Replacement** - Rick Mann has purchased a new canopy to replace the ripped one. We will put it back up at the work day April 9.
- **Weed Abatement** - Curt Bensen will spray the prayer garden area. We will the rest at our next work day.

- **Work Party – April 9 at 8:00 AM**—Marilyn will send an email out to the volunteers

New Business

- **Make, Bake Celebrate Items**— Carol Paul will write something up and Gordon Bergh will submit it. \$5,000 for new technology (TV, Projector, cabling, cabinet, etc.)
- **Technology Committee Status** – Stan Patscheck contacted the potential members. Still waiting for a responses and then will proceed with a meeting.

Closing Prayer

Meeting adjourned at 8:10 PM. Next meeting is **Tuesday, April 26 at 7:00 PM.**

Respectfully submitted by,
Marilyn Gardner, Property Committee

Property Committee Mt. Cross Lutheran Church

Meeting on February 22, 2011 at 7:00 PM

Attendees: Gordon Bergh, Marilyn Gardner, Barbara D’Addario, Carol Paul, Stan Patscheck and Rick Mann.

Opening Prayer

Old Business

- **Kiosk** – Barbara D’Addario is working on researching the costs and options of a new portable kiosk.
- **Disable Parking Lot Markings and Directional Arrows**– Thank you to Jan Mann for painting of the arrows and disabled parking spaces. She is nearly done.

- **Prayer Garden Task force** – Amendment has been rototilled into the garden. Next a landscape plan will be made. The Task Force will be having a meeting very soon to proceed to the next step.
- **Electrical Energy Use Survey** – "Direct Install Program." You need to re-apply each year to stay on the list. We do qualify, she checked our usage and it's less than 100kw a month. Last year we ranged from 86-126 kw/month depending on the month. So some months we may not have qualified. We could have bumped off because of that. But we currently qualify. For more information on the program go to their website at: <http://www.sce.com/b-rs/small-medium/direct-install/direct-install.htm> If we are chosen to participate, we will receive a call from one of the contractors to come out and inspect the property.
- **Kitchen Dishwasher repair and Kitchen deep cleaning** – dishwasher – Barbara D. will contact her repairman to see if he can repair our Hobart dishwasher. After that's repaired we will look for someone to deep clean the kitchen.
- **Playground** - We are going to speak with Cathy Channels and then we will loosen up the sand to see what we need to do. Maybe lightly rototil the playground and evaluate whether we need to order more sand.
- **Proposal for a New Storage room** – Stan Patscheck did some research on the new location. We have to be in compliance with the city (setbacks, etc.). Stan is awaiting a response from the city with the plans.
- **Patio Umbrellas** – The patio umbrellas purchased by Barbara D'Addario. Thank you Barbara, they look great!
- **Canopy Replacement** - Rick Mann has purchased a new canopy to replace the ripped one. We will put it back up in April.
- **Weed Abatement** - We will do it at our next work day.
- **Thank you letter** to Frank Walker for fixing our heater – Carol will send it out tomorrow.

- **TV** – Judy Winters volunteered to research purchasing a flat screen TV.

New Business

- **Work Party** – **April 9 at 8:00 AM**—Marilyn will send an email out to the volunteers.

Closing Prayer

Meeting adjourned at 7:50 PM. Next meeting is **Tuesday, March 29 at 7:00 PM.**

Respectfully submitted by,
Marilyn Gardner, Property Committee

**Property Committee
Mt. Cross Lutheran Church**

Meeting on January 25, 2011 at 7:00 PM

Attendees: Gordon Bergh, Marilyn Gardner, Curt Bensen, Barbara D'Addario, Bob Brundage, Carol Paul, Stan Patscheck and Rick & Jan Mann. **Guest:** Steve Kohl

Opening Prayer

Old Business

- **Kiosk** – Steve Kohl presented an idea about a touch screen kiosk that is weatherproof and will great improvement over our 20 year old kiosk. Barbara D'Addario will work with Steve researching costs and options.
- **Disable Parking Lot Markings and Directional Arrows**– Rick Mann and Gordon Bergh will take care of the painting of the arrows and handicap parking spaces.
- **Prayer Garden Task force** – Amendment has been rot tilled into the garden. Next a landscape plan will be made. The Task Force will be having a meeting very soon to proceed to the next step.
- **Janitorial Service** – Our new contact is Ray Mitrano. Rick Mann did a grounds walk through inspection with him.
- **Kitchen Refrigerator Replacement** -- We will wait until we get SCE to evaluate our electrical usage to see if we need to replace the current refrigerator.
- **Kitchen Cleaning** - There was discussion on having the kitchen professionally cleaned. We will look into the cost of doing this annually.
- **Annual Report** -- Thank you to Bob Brundage for submitting the Property Committee's Annual Report.
- **Playground** - We are going to lightly rototil the playground and evaluate whether we need to order more sand.
- **Electrical Energy Use Survey** -- Marilyn Gardner and Stan

Patscheck will contact SCE again and get the scoop on their “special” Energy Program. They will come in and evaluate the church’s usage and have will work done by a contractor. This is all paid for by SCE. We are awaiting a phone call from SCE.

New Business

- **Luther Hall Furnace Episode** – Stan Patscheck & Gordon Bergh explained to the property committee what transpired. Good news is we didn’t need to replace the heater.
- **Proposal for a New Storage room** – Stan Patscheck presented a proposal for adding a new storage room adjacent to the Church. With much discussion, the Property Committee decided to table the idea, for now. With future plans of maybe another location. The Committee decided that we didn’t want to encroach on the new Prayer Garden that is currently underway.
- **Patio Umbrellas** – The patio umbrellas broke during the last winds. Barbara D’Addario will investigate where we can purchase new umbrellas.
- **Canopy Replacement** - Rick Mann has purchased a new canopy to replace the ripped one. They have been generally lasting a couple of years.
- **Weed Abatement** - The hillside next to the condos and also the hillside in the parking lot need to be cleared.

Closing Prayer

Meeting adjourned at 8:15 PM. Next meeting is **Tuesday, February 22** at **7:50 PM**.

Respectfully submitted by,
Marilyn Gardner, Property Committee

**Property Committee
Mt. Cross Lutheran Church**

Meeting on 30 November, 2010 at 7:00 PM

Attendees: Gordon Bergh, Marilyn Gardner, Curt Bensen, Barbara D'Addario, Bob Brundage, Carol Paul,
Stan Patscheck and Rick Mann.

Opening Prayer

Old Business

- **Van Repair** - Gordon Bergh will take care of body repair to the rust on the van.
- **Disable Parking Lot Markings and Directional Arrows**– Rick Mann and Gordon Bergh will take care of the painting of the arrows and handicap parking spaces over the Christmas vacation
- **Prayer Garden Task force** – Paul Crockett, chair will be setting another meeting after the new year.
- **Janitorial Service** – New janitor with Coverall is working well. Our new contact is Lissete (684-8850 ext. 238).

- **Work Party** – A church workday has been scheduled for **Saturday, December 4 at 8:00 AM**. Gordon Bergh will put together a list of things that need to be accomplished. Marilyn G. will send an e-mail reminder to those who signed up to help on workdays. She also will put it in the Friday e-mail Grapevine and newsletter.
- **Stucco Repair** –on the back of the Parish Life Center. Curt Bensen has completed the job.
- **Kitchen Refrigerator Replacement** -- The refrigerator is continually running. We are trying to get SCE to evaluate our electrical usage to see if we need to replace the current refrigerator.

- **2011 Budget** -- Gordon Bergh and Marilyn Gardner will work on the Budget for 2011 for submittal in November.

General Maintenance	\$5,000
Van Maintenance	600
Grounds Maintenance	2,500
Total:	\$8,100
Deferred Maintenance (painting the sanctuary)	\$2,500

- **Rekeying the Property** – The Property Committee with the help of Richard’s Lock and Key have rekeyed the property. Thank you to Curt Bensen and Rick Mann who helped with this job!!!

New Business

- **Electrical Energy Use Survey** -- Marilyn Gardner has called SCE to get Mount Cross on their “special” Energy Program. They will come in and evaluate the church’s usage and have will work done by a contractor. This is all paid for by SCE. We are awaiting a phone call from SCE.
- **Annual Report** – Bob Brundage will do the annual report for property. Annual reports are due December 26.
- **Hanging of the Greens**– support (stage/platform). Rick Mann and crew will put it up on December 7 at 9:00 AM.
- **Playground** - Sand is needed for the playground. We will scheduled a day in January to do this.

Closing Prayer

Meeting adjourned at 7:50 PM. Next meeting is **Tuesday, January 25 at 7:50 PM**. No meeting in December!

Respectfully submitted by,
Marilyn Gardner, Property Committee

Property Committee Mt. Cross Lutheran Church

Meeting on 26 October, 2010 at 7:00 PM

Attendees: Gordon Bergh, Marilyn Gardner, Curt Bensen, Barbara D'Addario, Bob Brundage, Carol Paul and Rick Mann.

Opening Prayer

Old Business

- **Van Repair** - Gordon Bergh will take care of body repair to the rust on the van.
- **Disable Parking Lot Markings and Directional Arrows**– Rick Mann will paint the two handicapped spots. He has the template. Gordon Bergh will paint the arrows and line.
- **Prayer Garden Task force** – A task force has been formed to complete the Prayer garden. Paul Crockett has agreed to be the chair. The first meeting took place on August 23. We need to schedule another meeting soon. More information available as the project develops.
- **Canopy Flight Concerns** – The Canopy has be relocated and it doesn't seem to have a problem now. If need be, we will put weights on the bottom of the legs of the canopy, so it doesn't try to blow away.
- **Janitorial Service** – New janitor with Coverall. Our new contact is Lisette (684-8850 ext. 238)
- **Rally Day** – Table for Property was covered by Bob Brundage, Jan Mann & and other members will man the table.
- **Stucco Repair** –on the back of the Parish Life Center. The stucco needs to be repaired. Curt Bensen has put the first coat on.
- **Bell Tables and Concert Platform Support** – Gordon Bergh and Rick Mann reset up the bell tables in the church. A group will taken down the platform that was put up for the concert.
- **Parking Lot Trees** – A local landscaper pruned the trees in the parking lot because he was pruning a neighbors trees. Their services of pruning and hauling away was donated.
- **Nursery Window Glass** – The church nursery window cracked and then broke. Rick & Jan Mann had the glass replaced.

New Business

- **Work Party** – A church workday has been scheduled for **Saturday, December 4 at 8:00 AM**. Gordon Bergh will put together a list of things that need to be accomplished. Marilyn G. will send an e-mail

reminder to those who signed up to help on workdays. She also will put it in the Friday e-mail Grapevine and newsletter.

- **Kitchen Refrigerator Replacement** -- The refrigerator is continually running. We are trying to get SCE to evaluate our electrical usage to see if we need to replace the current refrigerator. Marilyn G. has a call in to SCE.
- **2011 Budget** -- Gordon Bergh and Marilyn Gardner will work on the Budget for 2011 for submittal in November.
- **Rekeying the Property** – The Property Committee voted to rekey the property before the end of the year. Marilyn G., Rick Mann and Curt Bensen will work with the locksmith to rekey the locks in November. New keys will be made to distribute to staff, support groups, and members who need keys to the facility. A note will go in the November Newsletter.

Closing Prayer

Meeting adjourned at 8:30 PM. Next meeting is **Tuesday, November 30 at 7:00 PM.**

Respectfully submitted by,
Marilyn Gardner, Property Committee

**Property Committee
Mt. Cross Lutheran Church**

Meeting on 31 August, 2010 at 7:00 PM

Attendees: Gordon Bergh, Marilyn Gardner, Curt Bensen, Barbara D'Addario, Bob Brundage, and Rick & Jan Mann.

Opening Prayer

Old Business

- **Van Repair** - Gordon Bergh will take care of body repair to the rust on the van.
- **Laminate Flooring and Painting of the PLC** – Project complete! Thank you to everyone who participated.
- **Disable Parking Lot Markings**– Rick Mann will paint the two handicapped spots. He has the template.
- **Prayer Garden Task force** – A task force has been formed to complete the Prayer garden. Paul Crockett has agreed to be the chair. The first meeting took place on August 23. More information available as the project develops.
- **Canopy Casualty** – Need to put weights on the bottom of the legs of the canopy, so it doesn't try to blow away.
- **Restripe Parking Lot Markings** – The directional arrows need to be done first. This will take place before Preschool starts.
- **Janitorial Service** –Up for renewal in January, 2011.
- **Carpet Cleaning** – Carpets have been cleaned.

New Business

- **Rally Day** – Table for Property. Bob Brundage and other members will man the table.
- **Work Party** – We will schedule one sometime this fall.
- **Stucco Repair** –on the back of the Parish Life Center. The stucco needs to be repaired.
- **Bell Tables** – Gordon Bergh and Rick Mann will reset up the bell tables in the church

Closing Prayer

Meeting adjourned at 8:30 PM. Next meeting is **Tuesday, September 28**
at **7:00 PM**.

Respectfully submitted by,
Marilyn Gardner, Property Committee

Property Committee
Mt. Cross Lutheran Church

Meeting on 27 July, 2010 at 7:00 PM

Attendees: Gordon Bergh, Marilyn Gardner, Curt Bensen, Barbara D'Addario, Bob Brundage, Rick & Jan Mann and Carol Paul.

Opening Prayer

Old Business

- **Van Repair** - Gordon Bergh will take care of body repair to the rust on the van.
- **Laminate Flooring and Painting of the PLC** – Samples of flooring were brought to the meeting. We made a floor selection. Gordon Bergh will place the order. We will also be painting the PLC and replacing the baseboard. Curt Bensen will shave down all the doors in the PLC to accommodate the new flooring height. The refurbishing project will begin after Vacation Bible School.
- **Disable Parking Lot Markings**– Rick Mann will paint the two handicapped spots. He has the template.
- **Godspell Play Set Design** Thank you to everyone who helped with the Godspell Project.
- **Kitchen Maintenance** – Carol Paul brought this to church council and the kitchen fund will stay in place and will be designated for anything that may be needed to be replaced, repaired or replenished in our church kitchen.
- **Prayer Garden Task force** – A task force has been formed to complete the Prayer garden. Barbara D'Addario will be the chair. A meeting will take place sometime in August. The property committee will oversee the task force and report to council. More information available as the project develops.
- **Canopy Casualty** – Need to put weights on the bottom of the legs of the canopy, so it doesn't try to blow away.

New Business

- **Restripe Parking Lot Markings** – In the near future

- **Work Party** – We will schedule one in September.

Closing Prayer

Meeting adjourned at 8:30 PM. Next meeting is **Tuesday, August 31 at 7:00 PM.**

Respectfully submitted by,
Marilyn Gardner, Property Committee

Property Committee Mt. Cross Lutheran Church

Meeting on May 25, 2010 at 7:00 PM

Attendees: Gordon Bergh, Marilyn Gardner, Barbara D'Addario, Bob Brundage, Rick & Jan Mann and Carol Paul.

Opening Prayer

Old Business

- **Ross Crockett Eagle Project** – Ross has completed his part of the project creating a prayer path.
- **Van Repair** - Gordon Bergh will take care of body repair to the rust on the van. It will need to be serviced before the youth take it on the summer road trip to Montana.
- **Laminate Flooring for the PLC and Closet change** – We received our \$800 to fund this project. Now we \$2,300. First step is to clear out the closets (remove old heating ducts), paint the room, and then install the floor. This project will take place this summer after VBS.

- **Disable Parking Lot Markings**– Rick Mann will paint the two handicapped spots. He has the template.
- **Godspell Play Set Design** The youth are involved in the production of the play—Godspell at Mount Cross. The altar extension will be needed along with a seven foot box constructed as part of the set. Noah Skultety, worked with several of our youth at a Rio Mesa production of Grease and will be directing the play. He will coordinate the setup with the Property Committee. The date will be Saturday, July 3rd. Rick Mann will be here to direct the crew of Godspell on setting up the altar extension.
- **Weed Abatement** - Project complete. Mailed the form to the fire department.
- **Kitchen Maintenance** – Carol Paul brought this to church council and the kitchen fund will stay in place and will be designated for anything that may be needed to be replaced, repaired or replenished in our church kitchen.
- **Concert and Funeral Support** - Thank you to Rick Mann and crew for setting up for the funeral and for Concert.

New Business

- **Prayer Garden Task force** – The property committee will create a task force to complete the Prayer garden. Barbara D’Addario will help recruit members. Marilyn will put a note in the worship folder. The property committee will oversee the task force and report to council. More information available as the project develops.
- **Canopy Casualty** – Need to put weights on the bottom of the legs of the canopy, so it doesn’t try to blow away.
- **No Meeting in June!!**

Closing Prayer

Meeting adjourned at 8:25 PM. Next meeting is **Tuesday, July 27** at **7:00 PM** in the church office.

Respectfully submitted by,
Marilyn Gardner, Property Committee

**Property Committee
Mt. Cross Lutheran Church**

Meeting on April 27, 2010 at 7:00 PM

Attendees: Gordon Bergh, Marilyn Gardner, Curt Bensen, Bob Brundage,
Rick & Jan Mann and Carol Paul.

Opening Prayer

Old Business

- **Ross Crockett Eagle Project** – Ross is has drawn up plans with an outline of his course of action for a labyrinth on the southwest side of the church. When he is done, we will continue by landscaping using drought tolerant plants and include some seating. Ross will coordinate the job with the Property Committee.
- **Janitorial Service** – Janitor continues to clean the floor in the church. After he complete the church, the Property Committee will seal the grout.
- **Trimming Trees** – Trimmed trees at the work party in March.
- **Van Repair** - Gordon Bergh will take care of body repair to the rust on the van. It will need to be serviced before the youth take it on the summer road trip to Montana.
- **Fios Update** -- Project on hold.
- **Laminate Flooring for the PLC** – There is \$1,500 in an account for flooring for the PLC. We put a request for Make, Bake and Celebrate funds for \$800. The Property Committee will be looking for volunteers to help with installation of the floor along with painting the PLC. This project will take place this summer.
- **Work Party on Saturday, March 27**— HUGH success!!! We had 27 people show up! May recruit some of these people when we decide to paint and refloor the Parish Life Center.
- **Sacristy Door Jam Leaks**– Gordon Bergh completed this project.
- **Paint two disabled parking spots**– When the signs are removed from the disabled parking spots for our new labyrinth and memory garden, the two spots will be painted. We still have to determine where we want the two handicapped spots to be located.
- **Luther Hall Heater** - Rick Mann will change the filter. No other action needed at this time.

- **Back Closet in the Parish Life Center** - Storage is available behind the tables in the back closet in the Parish Life Center. Some reorganization is needed so that we can access the storage shelves. We will look at this when we begin the remodeling project this summer.

New Business

- **Janitor Closet Sink Drain** – Rick Mann took care of this project.
- **Kitchen Deep Sink Garbage Disposal** – Works! Not a problem at this time.
- **Godspell Play Set Design** The youth are involved in the production of the play—Godspell at Mount Cross. The altar extension will be needed along with a seven foot box constructed as part of the set. Noah Skultety, worked with several of our youth at a Rio Mesa production of Grease and will be directing the play. He will coordinate the setup with the Property Committee.
- **Weed Abatement** – Curt Bensen sprayed weeds on the property. Don Hauser is weed-wacking the hillside. After the weeds are completely removed we will send the weed abatement form in to the fire department.
- **Kitchen Maintenance** – The Property Committee would like to make sure that the designated Kitchen fund is maintained for church Kitchen. Designated for anything that may be needed to replaced, repaired or replenished in our church kitchen.

Closing Prayer

Meeting adjourned at 8:15 PM. Next meeting is **Tuesday, May 25** at **7:00 PM** in the church office.

Respectfully submitted by,
Marilyn Gardner, Property Committee

**Property Committee
Mt. Cross Lutheran Church**

Meeting on February 23, 2010 at 7:00 PM

Attendees: Gordon Bergh, Marilyn Gardner, Bob Brundage, and Carol Paul.

Opening Prayer

Old Business

- **Ross Crockett Eagle Project** – Ross is drawing up plans for a memory garden on the southwest side of the church. He will be using drought tolerant plants and a bench in his design. Ross will coordinate the job with the Property Committee.
- **Janitorial Service** – Janitor is cleaning the grout in the church. After he complete the church, the Property Committee will seal the grout.
- **Trimming of Parking lot and Playground Trees** – Rick & Gordon will lead this project. It's on hold now.
- **Van Repair** Rick Mann took care of the repairs and purchased the chains. Gordon Bergh will take care of body repair to the rust on the van.
- **Fios Update** -- Rick Mann is checking into this with Verizon. Project on hold.
- **Laminate Flooring for the PLC** – The Bonkers group, the Women's Bible Study and Thrivent matching funds brings our total up to \$1,500 for flooring for the PLC. Marilyn Gardner checked on flooring prices. It ranges from \$.49/sq. ft. to \$3.00/sq. ft. An additional \$500-800 is needed to go forward on this project. Property will put in a request for Make, Bake and Celebrate funds. The Property Committee will be looking for volunteers to help with installation.
- **Work Party – Saturday, March 27**—day before Palm Sunday the Property Committee will have a work day beginning at 8:00 AM. Clean property before Easter.

- **Sacristy Door Jam Leaks**– Gordon Bergh completed this project.
- **Paint two disabled parking spots**– When the signs are removed from the disabled parking spots for our new memory garden, the two spots will be painted.
- **Thermostat and Heater Blower** - Rick Mann had the heater blower replaced and installed a new thermostat in the church.

New Business

- **Lenten Soup Suppers** – **Wednesday, March 3** the Property Committee is in charge of the Lenten Soup Supper. Brundage, Bergh, Gardner and Paul will bring soup. Barbara D'Addario will make rolls.
- **Heater in Luther Hall** – Rick Mann will investigate.
- **Back Closet in the Parish Life Center** - Storage is available behind the tables in the back closet in the Parish Life Center. Some reorganization is needed so that we can access the storage shelves. Carol Paul will look into this.
- **2010 Focus for the Year** Church Council would like this. Carol Paul will take our focus items to church council.

Closing Prayer

Meeting adjourned at 8:20 PM Next meeting is **Tuesday, March 30** at **7:00 PM**.

Respectfully submitted by,
Marilyn Gardner, Property Committee

**Property Committee
Mt. Cross Lutheran Church**

Meeting on January 26, 2010 at 7:00 PM

Attendees: Gordon Bergh, Barbara D'Addario Rick & Jan Mann, Marilyn Gardner, Bob Brundage, Carol Paul, Curt Bensen and Ross Crockett.

Opening Prayer

Old Business

- **Ross Crockett Eagle Project** – Ross will begin to draw up plans for a memory garden on the southwest side of the church. He will be using drought tolerant plants and a bench in his design. Ross will coordinate the job with the Property Committee.
- **Janitorial Service** – Corrective action will be taken.

- **Trimming of Parking lot and Playground Trees** – Rick & Gordon will lead this project.
- **Van Repair** – Check engine light fixed and chains for the van. Rick Mann will take care of the repair and the purchasing of chains. Gordon Bergh will take care of body repair to the rust on the van.
- **Fios Update** -- Rick Mann is checking into this with Verizon.
- **Annual Report** – Done and submitted.
- **Laminate Flooring for the PLC** – The Bonkers group, the Women's Bible Study and Thrivent matching funds brings our total up to \$1,500 for flooring for the PLC. Marilyn Gardner will check out pricing and bring some samples to our next meeting. We may need additional funds to finish this project. The Property Committee will be looking for volunteers to help with installation.
- **Mushroom Harvest** – Lawn has been treated twice with lime to control the mushroom problem.
- **Pilot Light on Kitchen Stove** – completed

New Business

- **Work Party** – **Saturday, March 27**—day before Palm Sunday the Property Committee will have a work day beginning at 8:00 AM. Clean property before Easter.
- **Sacristy Door Jam Leaks**– A sheet metal drip edge will be installed to divert the water. Gordon Bergh will lead this project.
- **Paint two disabled parking spots**– When the signs are removed from the disabled parking spots for our new memory garden, the two spots will be painted.
- **Install a glass pane** – Install a piece of glass in front of the opening in the Sanctuary where the project is located.

Closing Prayer

Meeting adjourned at 8:20 PM Next meeting is **Tuesday, February 23** at **7:00 PM.**

Respectfully submitted by,
Marilyn Gardner, Property Committee

Property Committee
Mt. Cross Lutheran Church

Meeting on December 29, 2009 at 7:00 PM

Attendees: Gordon Bergh, Barbara D'Addario Rick & Jan Mann, Marilyn Gardner, Bob Brundage, Carol Paul and Curt Bensen.

Opening Prayer

Old Business

- **Ross Crockett Eagle Project** – Nothing new to report.
- **Janitorial Service** – Janitor is shampooing all the carpets over the holiday. Other issues were discussed.
- **Pine Tree Removal/Replacement** – Rick Mann, project manager. Job completed—two tree removed.
- **Budget Input for 2010** – Gordon Bergh submitted our Budget and Finance Committee.
- **Trimming of Parking lot and Playground Trees** – Rick & Gordon will begin this on Monday, January 4.
- **Van Rust** –Gordon Bergh will take care of this project
- **Fios Update** -- Rick Mann is checking into this with Verizon.
- **Annual Report** – Marilyn drafted it, and received input for the committee!

New Business

- **Laminate Flooring for the PLC** – The Bonkers group, the Women's Bible Study and Thrivent matching funds brings our total up to \$1,134 for flooring for the PLC. Marilyn Gardner will check out pricing and bring some samples to our next meeting. We may need additional funds to finish this project. The Property Committee will be looking for volunteers to help with installation.
- **Teen volunteer** – One of our teens needs 10 volunteer hours for school. We will have him do some raking of the pine needles.

- **Mini Work Party** – for weed abatement and other things. Will discuss at next meeting.

Closing Prayer

Meeting adjourned at 8:20 PM Next meeting is **Tuesday, January 26** at **7:00 PM**.

Respectfully submitted by,
Marilyn Gardner, Property Committee

**Property Committee
Mt. Cross Lutheran Church**

Meeting on October 27, 2009 at 7:00 PM

Attendees: Gordon Bergh, Barbara D'Addario Rick & Jan Mann, and Curt Bensen.

Opening Prayer

Old Business

- **Ross Crockett Eagle Project** – Nothing New to report.
- **Janitorial Service** – Janitor will keep his stuff in order.
- **Flat Screen Television** -- Rick Mann reports that we are considering a audio-visual projector verses a TV. Rick will work with Pastor John on this.
- **Van Decal** – Completed! Thank you Barbara D'Addario.
- **Sanctuary Lights** – Thank you to Betty Merchant for having them replaced in the loft.
- **Baptism Font Status** – Project completed. Thanks to Al Leistico, Gordon Bergh and Bob Winters for the base construction and to Joe & Joni Swindle for organizing the purchase of the beautiful glass bowl. Now care and safety are our concerns.
- **Repair Block Wall** – Our block wall that faces Earl Joseph Drive was damaged but vandals. Curt Bensen repaired the wall. Thanks Curt!
- **Cleaning Slope Roofs** – The sloped roofs of the sanctuary need to be pressure washed. Job pending!
- **Playground Sidewalk Repair** - Repair not scheduled yet.

- **Pine Tree Removal/Replacement** – Rick Mann will get some bids to remove dead pine trees.
- **Range hood in Kitchen** – Rick & Jan Mann scheduled to have the Range hood steamed cleaned. And Jan also scrubbed everything when it was done! Thanks Rick & Jan.
- **Furnace Filters** – All replaced except for the church. Thanks Rick Mann!

New Business

- **Budget Input for 2010** – Gordon Bergh will submit to Budget and Finance Committee.
- **Trimming of Parking lot and Playground Trees** – Under consideration for either this year or 2010.
- **Van Rust** – needs to be dealt with; Gordon Bergh will check into it.
- **Fios Update** – Working with Verizon to improve internet/Phone service.

Closing Prayer

Meeting adjourned at 7:45 PM Next meeting is **Tuesday, November 24** at **7:00 PM**.

Respectfully submitted by,
Marilyn Gardner, Property Committee

**Property Committee
Mt. Cross Lutheran Church**

Meeting on September 29, 2009 at 7:00 PM

Attendees: Gordon Bergh, Bob Brundage, Barbara D'Addario Rick & Jan Mann, Curt Bensen, and Marilyn Gardner.

Opening Prayer

Old Business

- **Ceiling Drywall Repair (Kitchen)** –John Pitsch completed this project.
- **Ross Crockett Eagle Project** – Ross is putting together an outline of what he wants to do.
- **Janitorial Service** – No report.
- **Baseboard in Luther Hall** – Curt Bensen repaired the baseboard in Luther Hall.
- **Flat Screen Television** -- Looking to purchase a Flat Screen TV for the Parish Life Center. Rick Mann will research for best buy.
- **Van Decal** – Barbara D'Addario received quotes and was given the go ahead to have the van lettering done. She will speak with Pastor Erik and then proceed with having it done.
- **Sanctuary Lights** –lights are out in the Sanctuary again. We will need to schedule a time to replace the lights. In the meantime, Betty Merchant is having a light replaced in the loft tomorrow.
- **Telephone System Status** – Phones have been fixed. Now all that is needed is an enclosure needs to be made to cover equipment in the back room of the kitchen. Gordon Bergh will head this project.
- **Kitchen System** – Upgrading piping and nozzle system to meet UL300 Standard. Job completed. Thank you to Rick Mann.

- **PLC Door Lock** – Rick Mann replaced the lock in the PLC.
- **Rally Day Coverage** – Gordon Bergh, Marilyn Gardner and Bob & Joan Brundage covered the Rally Day table.
- **Baptism Font Status** – Al Leistico, Gordon Bergh and Bob Winters and working to make a new base for the new font. Work in progress. It will be complete in about a month.
- **Work Party Report** – Seven people came to the workday. Several projects were completed.
- **Rekeying the church** – Property Committee has put this on hold for lack of funds.

New Business

- **Repair Block Wall** – Our block wall that faces Earl Joseph Drive was damaged but vandals. Curt Bensen will cut the rebar and fill the top in with concrete.
- **Cleaning Slope Roofs** – The sloped roofs of the sanctuary need to be pressure washed. We will do this on the next workday or a Saturday.
- **Playground Sidewalk Repair** - Gordon Bergh will ask John Pitsch if he would head this project.
- **Range hood in Kitchen** – Rick Mann has scheduled to have the Range hood steamed cleaned this Thursday.

Closing Prayer

Meeting adjourned at 8:10 PM Next meeting is **Tuesday, October 27** at **7:00 PM**.

Respectfully submitted by,

Marilyn Gardner, Property Committee

**Property Committee
Mt. Cross Lutheran Church**

Meeting on August 25, 2009 at 7:00 PM

Attendees: Gordon Bergh, Bob Brundage, Barbara D'Addario Rick & Jan Mann, Curt Bensen, Marilyn Gardner and Carol Paul.

Opening Prayer

Old Business

- **Ross Crockett Eagle Project** – Ross is putting together an outline of what he wants to do..
- **Janitorial Service** – Carpets were cleaned.
- **Baseboard in Luther Hall** – Curt Bensen will repair the baseboard in Luther Hall.
- **Flat Screen Television** -- Looking to purchase a Flat Screen TV for the Parish Life Center. Rick Mann will research for best buy.
- **Van Name** – Barbara D’Addario checked two sources for van lettering to identify it as “Mount Cross Lutheran Church.” We need to talk to Pastor Erik regarding the lettering specifications.
- **Pressure wash church** – The back of the church needs to be pressure washed. We will do it at the next workday.
- **Sanctuary Lights** –lights are out in the Sanctuary again. We will need to schedule a time to replace the lights.
- **Telephone System Status** – Had to our phone system problems fixed. Project completed.
- **Hearing Devices** – Bob Brundage has been charging these for several years. Bob Brundage and Linette Angelastro will be getting together regarding trying to find someone to take over this job.
- **Stage& Misc. Setup for VBS** – Rick Mann got a crew together to set up and take down the stag unit. Rick was the property guy available during the week of VBS. Thanks to both Rick & Jan Mann for there participation in this year’s VBS.

New Business

- **Kitchen System** – Upgrading piping and nozzle system to meet UL300 Standard. Job will take place next week.

- **PLC Door Lock** – Rick Mann will replace this lock.
- **Rally Day** - Property will have a table on Rally Day. Gordon Bergh asks for volunteers to sit at the table.
- **Church Workday** – On **Saturday, September 12 at 8:00 AM** to do a general cleanup of the church facility.
- **Baptismal Font** – A new base will be created for the new baptism font. Worship & Music is currently looking at the plans to give their approval.
- **Rekeying the church** –Property Committee proposes to rekey the property. Marilyn will speak with the Pastors.

Closing Prayer

Meeting adjourned at 8:15 PM Next meeting is **Tuesday, September 29** at **7:00 PM**.

Respectfully submitted by,
Marilyn Gardner, Property Committee

**Property Committee
Mt. Cross Lutheran Church**

Meeting on June 30, 2009 at 7:00 PM

Attendees: Gordon Bergh, Bob Brundage, Rick & Jan Mann, Curt Bensen, Marilyn Gardner and Carol Paul.

Opening Prayer

Old Business

- **Ross Crockett Eagle Project** – Nothing to Report.
- **New Freezer** – The freezer has been delivered and paid for! Thank you to Rick Mann.
- **Janitorial Service** – Gordon Bergh will schedule a “walk through” as soon as possible.
- **Railings in the loft** – Gordon Bergh has installed the left side of the railing in the loft area.
- **Baseboard in Luther Hall** – Curt Bensen will repair the baseboard in Luther Hall.

- **Wall Paper in Men's Bathroom** – Curt Bensen removed the wallpaper in Men's bathroom behind the urinals.
- **Commode Tank Checks** – One has been fixed. Gordon will fix the flappers on the other commodes.
- **Flat Screen Television** -- Looking to purchase a Flat Screen TV for the Parish Life Center. Rick Mann will research for best buy and install sometime in August.
- **Cabinet Cleanup** – Thank you to Carol Paul and crew for cleaning out cabinets in the kitchen and Parish Life Center.
- **Van Name** – Barbara will check on source for van lettering to identify it as “Mount Cross Lutheran Church.”
- **Weed Abatement** – Thank you to Don Hauser for all the work he has done on the hillside next to the condos.
- **Pressure wash church** – The back of the church needs to be pressure washed. Gordon will ask Jim Gramacki.
- **Sanctuary Lights** – Two lights are out in the Sanctuary again.
- **Telephone System** – Marilyn G. mentioned that we need to get the company that sold us our phone system out for a service call to fix the system. Property committee approved the expenditure.

New Business

- **Possible safety hazard back of the altar** – Tape has been placed on the step to avoid any further accidents.
- **Hearing Devices** – Bob Brundage has been charging these for several years. Carol will take it to church council to see if someone on Worship & Music would take over this task.
- **Stage& Misc. Setup for VBS** – Rick Mann will get a crew together prior to and during the week of VBS to set up the stage and whatever else is needed.

Closing Prayer

Meeting adjourned at 8:15 PM. **No Meeting in July!!!** Next meeting is **Tuesday, August 25 at 7:00 PM.**

Respectfully submitted by,
Gordon Bergh, Property Committee

Property Committee Mt. Cross Lutheran Church

Meeting on April 28, 2009 at 7:00 PM

Attendees: Gordon Bergh, Bob Brundage, Barbara D'Addario, Rick Mann, Curt Bensen and Carol Paul.

Opening Prayer

Old Business

- **Ross Crockett Eagle Project** – Nothing to Report.
- **New Freezer** – The freezer is fully funded. Rick reports that the best price is from Koolco. Plans are to have it installed during the summer

vacation period.

- **Janitorial Service** – Gordon Bergh will scheduled a “walk through” as soon as time permits.
- **Railings in the loft** – Considering two designs. Gordon Bergh will do this project.
- **Baseboard in Luther Hall** – Curt Bensen will repair the baseboard in Luther Hall.
- **Wall Paper in Men’s Bathroom** – Curt Bensen removed the wallpaper in Men’s bathroom behind the urinals.
- **Commode Tank Checks** – One has been fixed. Gordon will inspect others.
- **Work Party Report** – All were happy with the turnout and accomplishments.
- **Flat Screen Television** -- Looking to purchase a Flat Screen TV for the Parish Life Center. Rick Mann will research for best buy and install later this summer.
- **Cabinet Cleanup** – Carol Paul reports that most cabinets have been purged of “junk.” More has to be done but need support from others that have stored “stuff.”
- **Rummage Sale** – Thanks to those on the committee that helped. I’m sure Caroline appreciated your support.
- **Van Name** – Barbara will check on source for van lettering to identify it as “Mount Cross Lutheran Church.”
- **Graffiti** – It has been painted over by the city.

New Business

- **Weed Abatement** – Fire Department has sent out the annual notice to clean hillsides. Gordon and others (I hope) will take care of this action item. June 1st is the deadline.
- **Pressure Wash Sloped Roofs** – The sanctuary still has several sloped roofs that need to be cleaned. Suggested that Jim Gramacki be contacted to help. Barbara D’Addario has a pressure washer that could be used.
- **Sanctuary lights** – Two light bulbs need to be replaced in the sanctuary. Committee will have to make plans to replace bulbs.
- **Stage setup** – Committee will set up the stage for the May 3rd Concert.

Closing Prayer

Meeting adjourned at 7:50 PM. Next meeting is **Tuesday, May 26** at **7:00 PM**.

Respectfully submitted by,
Gordon Bergh, Property Committee

**Property Committee
Mt. Cross Lutheran Church**

Meeting on March 31, 2009 at 7:00 PM

Attendees: Gordon Bergh, Bob Brundage, Barbara D’Addario, Marilyn Gardner, Rick Mann, Carol Paul and John Pitsch.

Opening Prayer

Old Business

- **Welcome to John Pitsch** to the Property Committee. Glad to have you!!!
- **Patio Bench Fixing/Replacing** – Thank you to Curt Bensen for repairing the broken benches and to Jan Man for sanding, priming and painting the two benches and touching up the other two. They look great!
- **Altar Rails --** Barbara D'Addario volunteered to sand, touchup stain and varnish the altar rails during the workday this Saturday (4/5).
- **Ross Crockett Eagle Project** – Marilyn spoke Luanne, Ross Crockett's Mom, and she will be talking to Ross and he will contact us as to his Eagle Project.
- **New Freezer** – The freezer was funded by the Make It Bake It fundraiser. So with that money, and the burrito fundraiser and possibly some memorial money, the freezer should be totally funded.
- **Janitorial Service** – Gordon Bergh will be contacting the janitor and scheduling the walk through for the annual review.
- **Gardener Service** – The gardeners are now coming every other week. The bill had decreased to a little over half of what we were paying before.
- **Railings in the loft** – Add an additional rail on the stairs in the loft area. Gordon Bergh and will head this project.
- **Playground "swamp area" fix** -- Curt Bensen "head problem solver" with the help of Gordon, Rick and Bob found the problem leak and came up with the solution. A plastic pipe (not to code) under the sidewalk was leaking. The solution was to bypass the leak with a new pipe along side of the church. Brilliant! Also it saved the church LOTS of money. Thank you to everyone involved in this project! Also thank you to Glenn Channels for replanting seed in the damaged areas.

- **Lenten Soup Suppers** – Property Committee provided the soup supper for **Wednesday, March 11**. Soup will be provided by **Bob Brundage, Curt Bensen, Barbara D’Addario, Marilyn Gardner, Lucille Miley** and **Gordon Bergh. Rick and Jan Mann** provided the rolls. The committee did everything from setup to cleanup. Thanks to all that helped including **Charlene Sakioka** and **Karen Gramacki**. We had lots of help that evening!!
- **Baseboard in Luther Hall** – Gordon Bergh will repair the baseboard in Luther Hall. John Pitsch will help Gordon with this repair.
- **Wall Paper in Men’s Bathroom** – Curt Bensen removed the wallpaper in Men’s bathroom behind the urinals.
- **Work Party Date** – We will have a church workday on **Saturday, April 4th** prior to Palm Sunday and Easter. Marilyn advertised the work party in the bulletins and newsletter. She will send a final reminder out to the people who signed up on their time and talents that they would help workdays and also put it in the all church e-mail going out on Friday.
- **Commode Tank Checks** – Will check this on the workday.
- **Flat Screen Television** -- Looking to purchase a Flat Screen TV for the Parish Life Center. A possible 52”. Rick Mann is checking prices at different retailers.
- **Cleanout Date** – **Carol Paul** is spearheading a cleanout of church cabinets before the garage sale. The week the CDC is on spring break, she would like to get a crew to clean out and pack things that we’d like to sell at the Rummage Sale. Melissa Henry has already started to clean some of the cabinets in the kitchen and church and pack up glassware to be sold at the sale.

New Business

- **Patio coating repair** – The coating on the concrete by the left sanctuary glass door needs to be scraped off and recoated. The scrapping will be done at the church workday on Saturday.

Closing Prayer

Meeting adjourned at 8:15 PM. Next meeting is **Tuesday, April 28 at 7:00 PM.**

Respectfully submitted by,
Marilyn Gardner, Property Committee

Property Committee Mt. Cross Lutheran Church

Meeting on February 24, 2009 at 7:00 PM

Attendees: Curt Bensen, Bob Brundage, Barbara D'Addario, Marilyn Gardner, Rick Mann, Jan Mann and Carol Paul.

Opening Prayer

Old Business

- **Welcome to Carol Paul** – New Liaison to church council for the Property Committee.
- **Patio Bench Fixing/Replacing** – Thank you to Curt Bensen for repairing the broken benches. Jan Mann has primed the two benches and now they are ready to be painted.
- **Altar Rails --** The altar rails need to be repaired and re-varnished. Gordon Bergh and members of the property committee will work on this project after Easter.
- **Ross Crockett Eagle Project** – Marilyn G. will speak with Ross to see when he will begin this project.
- **New Freezer** – \$1,000 request was submitted to the Make It Bake It.
- **Janitorial Service** – Time for annual review and walk through with janitorial service. Gordon Bergh will be contacting the janitor and

scheduling the walk through.

- **Gardener Service** – Gordon B. contacted the gardeners and they are now coming every other week.
- **Railings in the loft** – Add an additional rail on the stairs in the loft area. Gordon Bergh spoke with Jenny Christensen and will head this project.
- **Sacristy Drain Problem/wet playground area** -- Gordon, Rick, Curt and Bob will dig up the wet playground area to investigate the problem and see if it is the sacristy drain or a water leak.
- **Parking Lot Lights** – Rick Mann purchased a new relay and Gordon Bergh replaced it.
- **Water Damage in Parish Life Center** – Property Committee met on January 30 and removed a small portion of the drywall under where the chairs are stored and no water damage was found.
- **Nursery Parish Life Center Door Knob** – Gordon Bergh purchased and installed a new passage lock.
- **Lenten Soup Suppers** – Property Committee will be working on **Wednesday, March 11**. Soup will be provided by **Bob Brundage, Curt Bensen, Barbara D'Addario, Marilyn Gardner, and Gordon Bergh**. The Property Committee is also responsible for setup and cleanup for the dinner.
- **Baseboard in Luther Hall** – Gordon Bergh will repair the baseboard in Luther Hall.
- **Wall Paper in Men's Bathroom** – Remove Wall Paper in Men's bathroom behind the urinals. Curt Bensen will remove it tomorrow.
- **Work Party Date** – We will have a church workday on **Saturday, April 4th** prior to Palm Sunday and Easter. Marilyn will advertise the work party in the bulletins and newsletter in March.

New Business

- **Check all Commodes tanks for proper operation** – Need to ask Gordon Bergh about this project.
- **Flat Screen TV for the Parish Life Center** – Rick Mann is checking pricing and will submit a request to the Memorial Committee for funds.

Closing Prayer

Meeting adjourned at 8:15 PM. Next meeting is **Tuesday, March 31 at 7:00 PM.**

Respectfully submitted by,
Marilyn Gardner, Property Committee

**Property Committee
Mt. Cross Lutheran Church**

Meeting on January 27, 2009 at 7:00 PM

Attendees: Gordon Bergh, Curt Bensen, Bob Brundage, Barbara D'Addario, Marilyn Gardner, Rick Mann, and Keith Selbrede

Opening Prayer

Old Business

- **Patio Bench Fixing/Replacing** – Curt Bensen will continue the repairs of the broken benches.
- **Altar Rails --** The altar rails need to be repaired and re-varnished. Gordon Bergh and Keith will work on this project after Easter.
- **Door refinishing**— Project completed! Thank you to Gordon Bergh and all those who worked on the refinishing the doors.
- **Ross Crockett Eagle Project** – Marilyn G. will speak with Ross to see when he will begin this project.
- **New Freezer** – Pending complete funding. A possible Make It Bake It request.
- **Sanctuary Light Bulb Replacement** – Job completed. Thank you to everyone who participated.
- **Pastor John's Crosses for the Parish Life Center** – Pastor John made a beautiful cross for the Parish Life Center. It's temporarily on

loan to Conjeo Mountain for a service.

- **Janitorial Service** – Time for annual review and walk through with janitorial service.
- **Church Van**— Still in budget. Van does need to be used more than once in a while. It was suggested that maybe when the pastors go on visits, they possibly take the van. It needs to be used to keep the battery from going dead. Curt Bensen will check on purchasing a decal for the van.
- **Gardener Service** – Gordon will contact the Gardeners to cut back our service to every other week.
- **Hearing Devices** – Bob Brundage suggested that the new media technicians from this year's time and talent might take over the charging of the hearing devices.
- **Railings in the loft** – Add an additional rail on the stairs in the loft area. Gordon Bergh will head this project.

New Business

- **Sacristy Drain Problem** --Will investigate the problem and try to come up with a solution for the drain to the Sacristy sink.
- **Parking Lot Lights** – Problem was a bad relay in the timer. Rick Mann found a new relay for \$160 plus shipping and ordered it. The relay will be replaced when it arrives.
- **Water Damage in Parish Life Center** – Property Committee will meet on Friday, January 30 at 1:00 PM to remove a small portion of the drywall under where the chairs are stored to see the extend of the water damage. The Property Committee will then take appropriate measures.
- **Nursery Parish Life Center Door Knob** – Gordon Bergh will purchase and install new passage lock.
- **Lenten Soup Suppers** – Property Committee will be working on

Wednesday, March 11. Soup will be provided by **Bob Brundage, Curt Bensen, Barbara D'Addario, Marilyn Gardner, and Gordon Bergh.** The Property Committee is also responsible for setup and cleanup for the dinner.

- **Work Party Date** – We will have a church workday on **Saturday, April 4th** prior to Palm Sunday and Easter. Marilyn will advertise the work party in the bulletins and newsletter in March.
- **Baseboard in Luther Hall** – Repair baseboard in Luther Hall.
- **Wall Paper in Men's Bathroom** – Remove Wall Paper in Men's bathroom behind the urinals.

Closing Prayer

Meeting adjourned at 8:10 PM. Next meeting is **Tuesday, February 24** at **7:00 PM.**

Respectfully submitted by,
Marilyn Gardner, Property Committee

Property Committee Mt. Cross Lutheran Church

Meeting on October 28, 2008 at 7:00 PM

Attendees: Gordon Bergh, Bob Brundage, Barbara D'Addario, Marilyn Gardner, Rick Mann, and Keith Selbrede

Opening Prayer

Old Business

- **Women's Sanitary Napkins holders installed in Bathroom** – Barbara D'Addario purchased these and Curt will install them.
- **Patio Bench Fixing/Replacing**– Curt Bensen will repair benches. Volunteers were recruited on Rally day to help with sanding and stripping. Jan Mann will paint them after the prep work is done.
- **Altar Rails** -- The altar rails need to be repaired and re-varnished. Gordon Bergh will speak to Al Leistico regarding this project. The rails needed to be sanded, edges routed, and varnished. Gordon will head this project.
- **Door refinishing**– Gordon Bergh is working on the church's front doors. On the November 15 workday, the volunteers recruited at Rally Day will start sanding the remainder of the doors. Marilyn Gardner will contact the volunteers and ask them to bring a hand sander and medium to fine sand paper for their sander.
- **Ross Crockett Eagle Project** – Ross Crockett would like to take on a project at Mount Cross as his Eagle project. Several projects were discussed. One possible project was planting the

hillside with iceplant to help with erosion & fire control. Ross will submit a proposal to the Boy Scouts and when it's approved, he will come back to the Property Committee.

- **New Freezer** – Rick Mann priced purchasing a new freezer. The Cook's Club had a Breakfast Burrito fundraiser on Rally Day and the proceeds of the fundraiser have been matched by Thrivent. Totally \$500. The Cooks club will have another burrito sale after the new year. Additional funds are needed for this purchase.
- **Sanctuary Light Bulb Replacement** – A lift needs to be rented to fix two lights in the Sanctuary. Volunteers will be needed to help with this project. A day has been set aside to do this project. Saturday, November 22 in the afternoon. Keith Selbrede & Bob Brundage will head up this project.
- **Budget Input for 2009** – Budget below submitted to the Budget and Finance Committee

General Maintenance	\$5,600	
Van Maintenance	600	
Canopy Top Replacement	300	
Shrub Replacment		600
		\$7,100
- **Workday - November 15** – 8:00 AM Marilyn will send a reminder out to the congregation.
- **Piano Tuning Status** - Pianos have been tuned!
- **Pastor John's Crosses for the Parish Life Center** – A work in progress.

New Business

- **Janitorial Service** – Change in staff. We will be getting a new janitor beginning November 1. Gordon Bergh will coordinate the effort with our janitorial company.

- **Church Van** – The Property Committee makes the recommendation to the church council that we eliminate the van because of budget shortages.
- **Grounds Maintenance** – The Property Committee suggests that we go to every other week on mowing because of our budget shortages. Barbara D’Addario will investigate.
- **Hearing Devices** – Bob Brundage suggested that the new media technicians from this year’s time and talent might take over the charging of the hearing devices.

Closing Prayer

Meeting adjourned at 8:00 PM. Next meeting is **Tuesday, November 25** at **7:00 PM**.

Respectfully submitted by,
Marilyn Gardner, Property Committee

Property Committee

Mt. Cross Lutheran Church

Meeting on September 30, 2008 at 7:00 PM

Attendees: Gordon Bergh, Curt Bensen, Bob Brundage, Barbara D'Addario, Marilyn Gardner, Rick Mann, and Keith Selbrede

Opening Prayer

Old Business

- **Women's Sanitary Napkins holders installed in Bathroom** – Marilyn will purchase these and Curt will install them.
- **PLC Laminate Flooring** -- On hold for financial reasons. Carpets have been cleaned in the PLC and it looks great!
- **Patio Bench Fixing/Replacing**– Curt Bensen will repair benches. Volunteers were recruited on Rally day to help with sanding and stripping. Jan Mann will paint them after the prep work is done.
- **Playground Sidewalk Repair** – Gordon Bergh & Curt Bensen have determined that the sidewalk is about 8" thick and would be impossible to cut through.
- **Altar Rails** -- The altar rails need to be repaired and re-varnished. Gordon Bergh will speak to Al Leistico regarding this project. The rails needed to be sanded, edges routed, and varnished.
- **Door refinishing**– All the wood doors including the front door of the church need to be sanded and spar varnished. Volunteers were recruited to help with this project on Rally Day. A project manager is needed to head this project. A time and day(s) need to be arranged to complete this project.
- **Ross Crockett Eagle Project** – Ross Crockett would like to take on a project at Mount Cross as his Eagle project. Several

projects were discussed. One possible project was planting the hillside with iceplant to help with erosion & fire control. Ross will submit a proposal to the Boy Scouts and when it's approved, he will come back to the Property Committee.

- **Rally Day Results** – Several signed up at Rally Day to help with workdays, the doors and the benches.
- **Concert Altar Stage Unit** -- Project is completed! Thank you to Barbara D'Addario for coordinating this effort. The stage unit is currently being stored in two closets—electrical room and the storage room in the Narthex.
- **New Freezer** – Rick Mann priced purchasing a new freezer. The Cook's Club had a Breakfast Burrito fundraiser on Rally Day. The proceeds of the fundraiser will be matched by Thrivent. The Cooks club will have another burrito sale after the new year. Additional funds are needed for this purchase.
- **Sanctuary Light Bulb Replacement** – A lift needs to be rented to fix two lights in the Sanctuary. Keith Selbrede will head this project. Volunteers will be needed to help with this project.

New Business

- **Budget Items for 2009** – Contact Gordon Bergh as soon as possible, he is preparing our Budget for 2009.
- **Work Party** --A church workday will be scheduled for **Saturday, November 15.** Projects for this work party will be discussed at the new Property Committee Meeting.
- **Two Blackboard Dividers** – Two dividers with blackboards are available to anyone who might want them. Otherwise they will be dismantled and disposed of.
- **Fire Extinguishers** – The fire extinguishers were recently checked and refilled. The man that has done them for years has

retired and we have a new company taking over.

Closing Prayer

Meeting adjourned at 8:00 PM. Next meeting is **Tuesday, October 28 at 7:00 PM.**

Respectfully submitted by,
Marilyn Gardner, Property Committee

Property Committee Mt. Cross Lutheran Church

Meeting on August 26, 2008 at 7:00 PM

Attendees: Gordon Bergh, Curt Bensen, Bob Brundage, Barbara D'Addario, Marilyn Gardner, Rick Mann, and guest Ross Crockett

Opening Prayer

New Business

- **Ross Crockett Eagle Project** – Ross Crockett would like to take on a project at Mount Cross as his Eagle project. Several projects were discussed. One possible project was planting the hillside with iceplant to help with erosion & fire control. Ross will submit a proposal to the Boy Scouts and when it's approved, he will come back to the Property Committee.

Old Business

- **Concert Altar Stage Unit** -- Project is completed! Thank you to Barbara D'Addario for coordinating this effort. A time will be scheduled to set up a "trial run" of the new stage unit.
- **Bathroom Plumbing Leak** – Gordon Bergh and Curt Bensen will replace the drains in the sinks in both the bathrooms. They also will fix the urinal in the men's room. Both in August.
- **Sanctuary Light Bulb Replacement** – A lift needs to be rented to fix two lights in the Sanctuary. Keith Selbrede will head this project.
- **PLC Laminate Flooring** -- On hold for financial reasons. Carpets have been cleaned in the PLC and it looks great!
- **Patio Bench Fixing/Replacing** – The Property Committee is looking for someone to sand the other two benches. They also will need additional repair—due to NEW damage that recently happened to both benches. Jan Mann will paint them if we can find someone to sand them. Volunteer(s) needed.
- **Playground Sidewalk Repair** – Gordon Bergh & Curt Bensen will team up again on this project.
- **Carpet Cleaning** -- Carpets have been cleaned. Thank you to Gordon Bergh, Bob Brundage and Rick Mann for moving things out and in again after the carpet cleaning.
- **Locks in the church office** – Thank you to Curt Bensen for getting a locksmith out to fix the locks and make additional keys
- **Sprinkler repair** – Thank you to Curt Bensen for fixing the sprinklers.
- **Altar Rails** -- The altar rails need to be repaired and re-varnished. Need a volunteer to take on this project.

New Business

- **Dolly for Grand Piano** - Barbara D'Addario has suggested that we purchase a dolly for the grand piano in the Sanctuary. She would like to pay for it using her husband's memorial fund. Marilyn Gardner will ask Guy Ervin if he agrees with the idea and report back to the property committee.
- **Stump Removal** – Thank you again to Curt Bensen for removing the stump..
- **New Freezer** – Rick Mann priced purchasing a new freezer. The Cook's Club is going to have a Breakfast Burrito fundraiser on Rally Day to raise money to help purchase a new freezer. We hope to get matching funds from Thrivent for this fundraiser.

New Business

- **Rally Day Input** – Will have a table at Rally Day. Gordon Bergh, Marilyn Gardner and possibly Curt Bensen will help with the Rally Day Table. Marilyn will make the signups and poster for the table.
- **Mini Work Party** -- It was decided that we would wait until after Rally Day before scheduling a work party. The committee hopes to get people to sign up at Rally Day to help with the many pending projects around the church.

Closing Prayer

Meeting adjourned at 8:15 PM. Next meeting is **Tuesday, September 30 at 7:00 PM.**

Respectfully submitted by,
Marilyn Gardner, Property Committee

Property Committee Mt. Cross Lutheran Church

Meeting on November 29, 2005

Attendees: Gordon Bergh, Marilyn Gardner, Herb Holler, Rick Mann, Keith Selbrede, and guest Gayle Johnson (Council President)

Opening Prayer

New Business

- **New Phone System** -- Gayle Johnson came to speak on the new phone system proposal Paul Christensen put together. The property committee approved the lowest bid proposal pending an assessment of the facility wiring by a reputable technician. Gordon Henry's name was suggested. Also it was suggested that we find out if there will be any impact to the monthly phone bill. How much are we currently paying for the Verizon answering service? The new system includes voice mail and the answering service will not be needed.

- **2006 Budget** – Property's submitted the following for the 2006 Budget to the Budget & Finance Committee:
 - \$3,600 –General Maintenance
 - \$3,000 – Maintenance/upkeep of the church van.
 - **\$3,000 – Property Emergency fund**
 - **\$2,000 – Roofrepair –fascia boardsrepair on school building**

The above two bolded line items were taken out of the 2006 Budget by the Finance Committee. The committee decided that the emergency fund and roof repair line items weren't necessary in the Property Budget. The church account has a sufficient reserve fund to cover either.

- **Annual Report** – Rick Mann will submit property’s 2005 Annual report.
- **Gardener’s cost increase** – Property committee approved the \$25 increase in the landscaper’s monthly bill.
- **Mini Work Day** – Gordon Bergh and Melissa Henry will polish brass this Saturday (December 3). Herb Holler will paint the existing planters in front of the church until a decision is made on the replacement of the planters.

Old Business

- **Tile Repair in the Sanctuary** - Keith Selbrede and Gordon Bergh will finish repair work sometime in January.
- **Repair Drywall water damage** – Herb and Gordon will repair the drywall in the electrical and sound room sometime in December.
- **Screen Location for PowerPoint in Sanctuary** – Project on hold until a decision is made on the balcony expansion.
- **Council improvements project** – A chair is available in the Sanctuary for people to sit in and comment to the planning committee on replacing the pews with chairs. Rick Mann is handling this project.
- **Shelves in loft storage** – Melissa Henry is working on this project. Some issues still to be resolved.
- **Handrails in Loft** – Project completed by Gordon Bergh.
- **Landscape Improvements** -- Planting additional sod and a juniper in front of the church on Camino Esplendido is on hold.
- **Yellow Caution Stripes** – Herb Holler completed this project.
- **Wood Planters** – Herb Holler will paint the planters as a temporary fix until a decision is made on their replacement (plastic, wood, or ceramic planters).
- **Church Van Status** – Pending.
- **BBQ Cover** – John Wascher is pricing the replacement of the BBQ cover with Stainless Steel.
- **Extra File Cabinet** -- A four-drawer extra file cabinet is being stored in the Sound room. Marilyn called Harrison Trash Company and they only take

“large” items a few times a year from single-family dwellings. The cabinet will be put on the curb with a “Free” sign. Hopefully someone will be interested.

Closing Prayer

Adjourned at 8:40 PM. Next meeting is **Tuesday, December 27 at 7:30 PM.**

Respectfully submitted by,
Marilyn Gardner, Property Committee

Property Committee Mt. Cross Lutheran Church

Meeting on September 27, 2005

Attendees: Gordon Bergh, Marilyn Gardner, Keith Selbrede, and Rick Mann

Opening Prayer

Old Business

- **Tile Repair in the Sanctuary** -- Keith Selbrede and Gordon Bergh will finish repair work sometime this fall.
- **Computers for church office** – Two computers arrived. They will be installed soon.
- **Screen Location for PowerPoint in Sanctuary** – Project on hold until the purchase of projection equipment. Once equipment is purchased, a determination can be made as to how big of a screen area is needed.

- **Council improvements project** – A town meeting is scheduled for **October 2 at 4:00 PM**. Different Improvements/projects will be discussed in an open forum.
- **Shelves in loft storage** – Melissa Henry is back from vacation and underway with installing new shelving in the loft closet.
- **Jumpers in front** -- It's been proposed that we plant sod in front to fill in dirt areas and also add an additional juniper.
- **Bulbs replaced** -- Two bulbs were replaced in the loft area.
- **Work Party on Saturday, September 3 –8:00 AM** -- Low turnout but a lot was accomplished with few people!
- **Painting sign & caution lines** – Painted the back of the “Mount Cross Lutheran Church sign with the trim color of Terra cotta. Gordon will ask Herb if he is able to add a second coat and also paint the yellow lines in front of the Preschool office.
- **Replace Planters in front of the church** –Rick Mann spoke with Bob Winters and Bob will check into memorial funds that might be available to purchase two new planters to replace the existing planters that are falling apart.

New Business

- **Church Van** -- Church Council approved the acquisition of a new van. The van is being donated. (*See **proposal***) It will require \$3,000 in the church budget for 2006. The \$3,000 estimate, takes into consideration insurance, maintenance, smogging, licensing, and any other misc. expenditures. The property committee will take the responsibility of maintenance (all repair work, licensing, etc). Added discussion by the property committee recommend the following:
 - “church groups” that use the van pay for gasoline.
 - A “list” should be established of authorized people to drive the van.
 - (1)one key only available for checkout/check in of the van.
 - A spare key(s) will be kept on hand in the church office.
 Marilyn G. will search for “rules and regulations” on church vans and report back to the Property Committee.
- **2006 Budget Input** – Property’s budget requirements for 2006 are as follows:
 - \$3,600 –General Maintenance
 - \$3,000 – Maintenance/upkeep of the church van.

- \$3,000 – Property Emergency fund
- \$2,000 – Roof repair – fascia boards repair on school building

- BBQ Cover Repair – Gordon will speak with John Wascher/Cathy Channels regarding the BBQ. The grill also needs to be replaced.

Closing Prayer

Adjourned at 8:35 PM. Next meeting is **Tuesday, October 25 at 7:30 PM.**

Respectfully submitted by,
Marilyn Gardner, Property Committee

Property Committee Mt. Cross Lutheran Church

Meeting on August 30, 2005

Attendees: Gordon Bergh, Marilyn Gardner, Keith Selbrede, and Rick Mann

Opening Prayer

Old Business

- **Railing in Loft Area** – **Gordon Bergh** is heading this project. 3 additional rails will be installed soon.

- **Tile Repair in the Sanctuary** -- Keith Selbrede and Gordon Bergh will finish repair work sometime this fall.
- **Computers for church office** – Two computers ordered by Pastor John.
- **Screen Location for Powerpoint in Sanctuary** –Different options were discussed. Painting the entire wall or a framed section of the wall were discussed as possible options. Further investigation of a screen projection system will be done to determine how to proceed with the project.
- **Council improvements project** – A town meeting is scheduled for **October 2 at 4:00 PM**. Different Improvements/projects will be discussed in an open forum.
- **Shelves in loft storage** – Melissa Henry is underway with installing new shelving in the loft closet.
- **Stumps grinding** -- Project completed. Stumps of the Podocarpus were removed.

New Business

- **Work Party on Saturday, September 3 –8:00 AM**
Things to do:
 - Polish Brass
 - Repair/Replace drip line in parking lot planters
 - Repair sprinkler head
 - Trim Playground trees and other shrubbery
 - Clean wood doors on building (Use oil soap). Then evaluate whether we have to varnish the doors.
 - Paint planters in front of church.
 - Replace UV film on the office doors/windows.
- **Painting sign** – Paint back of the “Mount Cross Lutheran Church sign with the trim color of Terra cotta. Paint is in the attic. Gordon will ask Herb if he is able to do it.
- **Landscape Improvements** –Jeanne Strand has concerns regarding the landscape. Juniper pruning, sod replacement, raphioleptus plants in the mediums, etc. Gordon Bergh will contact Jeanne and discuss her concerns and try to come up with some viable solutions.
- **Replace Planters in front of the church** –Rick Mann will speak with Bob Winters to see if we have the funds to replace the two planters in front of the

church. Replace them with two planters constructed of the same material the patio tables and trash are made of. In the meantime, we will possibly paint the existing planters.

- **Church Van** --Rick Mann brought Pastor Erik's proposal about acquiring a van for the church. A donation of a van has been offered to Mount Cross by a church family. Pastor Erik put a proposal together on the van. (*See proposal on website*) Based on the proposal presented, Rick Mann will take the recommendation of the property committee to church council. The property committee recommends that to proceed with the acquisition of a church van, it would require \$3,000 in the church budget for 2006. The \$3,000 estimate, takes into consideration insurance, maintenance, smogging, licensing, and any other misc. expenditures. The property committee recommends that the "church groups" that use the van pay for gasoline. The property committee will take the responsibility of maintenance (all repair work, licensing, etc).

Closing Prayer

Adjourned at 8:35 PM. Next meeting is **Tuesday, September 27 at 7:30 PM.**

Respectfully submitted by,
Marilyn Gardner, Property Committee Liaison

**Property Committee
Mt. Cross Lutheran Church**

Meeting on June 28, 2005

Attendees: Gordon Bergh, Marilyn Gardner, Keith Selbrede, Rick Mann, and Herb Holler

Opening Prayer

Old Business

- **Sanctuary Roof Repair/All-Purpose Bldg. Status** – Completed at \$2,900
- **Trashcans for patio** – Purchased and are on the patio.
- **Sanctuary Staircase re-carpeting status** -- On hold until the decision on loft expansion.
- **Railing in Loft Area** – **Gordon Bergh** is heading this project. 3 additional rails will be installed.
- **Tile Repair in the Sanctuary** -- Plenty of spare tile. Keith Selbrede and Gordon Bergh will finish repair work sometime this summer.
- **CPU's for church office** – on order
- **Screen Location for Powerpoint in Sanctuary** – Further study all options
- **Church locks** - Lubricated door bolt on Pastor John's side door.
- **Council improvements project** – Projection screen, loft expansion, changing Sanctuary seating, painting, carpeting. All these projects under consideration by the planning committee.

New Business

- **Shelves in loft storage** – Melissa Henry will be heading project to install new shelving in the loft closet.
- **Updated financial procedures** – Jenny Christensen came up with a verification receipt form for turning in cash to the financial secretary. Please use this form if you turn in money.
- **Junipers pruning** -- Rick & Jan Mann pruned the junipers in the front of the building to enable the usage the space during the week of VBS.
- **Stump grinding** -- Rick Mann will get a quote to grind the stumps from the recent trees that were removed.

Closing Prayer

Adjourned at 8:55 PM. Next meeting is **Tuesday, August 30** at **7:30 PM**. No meeting in July.

Respectfully submitted by,
Marilyn Gardner, Property Committee Liaison

Property Committee Mt. Cross Lutheran Church

Meeting on May 31, 2005

Attendees: Gordon Bergh, Marilyn Gardner, Keith Selbrede, Rick Mann, and Herb Holler

Opening Prayer

Old Business

- **Sanctuary Roof Repair/All-Purpose Bldg. Status** –The Sanctuary roof has been repaired. We need to find a place to store the extra tiles left over for the roof. The roofer is working (time & materials) on repairing the All Purpose Bldg. between jobs. The gutters were cleaned and the leakage problem has subsided.
- **Storage bins & Trashcans for patio** – We have purchased (2) twenty-one gallon storage bins for the Sanctuary. Rick Mann was able to find a cheaper source. We are currently looking for a cheaper source to purchase the outside trash container.
- **Sanctuary Staircase re-carpeting status** -- **Keith Selbrede** will get quotes on re-carpeting the stairs and loft area.
- **Memorial Tree Status** - Project on hold.
- **Music File Plans** –Project complete. Still looking for a home for the file

cabinet in the sound room.

- **Patio Planter options/ Space Issue Update** – Rick Mann will keep the property informed as they proceed to develop long range and short range planning goals. The committee is currently working on a three-phase plan with the first phase being the loft expansion.
- **Railing in Loft Area** – **Gordon Bergh** is heading this project. 3 additional rails will be installed.
- **Tile Repair in the Sanctuary** -- Will finish repair work sometime this summer.

New Business

- **Weed & Brush Clearance** – Keith Selbrede and Gordon Bergh will handling clearing the weeds on the property.
- **Janitorial Cleaning Complaints** – Gordon Bergh will speak with Doug Kendall
- **Microphone storage** -- The Contemporary service band has asked for a place to hang up their microphones when they aren't using them. Marilyn G. will relay to Caroline Hobbs that they can have a storage spot in the electrical room. They will have to make sure that they don't block the electrical panel area.
- **Computers towers** – Pastor John would like to purchase two computer towers and keyboards to replace the treasurer and Pastor Erik's machines. The cost will be \$600. Bob Winters says we have the money for the purchase. Marilyn G. will tell Pastor John that we've given the okay.
- **Loose Pews** -- Need to repair some of the pews in the Sanctuary.
- **Screen for PowerPoint's in the Sanctuary** – Pastor John would like to be able to put a screen on the wall where the cross is located. That would mean the cross would have to be lifted and placed higher on the wall. Rick will take this to the Planning committee meeting and see if this project could be combined with the Loft expansion project.
- **Loft Rearrangement** -- The bell tables have been taken down until they start up again in the fall.
- **Church locks** – Rick Mann has added graphite to the church office and

Sanctuary doors. There is a problem with Pastor John's side glass door in the locking mechanism. A locksmith may need to be called in. Gordon will check into the problem.

- **Recycling tub** -- There is a "new" recycling tub in the church office workroom for paper recycling. Pastor Erik has volunteered to take the recycling to the kitchen as needed so Melissa Henry can recycle it.
- **Earthquake kits** -- There are two earthquake kits on the property. One is located in the church office workroom under the sink cabinet. The other is located in the Sanctuary closet under the stairs.

Closing Prayer

Adjourned at 8:55 PM. Next meeting is **Tuesday, June 28 at 7:30 PM.**

Respectfully submitted by,
Marilyn Gardner, Property Committee Liaison

Property Committee Mt. Cross Lutheran Church

Meeting on April 26, 2005

Attendees: Gordon Bergh, Marilyn Gardner, Rick Mann, and Herb Holler

Opening Prayer

Old Business

- **Sanctuary Roof Repair Status** – The Sanctuary roof has been repaired.
- **All-Purpose Bldg. Roof Repair Status** – Rick Mann is investigating the water leakage problem through the lights. The gutters were cleaned and the leakage problem subsided. A further investigation will take place before any repair work begins.
- **Storage bins & Trashcans for patio** – We will purchase (2) twenty-one gallon storage bins for the Sanctuary and the outside trash containers with money donated by Make It Bake It.

- **Sanctuary Staircase re-carpeting status** -- **Keith Selbrede** will get quotes on re-carpeting the stairs and loft area.
- **Kiosk/Display Case Update** – No funding this year to proceed with this project.
- **Memorial Tree Status** - Project on hold.
- **Music File Plans** – The choir music that was in the Sound room has been moved to the attic and Gordon and Melissa Henry have cleaned the attic! Project complete.
- **Patio Planter options/ Space Issue Update** – Council planning committee had their first meeting Monday night. **Rick Mann** is a member of the committee. He will keep the property informed as they proceed to develop long range and short range planning goals.
- **Railing in Loft Area** – **Gordon Bergh** is heading this project.

New Business

- **New Phone System** – **Paul Christensen** is investigating a new phone system for the church property. **Herb Holler** will contact Paul to find out his findings. Paul is asked to bring his proposal to the property committee for final approval.
- **Mini Work Party** – To clean the hills for weed abatement.

Closing Prayer

Adjourned at 8:25 PM. Next meeting is **Tuesday, May 24 at 7:30 PM.**

Respectfully submitted by,
Marilyn Gardner, Property Committee Liaison

Property Committee Mt. Cross Lutheran Church

Meeting on March 29, 2005

Attendees: Gordon Bergh, Marilyn Gardner, Rick Mann, Keith Selbrede and Herb Holler

Opening Prayer

Old Business

- • **Sanctuary Roof Repair Status** –The Sanctuary roof has been demolished and the underlayment has been installed. Tile is due to arrive mid April (90 days from order date). Balance due at that time.
- • **All-Purpose Bldg. Roof Repair Status** – Rick Mann received a quote from the roofer for the repair work to the metal flashing and retile the area. Church Council approved funds to be spent.
- • **Painting Mount Cross entrance sign** –The enclosed bulletin board job is completed. Marilyn will also paint the post of the sign on the corner of Camino Esplendido and Crestview.
- • **Storage bins & Trash cans for patio** – We are waiting to see how the money will be distributed from Make It, Bake It funds. We will proceed if we are funded.
- • **Replace loose tile in the Sanctuary** – Gordon Bergh and Keith Selbrede will take care of this project.
- • **Sanctuary Staircase re-carpeting status** -- We are waiting to see how the money will be distributed from Make It, Bake It funds. We will proceed if we are funded.
- • **Kiosk/Display Case Update** – We are waiting to see how the money will be distributed from Make It, Bake It funds. We will proceed if we are funded.
- • **Memorial Tree Status** -- Rick Mann took care of the removal of the two Podocarpus Macrophyllus in the front of the church. A Memorial tree planting of the Ginkgo Biloba (Maiden Hair Tree) is on hold. We are checking into different memorial money possibilities.
- • **Music File Plans** – The choir music that was in the Sound room has been moved to the attic and Gordon and Melissa Henry have cleaned the attic! Additional work will need to be completed in moving all the music to a central location. **Keith Selbrede** will track the project. The five-drawer filing cabinet offered for sale to church members. Marilyn will write something to submit for newsletter/bulletin.

- • **Patio Planter options/Space Issue Update** – Discussion of different ideas for the removal of the two Podocarpus Macrophyllus in the planter on the church patio. This will be discussed by the new council committee formed to discuss long & short term expansion goals (Rick Mann, Jesus Duran and Bob Burrow). This agenda item will be discussed at a future meetings.
- • **Gaye's New Chair** – Gaye is pleased with her new office chair. Pastor John assembled it.

New Business

- • **Railing in Loft Area** – Jenny Christensen asked the property committee to look into possible railing for the stair area in the loft. The property committee will be investigating different options.

Adjourned at 8:15 PM. Next meeting is **Tuesday, April 26 at 7:30 PM.**

Respectfully submitted by,
Marilyn Gardner, Property Committee Liaison

Property Committee Mt. Cross Lutheran Church

Meeting on March 1, 2005
Attendees: Gordon Bergh, Marilyn Gardner, Rick Mann, and Herb Holler

Opening Prayer

Old Business

- • • **Sanctuary Roof Repair Status** –The Sanctuary roof has been demolished and the underlayment has been installed. 90 days until the tile is in and then installed. Balance due at that time.
- • • **All-Purpose Bldg. Roof Repair Status** – Rick Mann received a quote from the roofer for the repair work to the metal flashing and retile the area. He will bring the quote to church council for their approval.
- • • **Status of Loft use/arrangement**—Gordon Bergh has built bell tables and arranged everything for the bell choir. The choir placement issue

is still under discussion.

- • • **Painting Mount Cross entrance sign** –The enclosed bulletin board next to the church sign still needs to be sanded and painted. The paint has been purchased and when weather and time permits, Marilyn will complete the job. Marilyn will also paint the post of the sign on the corner of Camino Esplendido and Crestview.
- • • **Storage bins& Trashcans for patio** –The money isn't there for either item. We requested funds from Make It, Bake It.
- • • **Sanctuary Staircase re-carpeting status** -- The money isn't there for either item. We requested funds from Make It, Bake It.
- • • **Replace loose tile in the Sanctuary** – Gordon Bergh and Keith Selbrede will take care of this project.
- • • **New Kiosk** –Scott Fajnor is drawing a few sketches for the overhang structure that will house the information center. Marilyn has asked Scott to have the drawing available by the WELCA meeting on Monday, March 7th. We requested funds from Make It, Bake It.
- • • **Next Work Party** – The next church workday will be on **Saturday, March 12 at 8:00 AM**. Items to accomplish: Polish Brass, Clean roof of PLC, tree trimming, weed-whacking the hillside, hedge trimming and another maintenance needed. **HELP NEEDED**. Marilyn Gardner will contact Jim Gramacki, Bob Owens, Paul Pendolino, Marold & Jeanne Strand, John Pitsch, Storch, Larry Vincent, Joe Swindle, and anyone else that may be interested in helping with the workday. An e-mail will be sent a week prior to the workday.
- • • **Tree Removal and Memorial Tree Status** -- Rick Mann took care of the removal of the two Podocarpus Macrophyllus in the front of the church. He will now call the utility company and find out where the power lines are before proceeding with the planting of the Ginkgo Biloba (Maiden Hair Tree). This will be brought to council. Paul Reigstad's Memorial funds will be used to purchase the tree.
- • • **Patio Planter options** – Discussion of different ideas for the removal of the two Podocarpus Macrophyllus in the planter on the church patio. This agenda item will be discussed at a future meeting.
- • • **Make It Bake It funds** –the following proposal was submitted to the ladies of WELCA for Make It Bake It funds from the property committee:
 - ○ ○ \$1000 to replace the Carpeting on the stairs in the Sanctuary

- ○ ○ \$2,000 to build the Overhang structure for the Illuminating Information Center.
- ○ ○ \$600 for storage bins that roll in and out of the Sanctuary for the various donations that are collection by Mount Cross
- ○ ○ \$400 for a permanent outdoor trash can to be placed on the church patio
- ○ ○ And any additional funds for “Raise the Roof” would be greatly appreciated.

Marilyn Gardner sent proposal to Char Wall for Make It Bake It.

New Business

- • • **Items from Council Retreat** – Rick Mann will be on a committee to study the space issue at church. They will come up with short-term and long-term goals. More information to follow.
- • • **Music File Plans** – The choir music that was in the Sound room has been moved to the attic and Gordon and Melissa Henry have cleaned the attic! Additional work will need to be completed in moving all the music to a central location. **Keith Selbrede** will track the project.

Adjourned at 8:30 PM. Next meeting is **Tuesday, March 22 at 7:30 PM.**

Respectfully submitted by,
Marilyn Gardner, Property Committee Liaison

Property Committee Mt. Cross Lutheran Church

Meeting on December 28, 2004

Attendees: Gordon Bergh, Marilyn Gardner, Rick Mann, Keith Selbrede, Jenny Christensen and Gayle Johnson

Old Business

- • • • **Tree Trimming**-- Job complete.
- **Fumigate for Termites**– Completed on November 13
- • • • **New Kiosk**– Marilyn Gardner contacted Scott Fajnor and he has agreed to draw up a few sketches. The Kiosk has taken a back burner to other property committee projects.
- • • • **Roof Repair Status** – The Sanctuary roof has been repaired and the broken tiles replaced. The other building will need to be pressure washed before we schedule additional work. An extra course of tiles will need to be added by Cathy Channels office, the tiles along the walkway will need to be fixed (they've caused water to accumulate in the hallway lights) and any other repair work and replacement of broken tiles will need to be done to the building. The property committee will evaluate what we can do in-house before going back to the contractor. **Also please note:** The contractor has advised us that in fixing the Sanctuary roof he found that the under layment felt that originally was laid was a 30 weight. He compared it to the under layment felt on the other building, which was a 90 weight with a layer of tar to prolong the life of the roof. His conclusions were that we **will** need to replace the roof on the Sanctuary in another 2 to 5 years.
- • • • **Sound system improvement/Choir Loft Arrangement** – Jenny Christensen (from the Bell Choir) and Gayle Johnson (from the Choir) came to discuss the choir loft arrangement. Jenny would like to keep the bell choir in the loft and discussed the different scenarios and placement of the bell tables. Gayle discussed the choir moving back to the loft area to sing. Jenny with the help of Rick Mann and Keith Selbrede, will try to come up with an arrangement for both the bells and choir to be up in the loft. Moving the file cabinets in the loft that house part of the choir music and all the bell music was discussed. Storage is definitely a problem and if we could find a place to house all the music it may solve part of the configuration problem. It was discussed that we may move the file cabinets in the closet in the loft. Rick Mann suggested that we consider building a storage room attached to the Sanctuary that we would have access from the Sanctuary. Also discussed was the possibility of expanding the loft area on one or both sides to make room for the soundboard and piano.
- **Disaster Preparedness Supplies** – Gayle informed the Property Committee that they had the go ahead to purchase two disaster kits. Rick Mann will go to Ventura and purchase the kits.

- **Painting Mount Cross entrance sign** – Marilyn Gardner completed the job of painting the church sign. The other enclosed bulletin board sign with service times will need to be sanded and painted. When weather and time permits, Marilyn will complete the job.
- **Storage Bins for the Sanctuary** -- New storage bins were discussed for the Rain project and St. Columba's donations. Rick brought a catalog from Rubbermaid and we would like to purchase two movable storage bins for the sanctuary. We could paint the plastic bins if we felt the white bins were unsightly. We will check to see if we have the money (\$300/each) to purchase these bins.

New Business

- **Annual Report** – Rick Mann completed the annual report input.
- **Outdoor Trash Cans** – Gayle Johnson has asked the property committee about putting a permanent outdoor trashcan on the patio. In the catalog Rick brought for the storage bins, there were different options for trash cans but they were quite pricey. The property committee will investigate other options for an outdoor trashcan.
- **Sanctuary stairs** – Keith Selbrede brought up the carpeting on the stairs to the loft. It is in need of replacing. Keith will call and get quotes for replacing the carpeting.
- **Attic storage** -- The attic in the church office is in dire need of cleaning! It has become a fire hazard. Marilyn will bring this to the next church council meeting and let all the committee chairs know that whoever has stuff in the attic be alerted that we need to clean it up, rearrange and dispose of stuff that is no longer needed.
- **Flower bed in the island** – Jeanne Strand alerted us that it will be time to replant the island in the middle of the parking lot with color. The property committee will put it on our “list of things to do” for the spring workday.

Adjourned at 10:00 PM. Next meeting is **Tuesday, January 25** at **7:30 PM**.

Respectfully submitted by,
Marilyn Gardner, Property Committee Liaison

Property Committee Mt. Cross Lutheran Church

Meeting on November 30, 2004

Attendees: Gordon Bergh, Marilyn Gardner, Herb Holler, and Keith Selbrede

Old Business

- • • • • **Dead Tree/Tree Trimming** --90% Complete.
- **Fumigate for Termites**– Completed on November 13
•
- • • • • **New Kiosk** – Marilyn Gardner contacted Scott Fajnor and he has agreed to draw up a few sketches. Scott and Marilyn have yet to meet about the overhang structure surrounding the new Kiosk. The Kiosk has taken a back burner to other property committee projects.
- • • • • **Roof Leak**– Contract has been selected. There has been a setback due to the unavailability of the roof tiles. Rick Mann will contact the roofer.
- • • • • **Sound system improvement**– The project has been discussed and moving the soundboard to the loft area has been decided. The church council will need to approve the project as well.
- • • • • **Church Tile problem.** –Keith Selbrede & Gordon Bergh completed the first part of the tile replacement.
- • • • • **Office safe** raised off the floor –Gordon Bergh will get with Al Leistico about constructing doors for in front of the safe.
- • • • • **Sign with an arrow pointing to the CDC office** –The property committee will look into this.
- **Budget Input**– The Property Committee has submitted their budget to Larry Vincent. \$15,000 for Roof repair. \$3,600 for General Property Maintenance. \$3,000 for Building Repair.
- **Painting Mount Cross entrance sign** – Marilyn Gardner will begin sanding, and repainting the sign in the front of the church. An oil-base primer and paint will be used this time to insure that it won't crack and chip this time. The job completion is due to be completed before Christmas Eve services.

- **Luther Hall Entrance door lock** – Rick Mann fixed door.
- **Selective replacement of fascia and rafter ends** -- \$2,000 has been allocated for this project. This project will begin after the first of the year.
- **Retreatment of wood in playground** -- Herb Holler has completed the project.
- **Plants for hillside erosion control** – Look into this project next fall.
- **Repainting dishwashing room after roof repair** -- Will work on after the roof is repaired in the kitchen.
- **Faucet repair in craft room** – Problem solved.

New Business

- **Church work day** – The property committee will not be having a workday before Christmas. Brass shining, sign painting, power washing, etc. have been divided amongst the committee members. Projects will be accomplished before Christmas.

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Adjourned at 8:45 PM. Next meeting is **Tuesday, December 28 at 7:30 PM.**

Respectfully submitted by,
Marilyn Gardner, Property Committee Liaison

Property Committee Mt. Cross Lutheran Church

Meeting on October 26, 2004
Attendees: Marilyn Gardner, Herb Holler, Rick Mann, and Keith Selbrede

Old Business

- • • • • **Dead Tree/Tree Trimming**-- Saturday, October 30th trees will be trimmed, one tree removed and stumps removed and tarred.
- **Fumigate for Termites**– Contractor selected. The plan is:
 - ○ ○ ○ ○ ○ Tent (November 11 & 12) Thursday & Friday (Preschool is off those days!)
 - ○ ○ ○ ○ ○ Air out (November 13) Saturday --need at least a half of day to air out!
 - ○ ○ ○ ○ ○ Ready for church on Sunday morning the 14th. This is our first choice and hopefully we will be able to accommodate everyone.
 - ○ ○ ○ ○ ○ **When tenting, the following must be done:**All food, plants, medications, church communion wafers & wine, fish or any living things must be removed from the building prior to tenting. All lights on timers need to be deactivated.
 - Wednesday, November 10th** – Property people meet a church at **2:00 PM** to prepare for fumigation.
 - Saturday, November 13** – The tent will be removed and Keith Selbrede has volunteered to be at church that day while the buildings are being aired out.

The property committee has notified all groups concerned, to remove these items before Thursday morning the 11th.

- • • • • **New Kiosk** – Marilyn Gardner contacted Scott Fajnor and he has agreed to draw up a few sketches. Scott and Marilyn have yet to meet about the overhang structure surrounding the new Kiosk. The Kiosk has taken a back burner to other property committee projects.
- • • • • **Roof Leak** -- In the Sanctuary, Kitchen, lights on the patio, Parish Life Center and Cathy Channels office. – After the fumigation is completed, the damages to the roof and leaks will be assessed. The property committee will vote on the issue of roof replacement/repair and bring their findings and estimates to the church council for approval.
- • • • • **Sound system improvement** – The project has been discussed and moving the soundboard to the loft area has been decided. The church council will need to approve the project as well.
- • • • • **Church Tile problem**. – Bill Greason and Keith Selbrede will investigate.
- • • • • **Office safe** raised off the floor – Still investigating a way

that it can be strapped down for earthquake safety and raised to a better level.

- • • • • **Sign** – Gaye, the church secretary, has asked that we put a sign in front of the church office. The sign’s intention is to direct people that have business with the CDC to Cathy Channels office. Maybe the sign could be “***CDC with an arrow pointing to the CDC office.***” The property committee will look into this.

New Business

- **Budget Input** – The Property Committee has submitted their budget to Larry Vincent. \$15,000 for Roof repair. \$3,600 for General Property Maintenance. \$3,000 for Building Repair.
- **Painting Mount Cross entrance sign** – Marilyn G. will head up at next church work day.
- **Luther Hall Entrance door lock** – Adjustment needed.
- **Selective replacement of fascia and rafter ends** -- \$2,000 has been allocated for this project.
- **Retreatment of wood in playground** -- Herb Holler will investigate and handle.
- **Plants for hillside erosion control** – Look into this project next fall.
- **Repainting dishwashing room after roof repair** -- Marilyn G. will head up at next church workday.
- **Faucet repair in craft room** – Keith Selbrede will investigate and take action.
- **Tasks for the next church work day** – A list of “things to do” will be made and a workday will be advertised and scheduled before Christmas.

-

Adjourned at 8:45 PM. Next meeting is **Tuesday, November 23 at 7:30 PM.**

Respectfully submitted by,
Marilyn Gardner, Property Committee Liaison

Property Committee
Mt. Cross Lutheran Church

Meeting on September 28, 2004

Attendees: Gordon Bergh, Marilyn Gardner, Rick Mann,

Old Business

- Roof Leak -- In the Sanctuary & Parish Life Center. – Rick Mann is investigating the problem. He will be calling several contractors that are familiar with tile roofs and will get back to the committee with estimates and his findings. He will be specifically asking questions about the Sanctuary—whether we can just repair the roof because it's only 16 years old, as opposed replacing it. The property committee will vote on the issue of roof replacement/repair and bring their findings and estimates to the church council for approval.
- New Kiosk – Marilyn Gardner contacted Scott Fajnor and he has agreed to draw up a few sketches. Scott and Marilyn will meet and discuss different ideas on the overhang structure surrounding the new Kiosk.
- Kitchen Water system --John Washer and the CDC have agreed to build a portable system as opposed to a placing it in the doorway between the kitchen and Luther Hall. The CDC uses that door quite frequently during the week.
- Janitorial Contract Review – New contract has been signed. Set-up for the Stewardship dinner will be done by Sandy from the CDC and her sons. She will try doing it once and see if her and her sons want the job. Doug Kendall has been told that she will do the setup/takedown of Luther Hall for this dinner.
- Church Tile problem. – Still pending investigation of problem.
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- Rally Day table setup and kudos to everyone for there help.
- Earthquake Preparedness Status – Rick Mann has submitted a memo to Gayle Johnson. She will bring the issue to the next council meeting.
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- o Tent (November 11 & 12) Thursday & Friday (Preschool is off those days!)
- o Air out (November 13) Saturday --need at least a half of day to air out!
- o Ready for church on Sunday morning the 14th. This is our first choice and hopefully we will be able to accommodate everyone. When tenting, the following must be done: All food, plants, medications,

church communion wafers & wine, fish or any living things must be removed from the building prior to tenting.

The property committee plans to notify all groups concerned, to remove these items before Thursday morning the 11th.

Dead Tree/Tree Trimming -- There are termites in the dead tree on the property we sold below. The tree will need to be removed before we tent the church. Otherwise, they will swarm and we will have them back! We will need to contact the owner of the property and have the tree removed. Rick Mann will be speaking with Pastor John for that name and number. We also need to prune the Monterey Pines behind the building, as they are a problem. There are also termites in some remaining stumps behind the bldg. We will have to use tar or something to eliminate that problem. Rick is getting estimates for the job of tree removal and pruning.

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· Awning from a local Water Park – Mike Hobbs has found a water park that is shutting down and has an awning that we can have for the patio if we want it. Mike is taking pictures of the awning to show to the property committee.

· Trash container – We currently have a 2 cubic ft. dumpster and would like to change it to a 3 cubic ft. container. On a regular basis the trash container is over full and we have to call for additional dumps. Rick has proposed that we increase to a 3 cubic ft. dumpster that is an additional \$30/month (\$360 per year). Currently we pay for a locking can that we don’t keep locked. We want to increase the size of our dumpster and take the locking portion off our service. Marilyn G. will contact Bob Winters regarding this issue.

Adjourned at 8:30 PM. Next meeting is Tuesday, October 26 at 7:30 PM.

Respectfully submitted by,
Marilyn Gardner, Property Committee Liaison

Property Committee
Mt. Cross Lutheran Church

Meeting on August 31, 2004

Attendees: Gordon Bergh, Marilyn Gardner, Herb Holler, Rick Mann, Keith Selbrede
Old Business

· Roof Leak -- In the church & Parish Life Center. -- The property committee will ask Paul Pendolino if he will help us by investigating the problem.

· Microphones/Sound System – New microphones for the pastors along with a receiver has been installed and they are using them. John Wascher is working on a new control panel that can handle everything. The contemporary service equipment also. Keith is also investigating the microphone problem in the loft. He has discovered we have a faulty plug in the loft. He will be recruiting someone to help fix it. presented new microphones that we will purchase from the designated sound money. He also proposes that we either relocate the control panel or revamp the sound room. A larger new control panel & cables is proposed to take care of all the sound in the sanctuary. John will be the project manager on the job with Keith Selbrede overseeing it from property.

· Kitchen Water system – John Wascher is working on this project. Herb Holler will contact John to see where we stand. The kitchen fund has the money for the project.

· New Kiosk – Marilyn Gardner met with Pastors John and Erik and we picked out an Illuminated 36”H by 72” long enclosed Bulletin Board. We’d like to take it one step further and build protection from the elements. Maybe an overhang structure with a tile roof to match the church and stucco posts. The property committee decided to contact Scott Fajnor and ask him if he could draw up a few sketches. Marilyn G. will contact Scott.

· Janitorial Contract Review – New contract has been written. Changes incorporated regarding setup/take down of Luther Hall. Doug will only be paid if he does it. He will receive 875/month. And \$100 for each set up he does. Also, if spills occur to the carpet, an additional \$35 charge will be added for Doug to clean the carpet. If he can’t set

up, we need to find someone that is willing to do setups. We also have been asked by Gayle Johnson to let the committee chairs know of the new arrangement we've made with Doug. Marilyn will write something and send it to the committee chairs and the church office.

- RAIN/Food temporary storage in the Narthex. –The two blue bins are working temporarily. The project has been put on hold.
- Playground Storage shed –The CDC has installed the shed with the help of Glenn Channels and Gordon & Melissa Henry. Job is complete.
- Church Tile problem. Gordon B. will ask Bill Greason if he will investigate and see what the damages are underneath the tiles in the Sanctuary. Herb H. and Keith S. are willing to help with the project.
- Fellowship tables on patio –The tables have arrived and Rick, Marilyn and Keith put them together. It has been brought to our attention that they may need to move. The property committee would like to leave them where they are for a while and see what the consensus is after a while. They weigh 300 lbs. And we don't want to move them more than once. Caution when moving the tables! If they are lifted by the seats, they may break.
- Work party – discuss at next meeting.

New Business

- Office safe raised off the floor – Rick Mann is handling the job. He has re-enforced the counter but now needs to find a way to make the safe earthquake proof. Rick is investigating the issue.
- VBS Kudos to Rick Mann and Herb Holler for helping the week of VBS.
- Awning from a local Water Park – Mike Hobbs has found a water park that is shutting down and has an awning that we can have for the patio if we want it. Property committee needs to contact Mike and find out the details.
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- Earthquake Preparedness – Rick Mann has spoke with Gayle Johnson regarding this issue. He has contacted the Red Cross about their kits. They cost \$140 each that will service four people for three days. The thought is maybe we purchase a couple and then see who the suppliers are and buy directly from them. Anyway, Rick is handling this.

Adjourned at 8:55 PM. Next meeting is Tuesday, September 28 at 7:30 PM.

Respectfully submitted by,
Marilyn Gardner
Property Committee Liaison

Property Committee
Mt. Cross Lutheran Church

Meeting on June 29, 2004

Attendees: Gordon Bergh, Marilyn Gardner, Herb Holler, Rick Mann, Keith Selbrede

Old Business

- Microphones/Sound System – John Wascher presented new microphones that we will purchase from the designated sound money. He also proposes that we either relocate the control panel or revamp the sound room. A larger new control panel & cables is proposed to take care of all the sound in the sanctuary. John will be the project manager on the job with Keith Selbrede overseeing it from property.
- Kitchen Water system – John Wascher proposes to proceed to install a sink with water for the dinner in Luther Hall. The door next to the freezer in the kitchen will be closed off and a half door with a water sink will be installed. The kitchen fund has the money for the project.
- Roof Leak -- In the church & Parish Life Center. Property committee is investigating the problem at the work day on July 31.
- New Kiosk -- Suggestions and specifications have been given to the property committee by Pastor John

and others. The property committee (Marilyn Gardner) will proceed under the direction of Pastor John and purchase the kiosk. The pastors and Marilyn will meet on Tuesday July 5th.

- Janitorial Contract Review – New contract has been written. Changes incorporated regarding setup/take down of Luther Hall. Doug will only be paid if he does it. A couple of people will be needed to learn the ropes on setup/take down of Luther Hall.

- RAIN/Food temporary storage in the Narthex. –Gordon Bergh has spoke with Al Leistico and asked if he could design/build two movable wood storage bins with casters for the church for RAIN and the Food Pantry.

- Playground Storage shed –The CDC is installing a new storage shed. Will be in before the fall.

- Church Tile problem. Will investigate soon!!!

- Fellowship tables on patio –The fellowship committee has ordered 3 patio tables with benches and umbrellas.

- Work party – reminder of work day on Saturday, July 31 at 8:00 AM. Grounds will be cleaned. Kitchen refrigerator and freezer along with grease filters will be cleaned. Rick Mann will talk with John Wascher regarding the kitchen. Bring any additional work day items to the June Property Committee meeting.

New Business

- Office safe raised off the floor – Rick Mann will handle job

- Contact for emergency fix-its during VBS (Rick Mann & Gordon Bergh)

- Handicap parking requirements – An extra handicap spot is being made so we have three handicap parking spots. Rick Mann is in the process of painting the parking spot.

Adjourned at 8:45 PM. Next meeting is Tuesday, July 27 at 7:30 PM.

Respectfully submitted by,
Marilyn Gardner
Property Committee Liaison

Property Committee
Mt. Cross Lutheran Church

Meeting on May 24, 2004

Attendees: Gordon Bergh, Marilyn Gardner, Herb Holler, Rick Mann

Old Business

- Microphones/Sound System – Investigated microphones in the choir loft and found it's either a bad jack or cable. Gordon & Keith will investigate further.

- Security Light Installation – Gordon Bergh will follow up.

- Roof Leak -- In the church & Parish Life Center. Property committee is investigating the problem at the work day on July 31.

- New Kiosk -- Suggestions and specifications have been given to the property committee by Pastor John and others. The property committee (Marilyn Gardner) will proceed under the direction of Pastor John and purchase the kiosk..

- Janitorial Contract Review – Gordon Bergh met with Doug Kendall from D & L Maintenance. Doug has asked for an increase to \$925 from \$850 (monthly maintenance fee). Gordon will speak with Bob Winters. All complaints regarding the janitorial service should now go through Gordon Bergh. Doug has asked that if he is unable to set up/take down Luther Hall for an event, that we find someone that will be able to do it. It will be deducted from his contract if he is unable to set up/take down for an event. In his contract, he is obligated to do six setups per calendar year.

- RAIN/Food temporary storage in the Narthex. –Gordon Bergh has spoke with Al Leistico and asked if he could design/build two movable wood storage bins with casters for the church for RAIN and the Food Pantry.

- Refurbish Brass – Gordon Bergh sanded the Brass down to metal and now it doesn't need to be refurbished.

- Playground Storage shed –Rick Mann cut down the tree in the playground and the CDC had the stump

removed. Now the CDC will be putting a storage shed in its place.

New Business

- Fellowship tables on patio –The fellowship committee has been given the go ahead to purchase 3 patio tables with benches and umbrellas. The estimated cost is \$2450
- Memorial Tree – It has been decided that we won't be planting additional trees on the property for memorials.
- Mount Cross Landscape Plan – The church council has asked for a list of all the responsibilities of the property committee for their Landscape plan that will be on the wall of the Parish Life Center. Marilyn Gardner will e-mail the list to Gayle Johnson.
- Work party – reminder of work day on Saturday, July 31 at 8:00 AM. Grounds will be cleaned. Kitchen refrigerator and freezer along with grease filters will be cleaned. Rick Mann will talk with John Wascher regarding the kitchen. Bring any additional work day items to the June Property Committee meeting.

Adjourned at 8:45 PM. Next meeting is Tuesday, June 29 at 7:30 PM.

Respectfully submitted by,
Marilyn Gardner
Property Committee Liaison

Property Committee
Mt. Cross Lutheran Church

Meeting on March 30, 2004

Attendees: Gordon Bergh, Marilyn Gardner, Herb Holler, Rick Mann

Old Business

- Microphones/Sound System – Keith Selbrede is out of town.
- Security Light Installation – Gordon Bergh will follow up.
- Roof Leak -- In the church & Parish Life Center. Property committee is investigating the problem on the work day on April 3rd.
- New Kiosk -- Suggestions and specifications have been given to the property committee by Pastor John and others. A plan will be developed and submitted to council for approval.
- Kitchen Water cabinet & storage--John Wascher is investigating what is available and possible drainage problems, location, etc. Property will follow up with John Wascher
- Janitorial Contract Review -- Doug Kendall has asked to meet with Gordon Bergh. Gordon contacted Doug and will be setting up a meeting.
- Speaker cable installation -- On hold until contemporary service decides what they want to do.
- Rug Shampoo-er -- Rick Mann is purchasing a small portable Bissell.
- Work party – reminder of work day on Saturday, April 3rd. Grounds will be cleaned. Narthex cabinets and brass will also be cleaned.
- Refurbish Brass – Herb Holler made some calls on refurbishing the brass and Pastor John has asked that we put it on hold until June. The brass will be cleaned and polished by property at work party and some will be cleaned/sanded by Gordon Bergh.
- New Copier – installed in the front office. Gaye Pollinger is the key operator.

New Business

- Council items
 - Space allocation
 - Short and long term Goals
 - Organize Narthex – Begin organizing on April 3rd work day
 - Deep Cleaning spaces – need volunteers
 - Organize Choir loft – Rick Mann will speak with Gayle Johnson
 - Organize and clean attic above office – Need volunteers.
 - Office Bathroom toilet – Rick Mann will fix.

Closed with the Lord's Prayer

Property Committee
Mt. Cross Lutheran Church

Meeting on February 24, 2004

Attendees: Gordon Bergh, Marilyn Gardner, Herb Holler, Rick Mann and Keith Selbrede

Guest: Jenny Christensen

Old Business

- Microphones/Sound System – Keith Selbrede will check with Roy Rhodes regarding the sound system & microphones.
- Security Light Installation – Gordon Bergh will follow up.
- Roof Leak -- In the church the roof leaks. Property committee is investigating the problem.
- New Kiosk -- Marilyn Gardner will take this to the council meeting and see what suggestions or specifications the council may have on a new Kiosk.
- Kitchen Water cabinet -- John Wascher is investigating what is available and possible drainage problems, location, etc. Property will follow up with John Wascher
- Kitchen cabinet storage
- Janitorial Contract Review -- Doug Kendall has asked to meet with Gordon Bergh. Gordon would like to meet with Pastor John and Cathy Channels before meeting with Doug.
- Speaker cable installation -- On hold until contemporary service decides what they want to do.
- Rug Shampoo-er -- Rick Mann investigating the purchase of a shampoo-er for cleaning up the spills when they happen. He suggested we purchase a small portable Bissell as opposed to a large shampoo-er

New Business

- Refurbish brass in the Sanctuary -- Jenny Christensen addressed the issue of refurbishing the brass in the Sanctuary. Herb Holler will follow up by finding a local company that can handle the job.
- Work Party will be Saturday, April 3rd.
- Color copier -- A proposal was sent by Gaye Pollinger to Property to add a color copier function to our current copier. Gordon Bergh will speak with Gaye regarding the copier.

Closed with the Lord's Prayer

Property Committee
Mt. Cross Lutheran Church

Meeting on September 30, 2003

Attendees: Gordon Bergh, Marilyn Gardner, Herb Holler, Rick Mann and Keith Selbrede

Welcome Marilyn as new member of the property committee

Old Business

- Microphones – Keith Selbrede and Roy Rhodes are working on a list of requirements from Pastor John. They have purchased some microphones and have to run wires.
- Security Light – Motion detector lights will be installed in the exterior church stairwell and around the building that houses the church office.
- Broken tiles in sanctuary – evaluating for repair.
- The new grass area on the patio has sprinklers and grass sod installed.
- Sanctuary Roof Leak – A leak was noticed in the room under the exterior stairway. We will be searching for the source of the leak.
- Roof leak over the CDC office – Repair work will be evaluated. The leak may have been fixed when the gutters were cleaned out.
- Replace Kiosk – Keith is researching a replacement Kiosk.
- Paint the interior and exterior of the General Purpose Building. - Gordon and Merle Strand are painting the exterior of the General Purpose Building.

- Mobile Lectern P.A. System – A new Lectern was purchased with funds from the Mike Escalante memorial fund.
- A DSL phone cable was run by Herb from the junction box in the janitor's closet to the church office. Julian Hurault and Roy Rhodes hooked up the cables to the boxes and the DSL is now working in the church office.
- The Lighting in the parking lot was enhanced by the removal of a tree by Rick Mann that was blocking the main light.

New Business

- Inputs to the FY 2004 budget were requested – New kiosk may require several thousand dollars.
- Landscape maintenance – Monthly cost went up to \$250.
- Paint PLC room – Marilyn will coordinate task.
- Clean Brass – Work party to clean brass on Saturday Oct 4th.
- Emergency Lighting – Herb will buy five lights that plug into outlets and turn-on when there is no electricity.
- Gordon is invited to the Super Council Meeting in October.

Gordon led the closing prayer

Property Committee
Mt. Cross Lutheran Church

Meeting on September 28, 2004

Attendees: Gordon Bergh, Marilyn Gardner, Rick Mann,

Old Business

- Roof Leak-- In the Sanctuary & Parish Life Center. – Rick Mann is investigating the problem. He will be calling several contractors that are familiar with tile roofs and will get back to the committee with estimates and his findings. He will be specifically asking questions about the Sanctuary—whether we can just repair the roof because it's only 16 years old, as opposed replacing it. The property committee will vote on the issue of roof replacement/repair and bring their findings and estimates to the church council for approval.
- New Kiosk – Marilyn Gardner contacted Scott Fajnor and he has agreed to draw up a few sketches. Scott and Marilyn will meet and discuss different ideas on the overhang structure surrounding the new Kiosk.
- Kitchen Water system --John Washer and the CDC have agreed to build a portable system as opposed to a placing it in the doorway between the kitchen and Luther Hall. The CDC uses that door quite frequently during the week.
- Janitorial Contract Review – New contract has been signed. Set-up for the Stewardship dinner will be done by Sandy from the CDC and her sons. She will try doing it once and see if her and her sons want the job. Doug Kendall has been told that she will do the setup/takedown of Luther Hall for this dinner.
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Property Committee
Mt. Cross Lutheran Church

Meeting on August 31, 2004

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Adjourned at 8:55 PM. Next meeting is Tuesday, September 28 at 7:30 PM.

Respectfully submitted by,
Marilyn Gardner

Property Committee Liaison

Property Committee
Mt. Cross Lutheran Church

Meeting on June 29, 2004

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Respectfully submitted by,
Marilyn Gardner
Property Committee Liaison

Property Committee
Mt. Cross Lutheran Church

Meeting on May 24, 2004

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- Roof Leak -- In the church & Parish Life Center. Property committee is investigating the problem at the work day on July 31.
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- Janitorial Contract Review – Gordon Bergh met with Doug Kendall from D & L Maintenance. Doug has asked for an increase to \$925 from \$850 (monthly maintenance fee). Gordon will speak with Bob Winters. All complaints regarding the janitorial service should now go through Gordon Bergh. Doug has asked that if he is unable to set up/take down Luther Hall for an event, that we find someone that will be able to do it. It will be deducted from his contract if he is unable to set up/take down for an event. In his contract, he is obligated to do six setups per calendar year.
- RAIN/Food temporary storage in the Narthex. –Gordon Bergh has spoke with Al Leistico and asked if he could design/build two movable wood storage bins with casters for the church for RAIN and the Food Pantry.
- Refurbish Brass – Gordon Bergh sanded the Brass down to metal and now it doesn't need to be refurbished.
- Playground Storage shed –Rick Mann cut down the tree in the playground and the CDC had the stump removed. Now the CDC will be putting a storage shed in its place.

New Business

- Fellowship tables on patio –The fellowship committee has been given the go ahead to purchase 3 patio tables with benches and umbrellas. The estimated cost is \$2450
- Memorial Tree – It has been decided that we won't be planting additional trees on the property for memorials.
- Mount Cross Landscape Plan – The church council has asked for a list of all the responsibilities of the property committee for their Landscape plan that will be on the wall of the Parish Life Center. Marilyn Gardner will e-mail the list to Gayle Johnson.
- Work party – reminder of work day on Saturday, July 31 at 8:00 AM. Grounds will be cleaned. Kitchen refrigerator and freezer along with grease filters will be cleaned. Rick Mann will talk with John Wascher regarding the kitchen. Bring any additional work day items to the June Property Committee meeting.

Adjourned at 8:45 PM. Next meeting is Tuesday, June 29 at 7:30 PM.

Respectfully submitted by,
Marilyn Gardner
Property Committee Liaison

Property Committee
Mt. Cross Lutheran Church

Meeting on March 30, 2004

Attendees: Gordon Bergh, Marilyn Gardner, Herb Holler, Rick Mann

Old Business

- Microphones/Sound System – Keith Selbrede is out of town.
- Security Light Installation – Gordon Bergh will follow up.
- Roof Leak -- In the church & Parish Life Center. Property committee is investigating the problem on the work day on April 3rd.
- New Kiosk -- Suggestions and specifications have been given to the property committee by Pastor John and others. A plan will be developed and submitted to council for approval.
- Kitchen Water cabinet & storage--John Wascher is investigating what is available and possible drainage problems, location, etc. Property will follow up with John Wascher
- Janitorial Contract Review -- Doug Kendall has asked to meet with Gordon Bergh. Gordon contacted

Doug and will be setting up a meeting.

- Speaker cable installation -- On hold until contemporary service decides what they want to do.
- Rug Shampoo-er -- Rick Mann is purchasing a small portable Bissell.
- Work party – reminder of work day on Saturday, April 3rd. Grounds will be cleaned. Narthex cabinets and brass will also be cleaned.
- Refurbish Brass – Herb Holler made some calls on refurbishing the brass and Pastor John has asked that we put it on hold until June. The brass will be cleaned and polished by property at work party and some will be cleaned/sanded by Gordon Bergh.
- New Copier – installed in the front office. Gaye Pollinger is the key operator.

New Business

- Council items
 - Space allocation
 - Short and long term Goals
 - Organize Narthex – Begin organizing on April 3rd work day
 - Deep Cleaning spaces – need volunteers
 - Organize Choir loft – Rick Mann will speak with Gayle Johnson
 - Organize and clean attic above office – Need volunteers.
 - Office Bathroom toilet – Rick Mann will fix.

Closed with the Lord's Prayer
Property Committee
Mt. Cross Lutheran Church

Meeting on February 24, 2004

Attendees: Gordon Bergh, Marilyn Gardner, Herb Holler, Rick Mann and Keith Selbrede

Guest: Jenny Christensen

Old Business

- Microphones/Sound System – Keith Selbrede will check with Roy Rhodes regarding the sound system & microphones.
- Security Light Installation – Gordon Bergh will follow up.
- Roof Leak -- In the church the roof leaks. Property committee is investigating the problem.
- New Kiosk -- Marilyn Gardner will take this to the council meeting and see what suggestions or specifications the council may have on a new Kiosk.
- Kitchen Water cabinet -- John Wascher is investigating what is available and possible drainage problems, location, etc. Property will follow up with John Wascher
- Kitchen cabinet storage
- Janitorial Contract Review -- Doug Kendall has asked to meet with Gordon Bergh. Gordon would like to meet with Pastor John and Cathy Channels before meeting with Doug.
- Speaker cable installation -- On hold until contemporary service decides what they want to do.
- Rug Shampoo-er -- Rick Mann investigating the purchase of a shampoo-er for cleaning up the spills when they happen. He suggested we purchase a small portable Bissell as opposed to a large shampoo-er

New Business

- Refurbish brass in the Sanctuary -- Jenny Christensen addressed the issue of refurbishing the brass in the Sanctuary. Herb Holler will follow up by finding a local company that can handle the job.
- Work Party will be Saturday, April 3rd.
- Color copier -- A proposal was sent by Gaye Pollinger to Property to add a color copier function to our current copier. Gordon Bergh will speak with Gaye regarding the copier.

Closed with the Lord's Prayer

Property Committee
Mt. Cross Lutheran Church

Meeting on September 30, 2003

Attendees: Gordon Bergh, Marilyn Gardner, Herb Holler, Rick Mann and Keith Selbrede

Welcome Marilyn as new member of the property committee

Old Business

- Microphones – Keith Selbrede and Roy Rhodes are working on a list of requirements from Pastor John. They have purchased some microphones and have to run wires.
- Security Light – Motion detector lights will be installed in the exterior church stairwell and around the building that houses the church office.
- Broken tiles in sanctuary – evaluating for repair.
- The new grass area on the patio has sprinklers and grass sod installed.
- Sanctuary Roof Leak – A leak was noticed in the room under the exterior stairway. We will be searching for the source of the leak.
- Roof leak over the CDC office – Repair work will be evaluated. The leak may have been fixed when the gutters were cleaned out.
- Replace Kiosk – Keith is researching a replacement Kiosk.
- Paint the interior and exterior of the General Purpose Building. - Gordon and Merle Strand are painting the exterior of the General Purpose Building.
- Mobile Lectern P.A. System – A new Lectern was purchased with funds from the Mike Escalante memorial fund.
- A DSL phone cable was run by Herb from the junction box in the janitor's closet to the church office. Julian Hurault and Roy Rhodes hooked up the cables to the boxes and the DSL is now working in the church office.
- The Lighting in the parking lot was enhanced by the removal of a tree by Rick Mann that was blocking the main light.

New Business

- Inputs to the Fy 2004 budget were requested – New kiosk may require several thousand dollars.
- Landscape maintenance – Monthly cost went up to \$250.
- Paint PLC room – Marilyn will coordinate task.
- Clean Brass – Work party to clean brass on Saturday Oct 4th.
- Emergency Lighting – Herb will buy five lights that plug into outlets and turn-on when there is no electricity.
- Gordon is invited to the Super Council Meeting in October.

Gordon led the closing prayer

Property Committee Mt. Cross Lutheran Church

Meeting on October 26, 2004

Attendees: Marilyn Gardner, Herb Holler, Rick Mann, and Keith Selbrede

Old Business

- • • • • **Dead Tree/Tree Trimming** -- Saturday, October 30th trees will be trimmed, one tree removed and stumps removed and tarred.

- **Fumigate for Termites**– Contractor selected. The plan is:
 - ○ ○ ○ ○ Tent (November 11 & 12) Thursday & Friday (Preschool is off those days!)
 - ○ ○ ○ ○ Air out (November 13) Saturday --need at least a half of day to air out!
 - ○ ○ ○ ○ Ready for church on Sunday morning the 14th. This is our first choice and hopefully we will be able to accommodate everyone.
 - ○ ○ ○ ○ ***When tenting, the following must be done:*** All food, plants, medications, church communion wafers & wine, fish or any living things must be removed from the building prior to tenting. All lights on timers need to be deactivated.
 - Wednesday, November 10th** – Property people meet at church at **2:00 PM** to prepare for fumigation.
 - Saturday, November 13** – The tent will be removed and Keith Selbrede has volunteered to be at church that day while the buildings are being aired out.

The property committee has notified all groups concerned, to remove these items before Thursday morning the 11th.

- • • • • **New Kiosk** – Marilyn Gardner contacted Scott Fajnor and he has agreed to draw up a few sketches. Scott and Marilyn have yet to meet about the overhang structure surrounding the new Kiosk. The Kiosk has taken a back burner to other property committee projects.
- • • • • **Roof Leak**-- In the Sanctuary, Kitchen, lights on the patio, Parish Life Center and Cathy Channels office. – After the fumigation is completed, the damages to the roof and leaks will be assessed. The property committee will vote on the issue of roof replacement/repair and bring their findings and estimates to the church council for approval.
- • • • • **Sound system improvement**– The project has been discussed and moving the soundboard to the loft area has been decided. The church council will need to approve the project as well.
- • • • • **Church Tile problem**. – Bill Greason and Keith Selbrede will investigate.
- • • • • **Office safe** raised off the floor – Still investigating a way that it can be strapped down for earthquake safety and raised to a better level.
- • • • • **Sign** – Gaye, the church secretary, has asked that we put a sign in front of the church office. The sign's intention is to direct people

that have business with the CDC to Cathy Channels office. Maybe the sign could be “***CDC with an arrow pointing to the CDC office.***” The property committee will look into this.

New Business

- **Budget Input** – The Property Committee has submitted their budget to Larry Vincent. \$15,000 for Roof repair. \$3,600 for General Property Maintenance. \$3,000 for Building Repair.
- **Painting Mount Cross entrance sign** – Marilyn G. will head up at next church work day.
- **Luther Hall Entrance door lock** – Adjustment needed.
- **Selective replacement of fascia and rafter ends** -- \$2,000 has been allocated for this project.
- **Retreatment of wood in playground** -- Herb Holler will investigate and handle.
- **Plants for hillside erosion control** – Look into this project next fall.
- **Repainting dishwashing room after roof repair** -- Marilyn G. will head up at next church workday.
- **Faucet repair in craft room** – Keith Selbrede will investigate and take action.
- **Tasks for the next church work day** – A list of “things to do” will be made and a workday will be advertised and scheduled before Christmas.

-

Adjourned at 8:45 PM. Next meeting is **Tuesday, November 23 at 7:30 PM.**

Respectfully submitted by,
Marilyn Gardner, Property Committee Liaison

Property Committee
Mt. Cross Lutheran Church

Meeting on September 28, 2004
Attendees: Gordon Bergh, Marilyn Gardner, Rick Mann,

Old Business

- Roof Leak -- In the Sanctuary & Parish Life Center. – Rick Mann is investigating the problem. He will be calling several contractors that are familiar with tile roofs and will get back to the committee with estimates and his findings. He will be specifically asking questions about the Sanctuary—whether we can just repair the roof because it's only 16 years old, as opposed replacing it. The property committee will vote on the issue of roof replacement/repair and bring their findings and estimates to the church council for approval.
- New Kiosk – Marilyn Gardner contacted Scott Fajnor and he has agreed to draw up a few sketches. Scott and Marilyn will meet and discuss different ideas on the overhang structure surrounding the new Kiosk.
- Kitchen Water system --John Washer and the CDC have agreed to build a portable system as opposed to a placing it in the doorway between the kitchen and Luther Hall. The CDC uses that door quite frequently during the week.
- Janitorial Contract Review – New contract has been signed. Set-up for the Stewardship dinner will be done by Sandy from the CDC and her sons. She will try doing it once and see if her and her sons want the job. Doug Kendall has been told that she will do the setup/takedown of Luther Hall for this dinner.
- Church Tile problem. – Still pending investigation of problem.
- Sound system improvement – there is an interest to move the soundboard up to the loft. This job would be done by a contractor and they would probably use some type of exposed metal raceway to hide the wires. As far as we know, the contemporary music service has the money to do this job. At our meeting, we discussed the bell choir being up there, the placement of the piano, the possibility of the choir singing up there, and the fact that we need to leave a 4' fire lane to exit the loft area (fire code). All these issues will need to be discussed by the entire music staff along with the pastors and they will need to be in agreement on the project. The property committee will need to see the layout/proposal and approve it before the project is started. The church council will need to approve the project as well.
- Rally Day table setup and kudos to everyone for there help.
- Earthquake Preparedness Status – Rick Mann has submitted a memo to Gayle Johnson. She will bring the issue to the next council meeting.
- Office safe raised off the floor – Still investigating a way that it can be strapped down for earthquake safety and raised to a better level.

New Business

Termite Report Review – We received a termite report from Antimite and we have termites in the Sanctuary as well as the office and school building. Rick will get another quote before preceding to the property committee and then council for approval. Rick Mann has spoke with the CDC and Pastor John regarding tenting the facility. The only window of opportunity that won't disturb the life of the preschool and church is the second week in November over the Veteran's Day holiday. If we can get a contractor to agree to this, the plan is:

- o Tent (November 11 & 12) Thursday & Friday (Preschool is off those days!)
- o Air out (November 13) Saturday --need at least a half of day to air out!
- o Ready for church on Sunday morning the 14th. This is our first choice and hopefully we will be able to accommodate everyone. When tenting, the following must be done: All food, plants, medications, church communion wafers & wine, fish or any living things must be removed from the building prior to tenting.

The property committee plans to notify all groups concerned, to remove these items before Thursday morning the 11th.

Dead Tree/Tree Trimming -- There are termites in the dead tree on the property we sold below. The tree will need to be removed before we tent the church. Otherwise, they will swarm and we will have them back! We will need to contact the owner of the property and have the tree removed. Rick Mann will be speaking with Pastor John for that name and number. We also need to prune the Monterey Pines behind the building, as they are a problem. There are also termites in some remaining stumps behind the bldg. We will have to use tar or something to eliminate that problem. Rick is getting estimates for the job of tree removal and pruning.

· Sign – Gaye, the church secretary, has asked that we put a sign in front of the church office. The sign's intention is to direct people that have business with the CDC to Cathy Channels office. Maybe the sign could be "*CDC with an arrow pointing to the CDC office.*" The property committee will look into this.

· Awning from a local Water Park – Mike Hobbs has found a water park that is shutting down and has an awning that we can have for the patio if we want it. Mike is taking pictures of the awning to show to the property committee.

· Trash container – We currently have a 2 cubic ft. dumpster and would like to change it to a 3 cubic ft. container. On a regular basis the trash container is over full and we have to call for additional dumps. Rick has proposed that we increase to a 3 cubic ft. dumpster that is an additional \$30/month (\$360 per year). Currently we pay for a locking can that we don't keep locked. We want to increase the size of our dumpster and take the locking portion off our service. Marilyn G. will contact Bob Winters regarding this issue.

Adjourned at 8:30 PM. Next meeting is Tuesday, October 26 at 7:30 PM.

Respectfully submitted by,
Marilyn Gardner, Property Committee Liaison

Property Committee
Mt. Cross Lutheran Church

Meeting on August 31, 2004

Attendees: Gordon Bergh, Marilyn Gardner, Herb Holler, Rick Mann, Keith Selbrede
Old Business

· Roof Leak -- In the church & Parish Life Center. -- The property committee will ask Paul Pendolino if he will help us by investigating the problem.

· Microphones/Sound System – New microphones for the pastors along with a receiver has been installed and they are using them. John Wascher is working on a new control panel that can handle everything. The contemporary service equipment also. Keith is also investigating the microphone problem in the loft. He has discovered we have a faulty plug in the loft. He will be recruiting someone to help fix it. presented new microphones that we will purchase from the designated sound money. He also proposes that we either relocate the control panel or revamp the sound room. A larger new control panel & cables is proposed to take care of all the sound in the sanctuary. John will be the project manager on the job with Keith Selbrede overseeing it from property.

· Kitchen Water system – John Wascher is working on this project. Herb Holler will contact John to see where we stand. The kitchen fund has the money for the project.

· New Kiosk – Marilyn Gardner met with Pastors John and Erik and we picked out an Illuminated 36"H by 72" long enclosed Bulletin Board. We'd like to take it one step further and build protection from the elements. Maybe an overhang structure with a tile roof to match the church and stucco posts. The property committee decided to contact Scott Fajnor and ask him if he could draw up a few sketches. Marilyn G. will contact Scott.

· Janitorial Contract Review – New contract has been written. Changes incorporated regarding setup/takedown of Luther Hall. Doug will only be paid if he does it. He will receive 875/month. And \$100 for each set up he does. Also, if spills occur to the carpet, an additional \$35 charge will be added for Doug to clean the carpet. If he can't set up, we need to find someone that is willing to do setups. We also have been asked by Gayle Johnson to let the committee chairs know of the new arrangement we've made with Doug. Marilyn will write something and send it to the committee chairs and the church office.

· RAIN/Food temporary storage in the Narthex. –The two blue bins are working temporarily. The project has been put on hold.

- Playground Storage shed –The CDC has installed the shed with the help of Glenn Channels and Gordon & Melissa Henry. Job is complete.
- Church Tile problem. Gordon B. will ask Bill Greason if he will investigate and see what the damages are underneath the tiles in the Sanctuary. Herb H. and Keith S. are willing to help with the project.
- Fellowship tables on patio –The tables have arrived and Rick, Marilyn and Keith put them together. It has been brought to our attention that they may need to move. The property committee would like to leave them where they are for a while and see what the consensus is after a while. They weigh 300 lbs. And we don't want to move them more than once. Caution when moving the tables! If they are lifted by the seats, they may break.
- Work party – discuss at next meeting.

New Business

- Office safe raised off the floor – Rick Mann is handling the job. He has re-enforced the counter but now needs to find a way to make the safe earthquake proof. Rick is investigating the issue.
- VBS Kudos to Rick Mann and Herb Holler for helping the week of VBS.
- Awning from a local Water Park – Mike Hobbs has found a water park that is shutting down and has an awning that we can have for the patio if we want it. Property committee needs to contact Mike and find out the details.
- Space Allocations – Gayle Johnson brought to property's attention the need for taking some initiative regarding the space allocation for everyone that uses the church's property. The property committee would like to see the proposal that Scott Fajnor came up a few years ago for the Long Range Planning Committee. He contacted everyone that meets at Mount Cross and wrote up a report. Bob Boyer was the chair of Long Range Planning.
- Earthquake Preparedness – Rick Mann has spoke with Gayle Johnson regarding this issue. He has contacted the Red Cross about their kits. They cost \$140 each that will service four people for three days. The thought is maybe we purchase a couple and then see who the suppliers are and buy directly from them. Anyway, Rick is handling this.

Adjourned at 8:55 PM. Next meeting is Tuesday, September 28 at 7:30 PM.

Respectfully submitted by,
Marilyn Gardner
Property Committee Liaison

Property Committee
Mt. Cross Lutheran Church

Meeting on June 29, 2004

Attendees: Gordon Bergh, Marilyn Gardner, Herb Holler, Rick Mann, Keith Selbrede

Old Business

- Microphones/Sound System – John Wascher presented new microphones that we will purchase from the designated sound money. He also proposes that we either relocate the control panel or revamp the sound room. A larger new control panel & cables is proposed to take care of all the sound in the sanctuary. John will be the project manager on the job with Keith Selbrede overseeing it from property.
- Kitchen Water system – John Wascher proposes to proceed to install a sink with water for the dinner in Luther Hall. The door next to the freezer in the kitchen will be closed off and a half door with a water sink will be installed. The kitchen fund has the money for the project.
- Roof Leak -- In the church & Parish Life Center. Property committee is investigating the problem at the work day on July 31.
- New Kiosk -- Suggestions and specifications have been given to the property committee by Pastor John and others. The property committee (Marilyn Gardner) will proceed under the direction of Pastor John and purchase the kiosk. The pastors and Marilyn will meet on Tuesday July 5th.
- Janitorial Contract Review – New contract has been written. Changes incorporated regarding setup/take down of Luther Hall. Doug will only be paid if he does it. A couple of people will be needed to learn the ropes on setup/take down of Luther Hall.

- RAIN/Food temporary storage in the Narthex. –Gordon Bergh has spoke with Al Leistico and asked if he could design/build two movable wood storage bins with casters for the church for RAIN and the Food Pantry.
- Playground Storage shed –The CDC is installing a new storage shed. Will be in before the fall.
- Church Tile problem. Will investigate soon!!!
- Fellowship tables on patio –The fellowship committee has ordered 3 patio tables with benches and umbrellas.
- Work party – reminder of work day on Saturday, July 31 at 8:00 AM. Grounds will be cleaned. Kitchen refrigerator and freezer along with grease filters will be cleaned. Rick Mann will talk with John Wascher regarding the kitchen. Bring any additional work day items to the June Property Committee meeting.

New Business

- Office safe raised off the floor – Rick Mann will handle job
- Contact for emergency fix-its during VBS (Rick Mann & Gordon Bergh)
- Handicap parking requirements – An extra handicap spot is being made so we have three handicap parking spots. Rick Mann is in the process of painting the parking spot.

Adjourned at 8:45 PM. Next meeting is Tuesday, July 27 at 7:30 PM.

Respectfully submitted by,
Marilyn Gardner
Property Committee Liaison

Property Committee
Mt. Cross Lutheran Church

Meeting on May 24, 2004

Attendees: Gordon Bergh, Marilyn Gardner, Herb Holler, Rick Mann

Old Business

- Microphones/Sound System – Investigated microphones in the choir loft and found it's either a bad jack or cable. Gordon & Keith will investigate further.
- Security Light Installation – Gordon Bergh will follow up.
- Roof Leak -- In the church & Parish Life Center. Property committee is investigating the problem at the work day on July 31.
- New Kiosk -- Suggestions and specifications have been given to the property committee by Pastor John and others. The property committee (Marilyn Gardner) will proceed under the direction of Pastor John and purchase the kiosk..
- Janitorial Contract Review – Gordon Bergh met with Doug Kendall from D & L Maintenance. Doug has asked for an increase to \$925 from \$850 (monthly maintenance fee). Gordon will speak with Bob Winters. All complaints regarding the janitorial service should now go through Gordon Bergh. Doug has asked that if he is unable to set up/take down Luther Hall for an event, that we find someone that will be able to do it. It will be deducted from his contract if he is unable to set up/take down for an event. In his contract, he is obligated to do six setups per calendar year.
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- Playground Storage shed –Rick Mann cut down the tree in the playground and the CDC had the stump removed. Now the CDC will be putting a storage shed in its place.

New Business

- Fellowship tables on patio –The fellowship committee has been given the go ahead to purchase 3 patio tables with benches and umbrellas. The estimated cost is \$2450
- Memorial Tree – It has been decided that we won't be planting additional trees on the property for

memorials.

- Mount Cross Landscape Plan – The church council has asked for a list of all the responsibilities of the property committee for their Landscape plan that will be on the wall of the Parish Life Center. Marilyn Gardner will e-mail the list to Gayle Johnson.
- Work party – reminder of work day on Saturday, July 31 at 8:00 AM. Grounds will be cleaned. Kitchen refrigerator and freezer along with grease filters will be cleaned. Rick Mann will talk with John Wascher regarding the kitchen. Bring any additional work day items to the June Property Committee meeting.

Adjourned at 8:45 PM. Next meeting is Tuesday, June 29 at 7:30 PM.

Respectfully submitted by,
Marilyn Gardner
Property Committee Liaison

Property Committee
Mt. Cross Lutheran Church

Meeting on March 30, 2004

Attendees: Gordon Bergh, Marilyn Gardner, Herb Holler, Rick Mann

Old Business

- Microphones/Sound System – Keith Selbrede is out of town.
- Security Light Installation – Gordon Bergh will follow up.
- Roof Leak -- In the church & Parish Life Center. Property committee is investigating the problem on the work day on April 3rd.
- New Kiosk -- Suggestions and specifications have been given to the property committee by Pastor John and others. A plan will be developed and submitted to council for approval.
- Kitchen Water cabinet & storage--John Wascher is investigating what is available and possible drainage problems, location, etc. Property will follow up with John Wascher
- Janitorial Contract Review -- Doug Kendall has asked to meet with Gordon Bergh. Gordon contacted Doug and will be setting up a meeting.
- Speaker cable installation -- On hold until contemporary service decides what they want to do.
- Rug Shampoo-er -- Rick Mann is purchasing a small portable Bissell.
- Work party – reminder of work day on Saturday, April 3rd. Grounds will be cleaned. Narthex cabinets and brass will also be cleaned.
- Refurbish Brass – Herb Holler made some calls on refurbishing the brass and Pastor John has asked that we put it on hold until June. The brass will be cleaned and polished by property at work party and some will be cleaned/sanded by Gordon Bergh.
- New Copier – installed in the front office. Gaye Pollinger is the key operator.

New Business

- Council items
 - Space allocation
 - Short and long term Goals
 - Organize Narthex – Begin organizing on April 3rd work day
 - Deep Cleaning spaces – need volunteers
 - Organize Choir loft – Rick Mann will speak with Gayle Johnson
 - Organize and clean attic above office – Need volunteers.
 - Office Bathroom toilet – Rick Mann will fix.

Closed with the Lord's Prayer
Property Committee
Mt. Cross Lutheran Church

Meeting on February 24, 2004

Attendees: Gordon Bergh, Marilyn Gardner, Herb Holler, Rick Mann and Keith Selbrede

Guest: Jenny Christensen

Old Business

- Microphones/Sound System – Keith Selbrede will check with Roy Rhodes regarding the sound system& microphones.
- Security Light Installation – Gordon Bergh will follow up.
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- Rug Shampoo-er -- Rick Mann investigating the purchase of a shampoo-er for cleaning up the spills when they happen. He suggested we purchase a small portable Bissell as opposed to a large shampoo-er

New Business

- Refurbish brass in the Sanctuary -- Jenny Christensen addressed the issue of refurbishing the brass in the Sanctuary. Herb Holler will follow up by finding a local company that can handle the job.
- Work Party will be Saturday, April 3rd.
- Color copier -- A proposal was sent by Gaye Pollinger to Property to add a color copier function to our current copier. Gordon Bergh will speak with Gaye regarding the copier.

Closed with the Lord's Prayer

Property Committee

Mt. Cross Lutheran Church

Meeting on September 30, 2003

Attendees: Gordon Bergh, Marilyn Gardner, Herb Holler, Rick Mann and Keith Selbrede

Welcome Marilyn as new member of the property committee

Old Business

- Microphones – Keith Selbrede and Roy Rhodes are working on a list of requirements from Pastor John. They have purchased some microphones and have to run wires.
- Security Light –Motion detector lights will be installed in the exterior church stairwell and around the building that houses the church office.
- Broken tiles in sanctuary – evaluating for repair.
- The new grass area on the patio has sprinklers and grass sod installed.
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- Roof leak over the CDC office – Repair work will be evaluated. The leak may have been fixed when the gutters were cleaned out.
- Replace Kiosk – Keith is researching a replacement Kiosk.
- Paint the interior and exterior of the General Purpose Building. - Gordon and Merle Strand are painting the exterior of the General Purpose Building.
- Mobile Lectern P.A. System – A new Lectern was purchased with funds from the Mike Escalante memorial fund.
- A DSL phone cable was run by Herb from the junction box in the janitor's closet to the church office. Julian Hurault and Roy Rhodes hooked up the cables to the boxes and the DSL is now working in the church office.
- The Lighting in the parking lot was enhanced by the removal of a tree by Rick Mann that was blocking the main light.

New Business

- Inputs to the FY 2004 budget were requested – New kiosk may require several thousand dollars.
- Landscape maintenance – Monthly cost went up to \$250.
- Paint PLC room – Marilyn will coordinate task.
- Clean Brass – Work party to clean brass on Saturday Oct 4th.
- Emergency Lighting – Herb will buy five lights that plug into outlets and turn-on when there is no electricity.
- Gordon is invited to the Super Council Meeting in October.

Gordon led the closing prayer

Property Committee

Mt. Cross Lutheran Church

Meeting on September 28, 2004

Attendees: Gordon Bergh, Marilyn Gardner, Rick Mann,

Old Business

- Roof Leak -- In the Sanctuary & Parish Life Center. – Rick Mann is investigating the problem. He will be calling several contractors that are familiar with tile roofs and will get back to the committee with estimates and his findings. He will be specifically asking questions about the Sanctuary—whether we can just repair the roof because it's only 16 years old, as opposed replacing it. The property committee will vote on the issue of roof replacement/repair and bring their findings and estimates to the church council for approval.
- New Kiosk – Marilyn Gardner contacted Scott Fajnor and he has agreed to draw up a few sketches. Scott and Marilyn will meet and discuss different ideas on the overhang structure surrounding the new Kiosk.
- Kitchen Water system --John Washer and the CDC have agreed to build a portable system as opposed to a placing it in the doorway between the kitchen and Luther Hall. The CDC uses that door quite frequently during the week.
- Janitorial Contract Review – New contract has been signed. Set-up for the Stewardship dinner will be done by Sandy from the CDC and her sons. She will try doing it once and see if her and her sons want the job. Doug Kendall has been told that she will do the setup/takedown of Luther Hall for this dinner.
- Church Tile problem. – Still pending investigation of problem.
- Sound system improvement – there is an interest to move the soundboard up to the loft. This job would be done by a contractor and they would probably use some type of exposed metal raceway to hide the wires. As far as we know, the contemporary music service has the money to do this job. At our meeting, we discussed the bell choir being up there, the placement of the piano, the possibility of the choir singing up there, and the fact that we need to leave a 4' fire lane to exit the loft area (fire code). All these issues will need to be discussed by the entire music staff along with the pastors and they will need to be in agreement on the project. The property committee will need to see the layout/proposal and approve it before the project is started. The church council will need to approve the project as well.
- Rally Day table setup and kudos to everyone for their help.
- Earthquake Preparedness Status – Rick Mann has submitted a memo to Gayle Johnson. She will bring the issue to the next council meeting.
- Office safe raised off the floor – Still investigating a way that it can be strapped down for earthquake safety and raised to a better level.

New Business

Termite Report Review – We received a termite report from Antimite and we have termites in the Sanctuary as well as the office and school building. Rick will get another quote before preceding to the property committee and then council for approval. Rick Mann has spoke with the CDC and Pastor John regarding tenting the facility. The only window of opportunity that won't disturb the life of the preschool and church is the second week in November over the Veteran's Day holiday. If we can get a contractor to agree to this, the plan is:

- o Tent (November 11 & 12) Thursday & Friday (Preschool is off those days!)
- o Air out (November 13) Saturday --need at least a half of day to air out!
- o Ready for church on Sunday morning the 14th. This is our first choice and hopefully we will be able to accommodate everyone. When tenting, the following must be done: All food, plants, medications, church communion wafers & wine, fish or any living things must be removed from the building prior to tenting.

The property committee plans to notify all groups concerned, to remove these items before Thursday morning the 11th.

Dead Tree/Tree Trimming -- There are termites in the dead tree on the property we sold below. The tree will need to be removed before we tent the church. Otherwise, they will swarm and we will have them back! We will need to contact the owner of the property and have the tree removed. Rick Mann will be speaking with Pastor John for that name and number. We also need to prune the Monterey Pines behind the building, as they are a problem. There are also termites in some remaining stumps behind the bldg. We will have to use tar or something to eliminate that problem. Rick is getting estimates for the job of tree removal and pruning.

· Sign – Gaye, the church secretary, has asked that we put a sign in front of the church office. The sign's intention is to direct people that have business with the CDC to Cathy Channels office. Maybe the sign could be "*CDC with an arrow pointing to the CDC office.*" The property committee will look into this.

· Awning from a local Water Park – Mike Hobbs has found a water park that is shutting down and has an awning that we can have for the patio if we want it. Mike is taking pictures of the awning to show to the property committee.

· Trash container – We currently have a 2 cubic ft. dumpster and would like to change it to a 3 cubic ft. container. On a regular basis the trash container is over full and we have to call for additional dumps. Rick has proposed that we increase to a 3 cubic ft. dumpster that is an additional \$30/month (\$360 per year). Currently we pay for a locking can that we don't keep locked. We want to increase the size of our dumpster and take the locking portion off our service. Marilyn G. will contact Bob Winters regarding this issue.

Adjourned at 8:30 PM. Next meeting is Tuesday, October 26 at 7:30 PM.

Respectfully submitted by,
Marilyn Gardner, Property Committee Liaison

Property Committee
Mt. Cross Lutheran Church

Meeting on August 31, 2004

Attendees: Gordon Bergh, Marilyn Gardner, Herb Holler, Rick Mann, Keith Selbrede

Old Business

· Roof Leak -- In the church & Parish Life Center. -- The property committee will ask Paul Pendolino if he will help us by investigating the problem.

· Microphones/Sound System – New microphones for the pastors along with a receiver has been installed and they are using them. John Wascher is working on a new control panel that can handle everything. The contemporary service equipment also. Keith is also investigating the microphone problem in the loft. He has discovered we have a faulty plug in the loft. He will be recruiting someone to help fix it. presented new

microphones that we will purchase from the designated sound money. He also proposes that we either relocate the control panel or revamp the sound room. A larger new control panel & cables is proposed to take care of all the sound in the sanctuary. John will be the project manager on the job with Keith Selbrede overseeing it from property.

- Kitchen Water system – John Wascher is working on this project. Herb Holler will contact John to see where we stand. The kitchen fund has the money for the project.
- New Kiosk – Marilyn Gardner met with Pastors John and Erik and we picked out an Illuminated 36”H by 72” long enclosed Bulletin Board. We’d like to take it one step further and build protection from the elements. Maybe an overhang structure with a tile roof to match the church and stucco posts. The property committee decided to contact Scott Fajnor and ask him if he could draw up a few sketches. Marilyn G. will contact Scott.
- Janitorial Contract Review – New contract has been written. Changes incorporated regarding setup/take down of Luther Hall. Doug will only be paid if he does it. He will receive 875/month. And \$100 for each set up he does. Also, if spills occur to the carpet, an additional \$35 charge will be added for Doug to clean the carpet. If he can’t set up, we need to find someone that is willing to do setups. We also have been asked by Gayle Johnson to let the committee chairs know of the new arrangement we’ve made with Doug. Marilyn will write something and send it to the committee chairs and the church office.
- RAIN/Food temporary storage in the Narthex. –The two blue bins are working temporarily. The project has been put on hold.
- Playground Storage shed –The CDC has installed the shed with the help of Glenn Channels and Gordon & Melissa Henry. Job is complete.
- Church Tile problem. Gordon B. will ask Bill Greason if he will investigate and see what the damages are underneath the tiles in the Sanctuary. Herb H. and Keith S. are willing to help with the project.
- Fellowship tables on patio –The tables have arrived and Rick, Marilyn and Keith put them together. It has been brought to our attention that they may need to move. The property committee would like to leave them where they are for a while and see what the consensus is after a while. They weigh 300 lbs. And we don’t want to move them more than once. Caution when moving the tables! If they are lifted by the seats, they may break.
- Work party – discuss at next meeting.

New Business

- Office safe raised off the floor – Rick Mann is handling the job. He has re-enforced the counter but now needs to find a way to make the safe earthquake proof. Rick is investigating the issue.
- VBS Kudos to Rick Mann and Herb Holler for helping the week of VBS.
- Awning from a local Water Park – Mike Hobbs has found a water park that is shutting down and has an awning that we can have for the patio if we want it. Property committee needs to contact Mike and find out the details.
- Space Allocations – Gayle Johnson brought to property’s attention the need for taking some initiative regarding the space allocation for everyone that uses the church’s property. The property committee would like to see the proposal that Scott Fajnor came up a few years ago for the Long Range Planning Committee. He contacted everyone that meets at Mount Cross and wrote up a report. Bob Boyer was the chair of Long Range Planning.
- Earthquake Preparedness – Rick Mann has spoke with Gayle Johnson regarding this issue. He has contacted the Red Cross about their kits. They cost \$140 each that will service four people for three days. The thought is maybe we purchase a couple and then see who the suppliers are and buy directly from them. Anyway, Rick is handling this.

Adjourned at 8:55 PM. Next meeting is Tuesday, September 28 at 7:30 PM.

Respectfully submitted by,
Marilyn Gardner
Property Committee Liaison

Property Committee
Mt. Cross Lutheran Church

Meeting on June 29, 2004

Attendees: Gordon Bergh, Marilyn Gardner, Herb Holler, Rick Mann, Keith Selbrede
Old Business